

**FAIRBANKS NORTH STAR BOROUGH**  
**SUSTAINABILITY COMMISSION MEETING**  
*Mona Lisa Drexler Assembly Chambers*  
*Fairbanks North Star Borough Juanita Helms Administration Center*  
*907 Terminal Street, Fairbanks, AK*

**AGENDA**

5:30 PM  
January 24, 2018

**A. ROLL CALL**

**B. MESSAGES**

1. Citizen's Comments - limited to three (3) minutes
  - a. Agenda Items not scheduled for public hearing
  - b. Items other than those appearing on the agenda
2. Disclosure & Statement of Conflict of Interest

**C. APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of Consent Agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent Agenda items are not considered separately unless any Commission member or citizen so requests. In the event of such a request, the item is returned to the general agenda.

**D. \*MINUTES**

1. \*Minutes from December 13, 2017 meeting
2. \*Minutes from January 10, 2018 town hall meeting

**E. CONSENT AGENDA ITEMS**

1. None

**F. UNFINISHED BUSINESS**

1. Action Items:
  - a. Election of officers
2. Discussion Items:
  - a. None

**G. NEW BUSINESS**

1. Action Items:

- a. Change of Sustainability Commission meeting start time

2. Discussion Items:

- a. Results from the North Pole town hall meeting
- b. Strategic work session meetings to develop commission goals, metrics and scope

**H. EXCUSE FUTURE ABSENCES**

**I. COMMISSIONER'S COMMENTS/COMMUNICATIONS**

- 1. Chairperson's Comments
- 2. Commissioner's Comments

**J. ADJOURNMENT**

## **FAIRBANKS NORTH STAR BOROUGH SUSTAINABILITY COMMISSION MEETING**

### **DRAFT MINUTES December 13, 2017**

A regular meeting of the Fairbanks North Star Borough SUSTAINABILITY COMMISSION was held in the NOEL WIEN PUBLIC LIBRARY CONFERENCE ROOM, 1215 COWLES STREET, FAIRBANKS ALASKA. The meeting was called to order at 5:35p.m. by Karl Monetti, Chairperson.

#### **A. ROLL CALL**

**MEMBERS PRESENT:** Karl Monetti, Chairperson; Ariane Glover; Frank Williams, Jimmy Fox

**MEMBERS ABSENT:** Morgan Hough; Brett Parks; Paul Knight

**OTHERS PRESENT:** Dan Sloan, Director of Public Works; Sean Huntington, Recycling Manager; Bobette McKirgan, Administrative Assistant; Wyatt Hurlbut, UAF Liaison; Robert Shields, guest.

#### **B. MESSAGES**

Citizen's Comments – limited to three (3) minutes

Robert Shields thanked commissioners and cited an immediate need for action. Mr. Shields invited commissioners to attend a presentation on community solar at Raven's Landing on 12/19/17. Mr. Shields shared upcoming efforts for an aggressive approach to sustainability. Mr. Shields suggested development of permaculture at the borough level that could develop into a full time department.

Mr. Monetti offered that the commission may want to address permaculture as an issue; although he prefers to determine subjects of importance to the public first.

Disclosure & Statements of Conflict of Interest  
None

#### **C. APPROVAL OF AGENDA AND CONSENT AGENDA**

Mr. Monetti voiced his preference for staff comments at the start of meetings. Mr. Sloan replied he will forward the chairperson's comments to the working group meeting on 12/29/17.

Discussion of the Central Recycling Facility ensued (see F, 2, b).

Motion to approve the agenda and consent agenda made by Jimmy Fox and seconded by Frank Williams. Carried without objection or roll call vote.

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**D. MINUTES**

\*Minutes from November 8, 2017. Motion to approve the minutes made by Ms. Glover and seconded by Mr. Fox. Carried without objection or roll call vote.

**E. CONSENT AGENDA ITEMS**

None

**F. UNFINISHED BUSINESS**

1. Action Items:

- a. Adopt a new mission statement (Attachment #1)
  - i. Discussion regarding the suggestions Mr. Monetti included with the agenda ensued, including the need for brevity and succinctness. Suggestion was made that, with modification, the Recycling Commission statement might apply. Mr. Fox preferred to wait for absent commissioners to weigh in.

