



ASSEMBLY FINANCE COMMITTEE AGENDA

January 23, 2020

Mona Lisa Drexler Assembly Chambers
Juanita Helms Administration Center
907 Terminal Street, Fairbanks, Alaska
5:30 p.m.

1. CALL TO ORDER

2. ROLL CALL

3. MEMORANDA/REPORTS/PRESENTATIONS

NONE

4. CONTRACTS/BID AWARDS

- a. IFB Award: IFB Number 20024
Solid Waste Hauling Services

Approval of the bid as submitted by Alaska Waste Interior, LLC in the amount of \$2,260,047.00 annually and a total estimated amount of \$22,600,470.00 for the 10-year contract period. **(Page 3)**

- b. RFP Award: RFP Number 20016
Fleet Fuel Cards

Approval of the proposal submitted by Boyette Petroleum in the amount of \$478,682.00 (Approximately 52,000 gallons of gasoline and 115,000 gallons of diesel) for the initial contract, and an estimated amount of \$2,393,410.00 should all 4 one-year renewal options be exercised. **(Page 6)**

CONTRACTS/BID AWARDS – continued

- c. RFP Award: RFP Number 20030
Asset Management System

Approval of the proposal submitted by zLink, Inc. in the amount of \$154,301.90 for the initial contract period and an estimated amount of \$465,401.55 if the four (4) one-year renewal options are exercised. **(Page 10)**

- d. Contract Award: State of Alaska Contract #190001019
Election Voting and Ballot Tabulation System

Approval of contract to Dominion Voting Systems, Inc. in the amount of \$144,156.70 for the initial contract period and an estimated total amount of \$233,911.76 to include four one-year annual software and hardware warranties and ballot programming services. **(Page 13)**

5. ADVANCED ORDINANCES AND RESOLUTIONS

NONE

6. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

- a. Monthly Budget and Fund Balance Reports
b. Finance Committee Chair Comments

7. MAYOR/ASSEMBLY COMMENTS

8. ADJOURNMENT



Fairbanks North Star Borough

General Services

907 Terminal Street

PO Box 71267 • Fairbanks, Alaska 99707-1267

(907) 459-1293 • FAX 459-1100

MEMORANDUM

TO: Leah Berman Williams, Finance Committee Chair
Fairbanks North Star Borough Assembly

THROUGH: Bryce Ward, Borough Mayor 

FROM: Cory T. Beal, Chief Procurement Officer 
General Services Department

DATE: January 23, 2020

SUBJECT: RECOMMENDATION TO APPROVE AWARD
IFB No. 20024
Solid Waste Hauling Services

CONTRACTOR: Alaska Waste Interior LLC

TOTAL AWARD: \$22,600,470.00

The Department of Solid Waste recommends Finance Committee approval of the bid as submitted by Alaska Waste Interior LLC in the amount of \$2,260,047.00 annually and a total estimated amount of \$22,600,470.00 for the 10 -year contract period.

The bid consists of: Solid waste hauling services for 13 transfer sites in 3 areas and one additional alternate location, for ten years beginning July 1, 2021 and ending June 30, 2031. The hauling contractor shall provide all equipment and personnel required to load, haul, and transport solid waste from Borough transfer sites to the FNSB Solid Waste Facility. The contractor will also perform miscellaneous services including container refurbishment and painting, hard pack removal, extended cleanup, and ash container hauling.

Initial funding for this award has been made available by Local Solid Waste Collection District funds, with future years' funding contingent upon annual Assembly approval.

The competitive process was conducted in compliance with Title 16. Alaska Waste Interior LLC's bid is the lowest responsible, responsive bid.

Please place this recommendation to award on the Finance Committee agenda for the meeting to be held January 23, 2020. Bids were opened at 2:00 p.m. on December 19, 2019, for the subject project. The results are shown on the attached bid tabulation. The appeal period expired on December 31, 2019 at 5:00 p.m.

Attached is the documentation packet provided by the Department of Solid Waste to include the bid tabulation.

