

## FAIRBANKS NORTH STAR BOROUGH SUSTAINABILITY COMMISSION MEETING

### MINUTES February 21, 2018

A regular meeting of the Fairbanks North Star Borough SUSTAINABILITY COMMISSION was held in the NOEL WIEN LIBRARY CONFERENCE ROOM, 1215 COWLES STREET, FAIRBANKS, AK.  
The meeting was called to order at 6:30p.m. by Brett Parks, Chair.

#### 1. ROLL CALL

**MEMBERS PRESENT:** Brett Parks, Chairperson; Ariane Glover, Jimmy Fox, Morgan Hough, Karl Monetti

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Jim Williams, Chief of Staff; Dan Sloan, Director of Public Works; Sean Huntington, Recycling Manager; Bobette McKirgan, Administrative Assistant; Christopher Quist, Assembly Liaison; Sean Rice, City of Fairbanks Liaison; Wyatt Hurlbut, UAF Liaison; Bruno Grunau, Cold Climate Housing Research Center, guest.

#### 2. MESSAGES

Citizen's Comments – limited to three (3) minutes

Mr. Grunau said it is important to get the message out that the Sustainability Commission exists and he would have been involved sooner had he been aware of the meetings. Mr. Grunau offered the use of space at the Cold Climate Housing Research Center for a town hall meeting.

Disclosure & Statements of Conflict of Interest  
None

#### 3. APPROVAL OF AGENDA AND CONSENT AGENDA

Motion to approve the agenda and consent agenda made by Mr. Monetti seconded by Mr. Fox. Carried without objection or roll call vote.

#### 4. \*MINUTES

1. \*Minutes from the January 24, 2018 meeting.
2. \*Minutes from the December 13, 2017 meeting – amend to include the names of the commissioners who motioned to approve and second the motion at the January 24, 2018 meeting. Item not discussed.

#### 5. CONSENT AGENDA ITEMS

None

#### 6. UNFINISHED BUSINESS

1. Action Items:
  - a.
2. Discussion Items:
  - a. Central Recycling Facility Update
    - i. Recycling Strategic Plan & Scorecard (Attachment #1)  
Mr. Huntington reviewed the updated strategic plan, noting the accrual of more data is necessary to determine realistic goals. Commercial applications, business pick-ups, and fee structure discussed.

## 7. **NEW BUSINESS**

### 1. Action Items:

a.

### 2. Discussion Items:

Problem statement met with agreement by commissioners. Mr. Fox reported on his 1/31/18 presentation.

#### a. Town hall meeting planning and community outreach (Attachment #2)

##### i. Develop a meeting format

- a) Provide a simple fact sheet of the commission's purpose and an oral introduction of members; Ms. Glover suggested audio/visual presentations.
- b) Set expectations at the outset to avoid disappointment by attendees.
- c) Discuss items the commission has accomplished within the powers of the borough.
- d) Sign-up sheet and contact list discussed; how best to distribute information.
- e) Track attendees by head count.
- f) Employ World Café methodology; break into small groups for discussion of specific topics within structured time limits. Commissioners, liaisons, and subject matter experts will staff tables. Panel discussion and open room discussion are potential methods; be prepared for group brainstorming.

##### ii. Determine topics for public presentation

- a) Make sure topics can be dealt with by the commission.
- b) Commissioners will draft information on these topics for the March 14<sup>th</sup> meeting:
  - Food Security – Mr. Hough
  - Air – Mr. Fox
  - Water – Ms. Glover
  - Energy – Mr. Monetti (with assist by Mr. Grunau)
  - Waste – Mr. Parks (with assist by Mr. Rice)
- c) Mr. Monetti suggested involving liaisons; Mr. Parks will work getting liaisons in touch with commissioners.
- d) Mr. Fox suggested development of goals and metrics to determine success; also discussed annual reporting to the Assembly. Mr. Fox noted that inclusion of an economic approach is a necessary component.
- e) Mr. Hough offered that subjects should be relevant, e.g. how certain behaviors might result in health issues.

##### iii. Types of public input the commission would like to receive

- a) Is the issue sustainable? What are the top 3 most important goals for the borough?
  - b) Polling, on-line surveys, comment cards, sign-up sheets, flip-charts and iPads discussed.
  - c) Mr. Parks will contact Mr. Williams and Ms. Smart of the mayor's office to set-up survey.
  - d) Processing input received included making every word searchable, compiling data, short notes, and keywords. Mr. Parks will collate information for commission discussion.
  - e) Future locations and dates:
    - West Fairbanks – Cold Climate Housing Research Center
    - Goldstream – Ken Kunkle Community Center
    - Salcha – Salcha Elementary School
-

Two Rivers – Two Rivers Elementary School (Mr. Rice cautioned to avoid March meetings at school district locations)  
Central – Pioneer Park  
North Pole – North Pole Library; potential 2<sup>nd</sup> meeting at this location  
Forum for students in the future?

Mr. Williams suggested meeting in borough buildings and fire stations to limit potential liability issues; staff support was discussed. Mr. Quist commented that the borough has an established economic development commission with goals that may align with the mission of the Sustainability Commission. Confirmation of the April 11<sup>th</sup> meeting as a town hall will be made at the regular commission meeting on March 14<sup>th</sup>.

Motion to extend the meeting until 8:45pm made by Ms. Glover and seconded by Mr. Monetti. Carried without objection or roll call vote.

**8. EXCUSE FUTURE ABSENCES**

1. Mr. Monetti will be absent from the March 14, 2018 meeting.

**9. COMMISSIONER'S COMMENTS/COMMUNICATIONS**

1. Chairperson's Comments  
None

2. Commissioner's Comments  
Mr. Monetti inquired about replacements for the two commission vacancies. Mr. Williams explained the process and current status.

Ms. Glover requested her borough email be changed to reflect her correct surname.

**10. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:40p.m.

---