Motion to adopt the new mission statement “Our mission is to help the Borough meet the needs of the present without compromising the ability of future generations” made by Mr. Fox and seconded by Ms. Glover. Carried with roll call vote. Ayes: Mr. Fox, Mr. Williams, Ms. Glover and Noes: Mr. Monetti.

- b. Town Hall Meetings for community input (Attachment #2)

- i. Dates and locations/venues  
Mr. Monetti reported he received no reply regarding his communications to the mayor’s office. Mr. Sloan provided feedback regarding smaller venues with multiple commissioners in attendance. Mr. Monetti suggested holding the regular commission meeting at different locations each month, with only town hall subjects on the agenda. Polling was suggested as an alternate method. Concern was voiced as to whether there were ideas of what the public wanted. Mr. Fox suggested having Community Planning staff involved. Ms. Glover suggested a slideshow or presentation would generate more engagement versus email surveys. Mr. Sloan suggested requests be made to the mayor and include specific proposals and presentations. The importance of building mayoral support for the long term success of issues important to constituents was discussed.

The locations and frequency of meetings was discussed. The Chairperson’s goal is to gather top recommendations from meetings to develop topics and commission metrics. Mr. Sloan suggested two-hour monthly meetings will be insufficient for that purpose. The commissioners agreed to hold the January, 2018 meeting at the North Pole Library Branch.

- ii. Public notice and advertising of meetings  
Mr. Sloan reminded commissioners that commission meetings are subject to the Open Meetings Act and will be publicly noticed.
  - iii. Draft list of issues for public input  
None
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- c. Draft list of potential liaisons to the commission (Attachment #3)
  - i. Ms. Glover was concerned the commission doesn't have enough of an idea of where it wants to go for meaningful discussion with potential liaisons. The Chairperson suggested putting forth three or four ideas and if no interest, to move on to someone else. Commissioners discussed which entities each would contact.

Motion to continue the meeting for another 30 minutes made by Mr. Fox and seconded by Mr. Williams. Carried without objection or roll call vote.

Ms. Glover noted that three commissioners were absent.

- d. Increase the size of the commission
  - i. Mr. Sloan reported that Mr. Monetti's proposal to increase the size of the commission was presented to the mayor and the mayor indicated he would consider it.

Motion to increase the number of commissioners to nine made by Ms. Glover and seconded by Mr. Williams. Advantages and disadvantages of increasing the size of the commission and quorum and regular attendance discussed. Carried with unanimous roll call vote. The chairperson will send this proposal to the mayor.

## 2. Discussion Items:

- a. Establishment of a Sustainability Commission reference library  
Mr. Sloan reported that Computer Services is in the process of updating the previous Recycling Commission web page and will include a link to an electronic library. Mr. Sloan advised commissioners that an internal database could not be provided.
- b. FNSB Central Recycling Facility Update (Attachment #4).  
*Note: This item was discussed at the beginning of the meeting at the request of the Chairperson.*  
Mr. Huntington reported that 206 tons of material has been processed since the September 1, 2017 opening, with an average number of 117 vehicles per day. A contract with Greenstar to accept electronics should be in place shortly. Businesses will be contacted to schedule staggered drop-offs. Mr. Huntington shared Rodney Gaskins' invitation for commissioners to visit the CRF to see the operation in process.

The CRF is currently operating at a total of \$400 in the negative due to fluctuation in market price; and pricing is anticipated to improve by spring. Modifications to the building, marketing the facility and alternate transportation options were discussed. Mr. Sloan said recycling will be a component of the budget process.

Mr. Huntington cautioned that the current scorecard was developed months ago and more useful metrics and measures are being developed. Mr. Williams suggested it is up to Mr. Huntington to provide useful scorecard

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metrics and make recommendations. The strategic plan will be updated for the next meeting.