Attachment: Recommendation to Award



M E M O R A N D U M

TO: Cory Beal, Chief Procurement Officer
 Department of General Services

FROM: Bob Jordan, Solid Waste Manager *BJ*
 Department of Public Works

DATE: December 26, 2019

PROJECT: Solid Waste Hauling Services
 IFB No. 20024

SUBJECT: Recommendation to Award for the January 9, 2020,
 Finance Committee Meeting

Action Requested:

The Department of Public Works recommends award of IFB No. 20024 Solid Waste Hauling Services Lot 1 – 4, Items No. 1 - 6 West Area Locations, East Area Locations, South Area Locations and Alternate Moose Creek Location to Alaska Waste – Interior, LLC for an annual estimate amount of \$2,260,047. Total estimated contract amount is 10 years X \$2,260,047/year = \$22,600,470.

\$2,258,443	Base bid Lot 1-4, Items No. 1-6
\$35,916.50	Lot 4 alternate
<u>(\$34,312.50)</u>	Lot 4 tonnage costs already included in Lot 3
<u>\$2,260,047</u>	Estimate annual amount
<u>10</u>	For 10 years
<u>\$22,600,470</u>	Total Contract Amount

Project Description:

Vendor is to provide Solid Waste Hauling Services as listed in IFB No. 20024 for 13 transfer sites in three areas and the alternate location for ten years beginning July 1, 2021 and ending June 30, 2031. The hauling contractor shall provide all equipment and personnel required to load, haul, and transport solid waste from the Borough transfer sites to the Fairbanks North Star Borough Solid Waste Facility, and perform other miscellaneous services such as container refurbishment, hard pack removal, extended cleanup, ash container hauling, and container painting.

Funding: Local Solid Waste Collection District funds contingent upon annual assembly approval.

Attachment: Bid Tabulation

**Fairbanks North Star Borough
Division of Purchasing
Bid Tabulation**

IFB NO.: **20024**
 DATE **12/19/2019 2:00pm**
 PROJECT **Solid Waste Hauling Services**

VENDOR	Alaska Waste Interior, LLC	Golden Heart Waste Management
LOT ONE	\$ 797,640.00	\$ 841,900.00
LOT TWO	\$ 612,596.00	\$ 649,235.00
LOT THREE	\$ 848,207.00	\$ 890,325.00
LOT FOUR	\$ 35,916.50	\$ 46,850.00

Bids opened in BidNet by David Bates

The above tabulation is for informational purposes only and is not the official record.
 The low bid is the apparent low. All bids will receive administrative review for accuracy
 and to determine if the low bid is responsive and responsible.



Fairbanks North Star Borough General Services

907 Terminal Street • PO Box 71267 • Fairbanks, Alaska 99707-1267
907/459-1297 • FAX 459-1100

MEMORANDUM

TO: Leah Berman Williams, Finance Committee Chair
Fairbanks North Star Borough Assembly

THROUGH: Bryce Ward, Borough Mayor *Jim for BW*

FROM: Cory T. Beal, Chief Procurement Officer *CTB*
General Services Department

DATE: January 23, 2020

SUBJECT: RECOMMENDATION TO APPROVE AWARD
RFP Number 20016
Fleet Fuel Cards

CONTRACTOR: **Boyette Petroleum**

CONTRACT AMOUNT: **\$2,393,410.00**

The Department of Transportation recommends Assembly approval of the proposal submitted by Boyette Petroleum in the amount of \$478,682.00 (approximately 52,000 gallons of gasoline and 115,000 gallons of diesel) for the initial contract, and an estimated amount of \$2,393,410.00 should all 4 one-year renewal options be exercised. The estimated contract amount incorporates the purchase of diesel as well as gasoline

The bid consists of:

- A .10 discount per gallon of gasoline or diesel purchased for all Borough vehicles for the first 2 months
- A .02 discount per gallon of gasoline or diesel purchased for all Borough vehicles for the remainder of the contract

Funding for this project has been made available by Ordinance Number 2019-20

The competitive process was conducted in compliance with Title 16. **Boyett Petroleum** is the highest ranked responsible, responsive offeror.

Please place this recommendation to award on the Assembly agenda for the meeting to be held January 23, 2020. Proposals were submitted at 2:00 pm November 20, 2019 for the subject project. The appeal period expired at 5:00 p.m. on November 25, 2019.

Attached is the recommendation to award provided by the Department of Transportation

Attachments

MEMORANDUM

TO: Cory T Beal
Chief Procurement Officer

THROUGH: Michelle Felix Transportation Director 
Michelle Felix (Jan 8, 2020)

FROM: Robert Wells Project Manager 
Robert Wells (8, 2020)

DATE: December 23, 2019

SUBJECT: RFP No. 2016
Project Name Fleet Fuel Cards
Recommendation to Award

Action Requested: The Department of Transportation recommends award of RFP 20016 – Fleet Fuel Cards to Boyett Petroleum for a total amount of .10/gallon discount for the first two months and then .02/gallon thereafter

Project Description: This contract provides for fleet card services to be used at gasoline and diesel refueling stations throughout the Borough for refueling of Fairbanks North Star Borough fleet vehicles.

Funding: Ordinance 2019-20



Fairbanks North Star Borough General Services

907 Terminal Street • PO Box 71267 • Fairbanks, Alaska
99707-1267 907/459-1293 • FAX 459-1100

NOTICE OF INTENT TO AWARD

SUBJECT: Fleet Fuel Cards	DATE OF NOTICE: December 18, 2019
RFP NUMBER: 20016	SUBMITTAL DATE: 11/20/2019

It is the intent of the Fairbanks North Star Borough to award a contract to the following vendors as the highest ranked, responsive, responsible Offerors, in accordance with the specifications and requirements described in this Request for Proposal.

Boyette Petroleum
601 McHenry Ave
Modesto, CA 95350

Award may be made no sooner than five (5) days from the date of this notice. This serves solely as notice of the Borough's intent to award a contract and should not be construed as a notice to proceed with delivery of goods or services.

The Fairbanks North Star Borough appreciates your participation in this competitive solicitation process. If you have any questions about this RFP or its' resulting award, please contact the Purchasing Division at (907) 459-1293.


Cory T. Beal (Dec 18, 2019)

Cory T. Beal
Chief Procurement Officer



David C. Bates
Procurement Specialist



SOLICITATIONS VENDORS TOOLS REPORTS

20016 - FLEET FUEL CARDS (AWARD INTENT)

Preview Addendum Communication Bid Results Bid Evaluation Award Q & A A

[Expand All](#) [Collapse All](#)

Organization Name	Org. Number	Submission Type	Bid Amount	Exceptions	Compliant
Boyett Petroleum	1469353	Electronic	\$2,000.00	No	Yes

[Terms & Conditions](#) | [Privacy Policy](#)



Fairbanks North Star Borough General Services

907 Terminal Street • PO Box 71267 • Fairbanks, Alaska 99707-1267
907/459-1297 • FAX 459-1100

MEMORANDUM

TO: Leah Berman Williams, Finance Committee Chair
Fairbanks North Star Borough Assembly

THROUGH: Bryce Ward, Borough Mayor 

FROM: Cory T. Beal, Chief Procurement Officer 
General Services Department

DATE: January 23, 2020

SUBJECT: RECOMMENDATION TO APPROVE AWARD
RFP Number 20030
Asset Management System

CONTRACTOR: zLink, Inc.

CONTRACT AMOUNT: \$465,401.55

The Department of Public Works recommends Finance Committee approval of the proposal submitted by **zLink, Inc.** in the amount of \$154,301.90 for the initial contract period and an estimated amount of **\$465,401.55** if the four (4) one-year renewal options are exercised.

The proposal consists of:

- An Asset Management System including ongoing maintenance and licensing.

The competitive process was conducted in compliance with Title 16. **zLink, Inc.** is the highest ranked responsible, responsive offeror.

Funding for this project has been made available by Ordinance Number 2018-1M.

Please place this recommendation to award on the Finance Committee agenda for the meeting to be held January 23, 2020. Proposals were received at 4:00pm November 26, 2019, for the subject project. The appeal period expired at 5:00 pm on January 14, 2020.

Attached is the documentation package provided by the Department of Public Works.



Fairbanks North Star Borough Department of Public Works
Administration Division * 1885 Marika Road * Fairbanks, AK 99709
PO Box 71267 * Fairbanks, AK 99707-1267
P 907/459-1340 * F 907/201-5193

MEMORANDUM

TO: Cory Beal, Chief Procurement Officer
Department of General Services

THRU: David Bredlie, Director *DB*
Department of Public Works

FROM: Dan Sloan, Asset Manager *DS*
Department of Public Works

DATE: January 8, 2020

SUBJECT: RFP No. 20030 Asset Management System
Recommendation to Award for the Finance Committee
Meeting of January 23, 2020.