## **G. NEW BUSINESS**

### 1. Action Items:

#### a. Nominations for Chair and Vice Chair

Mr. Fox relayed that Brett Parks said he enjoyed filling in as chairperson and is open to being an acting chair on a rotating basis. Mr. Sloan said that would be difficult. Mr. Fox said commissioners should be cognizant of the work involved and be proactive; for example, someone ensuring there will be a quorum and suggested commissioners help support the work of the Chairperson. Absent members' interest in being chair was discussed. Mr. Monetti expanded on additional duties he performs as chair.

Tabled to the next meeting.

### 2. Discussion Items:

#### a. Three Mayor engagement and support – meeting

Mr. Sloan said that if the Chairperson wants to meet with all mayors, that request should go through Mayor Kassel.

#### b. Public Purpose Grants (Attachment #5)

Mr. Sloan presented information to the commission because of code changes and said all public purpose grants must go through the mayor. Mechanisms for commission review of applications are not in place.

## **H. EXCUSE FUTURE ABSENCES**

None

## **I. COMMISSIONER'S COMMENTS/COMMUNICATIONS**

Chairperson's Comments

1. Remember to check Outlook accounts for commission correspondence.
2. Need staff direction regarding meeting noticing.
3. Natural step for communities is to bring reality up to what your vision is; go for what you want.
4. Mr. Monetti already sent an online survey requesting input.

Commissioner's Comments

1. None

## **J. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:00p.m.

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## **FAIRBANKS NORTH STAR BOROUGH SUSTAINABILITY COMMISSION MEETING**

### **DRAFT MINUTES January 10, 2018**

A town hall meeting hosted by the Fairbanks North Star Borough SUSTAINABILITY COMMISSION was held in the NORTH POLE BRANCH LIBRARY CONFERENCE ROOM, 656 NPHS BLVD, NORTH POLE, ALASKA. The meeting was called to order at 5:35p.m. by Karl Monetti, Chairperson.

**MEMBERS PRESENT:** Karl Monetti, Frank Williams, Jimmy Fox, Ariane Glover, Morgan Hough, Brett Parks, Paul Knight.

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Dan Sloan, Director of Public Works; Sean Huntington, Recycling Manager; Brittany Smart, Special Assistant to the Mayor; Ben Loeffler, Energy Management Engineer; Bobette McKirgan, Administrative Assistant; Rita Heselton, Administrative Assistant; Wyatt Hurlbut, UAF; Mayor Bryce Ward, City of North Pole; and approximately fifteen community members.

Mr. Fox said the purpose of the town hall meeting was a first step to thinking on a broader scale, with the focus on self-reliance. Mr. Monetti added the goal was to gather ideas of what the public wants with regard to the scope of the commission and open discussion was encouraged. A brief evolution of the Recycling Commission into the Sustainability Commission was provided.

#### **DISCUSSION ITEMS:**

- **Public Engagement**
    - a) Later start times for commission meetings & more borough meetings in North Pole
    - b) Air Pollution Control meeting January 30<sup>th</sup> at 6:00pm in the City of North Pole Council chambers
    - c) Ongoing efforts to improve information resources; e.g. FNSB website
    - d) Community liaisons and volunteers
  - **Food Security**
    - a) Diversion of wastewater to heat greenhouses
  - **Energy**
    - a) Affordable, renewable energy options
    - b) Energy conservation & efficiency
      - i. New construction
      - ii. Residential retro-fits
      - iii. Economic incentives
    - c) CPACE – Solar
      - i. Residential expansion
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- d) Expand source generation; renewable energy opportunities
- e) Support independent power generators

- **Education**

- a) Education efforts in schools, one-on-one meetings, radio ads, festivals, winter expos
- b) Informational signage at transfer sites.

- **Recycling**

- a) Hours of operation
  - i. If transfer site hours restricted; need to stay open later – 10am to 10pm
  - ii. Open CRF on Sundays?
  - iii. Recycling to North Pole for 1 day/week/month
- b) Military involvement
- c) Hangar at transfer site - keep
- d) Re-use bins at transfer site – make sure easy to use
- e) Free market Saturdays
- f) Glass recycling

- **Environment**

- a) Air quality issues in regard to wood burning
- b) Groundwater contamination

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:30p.m.

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