The Department of Public Works, Administration Division, recommends award to zLink in the amount of \$154,301.90 for the initial contract for an Asset Management System, and a total of 465,401.55 if years two through five maintenance and licensing fees are renewed. zLink is the highest ranked responsive, responsible vendor.

FUND VERIFICATION

to be completed by originating department

DEPARTMENT / DIVISION: Public Works / Administration

2009
IFB / RFP NO.: TBD 20030

PURPOSE / PROJECT NAME: Asset Management System

DESCRIPTION: Software and configuration of asset management system.

Est. Cost: 274,000

Est. Contingency: _____

Total Cost: 274,000

SOURCE OF FUNDS:

Account No: LGF4AM-61950 Amount: 274,000
 Account No: _____ Amount: _____
 Account No: _____ Amount: _____
 Total: 274,000

*Match ?
[√ if Yes]

**Grant or
Match ?
[√ if Yes]

<i>- to be completed by Accounting</i>		
Ordinance Number	Accounting Verification	
<u>2018-1M</u>	<u>KT</u>	
Date: <u>6/26/19</u>		

*If the source of funds above will be used to meet the matching requirements of a grant, please indicate with a √.

**If the source of funds is a Grant OR a Match to a grant, be sure the preparer has attached a copy of the grant agreement.

[Signature]
Name, Project Manager
6/25/19
Date

N/A
Name, Supervising A/E
Date

[Signature]
David Bredie, Director Public Works
6/25/19
Date

to be completed by Accounting

On the date signed above by Accounting, fund sources shown above are sufficient to pay the costs of the requested action and may legally be used for this purpose.

Local bidder preference (FNSB 16.16.050) is prohibited. X

***Local bidder preference (FNSB 16.16.050) is allowed. _____

- Funding Source U.S. DOT - FTA
- Funding Source U.S. DOT - all other
- Funding Source Federal Common Rule
- Funding Source Other _____ (Note the agency)
- Funding Source N/A

RCVD, 19 JUL 8 11:39
GENERAL SERVICES
RCVD, 19 JUL 8 11:40

[Signature]
Chief Accountant or Grants Accountant

7/8/19
Date

*** NOTE: If local bidder preference is allowed, a change in funding source, which impacts this determination, is not permissible after the opening date and time of an Invitation for bid (IFB).



Fairbanks North Star Borough General Services

907 Terminal Street • PO Box 71267 • Fairbanks, Alaska 99707-1267
907-459-1297 • FAX 459-1100

MEMORANDUM

TO: Leah Berman Williams, Finance Committee Chair
Fairbanks North Star Borough Assembly

THROUGH: Bryce Ward, Borough Mayor 

FROM: Cory T. Beal, Chief Procurement Officer 
General Services Department

DATE: January 23, 2020

SUBJECT: RECOMMENDATION TO APPROVE AWARD
State of Alaska Contract # 190001019
Election Voting and Ballot Tabulation System

CONTRACTOR: **Dominion Voting Systems, Inc.**

CONTRACT AMOUNT: **\$233,911.76**

The Borough Clerk's Office recommends Finance Committee approval of contract to Dominion Voting Systems, Inc. in the amount of \$144,156.70 for the initial contract period and an estimated amount of **\$233,911.76** if the four (4) one-year renewal options are exercised.

This project allows for the purchase of an election voting and ballot tabulation system, including central tabulation and voting solutions, training materials, tabulation peripherals, associated software and hardware, installation, training, and programming.

As allowed under FNSB Code 16.08.040, Cooperative Purchasing, the Borough will be utilizing the State of Alaska's cooperative contract for this purchase.

Funding for this project has been made available by Ordinance Number 2018-20 2019-20 (Local Funds).

Please place this recommendation to award on the Finance Committee agenda for the meeting to be held January 23, 2020.

Attached is the documentation package provided by the Borough Clerk's Office.



Fairbanks North Star Borough

Borough Clerk

907 Terminal Street * PO Box 71267 * Fairbanks, Alaska 99707-1267 * (907) 459-1401 FAX 459-1224

MEMORANDUM

To: Cory T. Beal, Chief Procurement Officer
 From: April Trickey, Borough Clerk *AT*
 Date: January 3, 2020
 Project: Election Voting and Ballot Tabulation System
 State of Alaska Contract RFP #190000050 / Contract #CT 190001019
 Subject: Recommendation to award for the Assembly Finance Committee
 on January 23, 2020

Action Requested:

The Department of Assembly recommends the award of an election voting and ballot tabulation system to Dominion Voting Systems, Inc. for an initial one-year contract amount of \$144,156.70 and an estimated total amount of \$233,911.76 to include four one-year annual software and hardware warranties and ballot programming services.

Total Contract Amount:

Initial contract year	\$144,156.70
Year 2 – Annual License Fees and Hardware Warranty	\$16,184.00
Year 2 – Ballot Programming Services	\$5,000.00
Year 3 – Annual License Fees and Hardware Warranty	\$16,993.20
Year 3 – Ballot Programming Services	\$5,000.00
Year 4 – Annual License Fees and Hardware Warranty	\$17,842.86
Year 4 – Ballot Programming Services	\$5,000.00
Year 5 – Annual License Fees and Hardware Warranty	\$18,735.00
Year 5 – Ballot Programming Services	<u>\$5,000.00</u>

Estimated Total Contract Amount \$233,911.76

Project Description:

Purchase of an election voting and ballot tabulation system. The initial contract year includes central, absentee/questioned hardware tabulation solution, three accessible voting solutions for the in-person absentee voting at the Borough Clerk’s Office and both City Clerk’s Office’s, one precinct tabulator and ballot box for training, tabulation peripherals, Democracy Suite software and hardware, installation, training and ballot programming fee for 2020 Regular Municipal Elections. This project does not include the 40 precinct tabulators and ballots boxes, as the State of Alaska is allowing local jurisdictions to use this equipment for local elections (approximate savings of \$170,000).

Initial Contract Funding: Ordinance No. 2018-20 and 2019-20 (Local Funds)

FUND VERIFICATION

to be completed by originating department

DEPARTMENT / DIVISION: Assembly / Elections IFB / RFP NO.: _____

PURPOSE / PROJECT NAME: Election Voting and Ballot Tabulation System

DESCRIPTION: Central and absentee tabulation solution, accessible voting solution, precinct tabulation peripherals, Democracy Suite software and hardware, installation, training and ballot programming for 2020 election.

Est. Cost: \$144,156.70 Est. Contingency: _____ Total Cost: \$144,156.70

SOURCE OF FUNDS:

	LGFREE - 51106		\$19,017.46	<input type="checkbox"/>
	LGFREE - 61950		\$7,728.68	<input type="checkbox"/>
Account No:	<u>LGFREE -72001</u>	Amount:	<u>\$23,715.63</u>	<input type="checkbox"/>
Account No:	<u>LGFREE - 72012</u>	Amount:	<u>\$88,813.66</u>	<input type="checkbox"/>
Account No:	<u>LGFREE - 61582</u>	Amount:	<u>\$4,881.27</u>	<input type="checkbox"/>
	Total:		<u>\$144,156.70</u>	

to be completed by Accounting			
*Match ? [√ if Yes]	**Grant or Match ? [√ if Yes]	Ordinance Number	Accounting Verification
		2018-20	mk
		2018-14	mk
			mk
			Date: <u>12/30/19</u>

*If the source of funds above will be used to meet the matching requirements of a grant, please indicate with a √.

**If the source of funds is a Grant OR a Match to a grant, be sure the preparer has attached a copy of the grant agreement.

Project Manager _____
 Division Manager Adena
 Date 12.27.19

Department Director April Juskey
 Date 12.27.19 confirmed amounts with April and Adena.

to be completed by Accounting

On the date signed above by Accounting, fund sources shown above are sufficient to pay the costs of the requested action and may legally be used for this purpose.

Local bidder preference (FNSB 16.16.050) is prohibited. _____

***Local bidder preference (FNSB 16.16.050) is allowed. X

- Funding Source U.S. DOT - FTA
- Funding Source U.S. DOT - all other
- Funding Source Federal Common Rule
- Funding Source Other _____ (Note the agency)
- Funding Source N/A

Chief Accountant or Grants Accountant [Signature] Date 12/30/19

*** NOTE: If local bidder preference is allowed, a change in funding source, which impacts this determination, is not permissible after the opening date and time of an Invitation for bid (IFB).