

**FINANCE COMMITTEE WORKSESSION AGENDA**

October 15, 2015

5:30 p.m.

Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough Juanita Helms Administration Center  
809 Pioneer Road  
Fairbanks, Alaska

**1. MEMORANDA/REPORTS/PRESENTATIONS**

NONE

**2. CONTRACTS/BID AWARDS**

- a. IFB Award: IFB Number 15097  
Fleet Card Services for Gasoline & Diesel Refueling Stations

Approval of the Base Bid as submitted by Stan Boyett & Son, Inc. in the amount of \$204,000 (approximately 59,500 gallons of gasoline and 500 gallons of diesel) for the initial contract period, and an estimated amount of \$1,020,000.00 should all 4 one-year renewal options be exercised. **(Page 3)**

*Clerk's Note: This item was postponed from the October 1, 2015 Finance Committee Worksession*

**3. ADVANCED ORDINANCES AND RESOLUTIONS**

- a. ORDINANCE NO. 2015-20-1P. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$50,000 In Federal Pass-Through Grant Funds And \$12,500 In Local Matching Funds From The General Fund Fund Balance To The Capital Projects Fund For Trail Restoration At Skyline Ridge Park. (Sponsor: Mayor Hopkins) **(Page 8)**
- b. ORDINANCE NO. 2015-20-1Q. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$80,000 From The General Fund Fund Balance To The Capital Projects Fund For Repairs To Growden Park. (Sponsor: Mayor Hopkins) **(Page 15)**

**ADVANCED ORDINANCES AND RESOLUTIONS - continued**

- c. ORDINANCE NO. 2015-20-1R. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$1,000,000 From The General Fund Fund Balance To The Transit Enterprise Projects Fund For The Enhanced Voluntary Removal, Replacement, And Repair Program For Solid Fuel Burning Appliances. (Sponsors: Assemblymembers Davies and Dodge) **(Page 21)**
- d. ORDINANCE NO. 2015-20-1S. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$2,500,000 From The General Fund Fund Balance To The Multi-Year General Subfund For Ongoing Litigation And Appeal Costs Related To Pipeline Valuation. (Sponsor: Mayor Hopkins) **(Page 25)**
- ~~e. ORDINANCE NO. 2015-20-1T. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$66,500 From The General Fund Fund Balance To The Department Of The Assembly To Cover The Cost Of A Mayoral Runoff Election On November 3, 2015. **(Page 29)**  
(Sponsor: Assemblymember Davies, as Deputy Presiding Officer)  
Removed from the Assembly agenda October 8, 2015. Not introduced.~~

**4. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS**

- a. Monthly Budget Reports
- b. General Fund Updated Fund Balance Report

**5. ASSEMBLY/MAYOR COMMENTS**

**6. ADJOURNMENT**



# Fairbanks North Star Borough General Services

809 Pioneer Road • PO Box 71267 • Fairbanks, Alaska 99707-1267  
907/459-1297 • FAX 459-1100

## MEMORANDUM

**TO:** Kathryn Dodge, Finance Committee Chair  
Fairbanks North Star Borough Assembly

**THROUGH:** Luke Hopkins, Borough Mayor *JKH for LH*

**FROM:** Carolyn B. Yurkovich, Chief Procurement Officer *CBY*  
General Services Department

**DATE:** October 07, 2015

**SUBJECT:** Additional Information regarding Bid Award 15097 for Fleet Cards  
Gas and Diesel Refueling Stations

At the Finance Committee Meeting, October 1<sup>st</sup>, 2015, additional Information was requested by the committee regarding the award to Stan Boyett & Sons, Inc. for Fleet Card Services at Gas and Diesel Refueling Stations.

- Boyett Petroleum has been the premier independent fuel supplier on the West Coast since 1946. They also operate the Kwik Services and Cruiser retail stores and operate a universal fleet fueling card accepted at over 230,000 service and fuel locations nationwide.
- The Cruise Americard is a "channel" partner with Voyager Fleet Cards, a subsidiary of U.S. Bank. This means that Boyett only markets this card, no additional cards or sponsors. Cards are accepted nationwide, which includes the State of Alaska. Tesoro, Chevron and Holiday gas stations currently accept the Cruise Americard/Voyager Fleet Cards.
- Every retail business, whether it be a gas station or a small business that accept credit/merchant cards must be approved for a merchant account to add payment processing options. This service is not free. Fees vary widely by the credit card processing company; they can cut into the profit of the retail gas station by hundreds or thousands of dollars per month but the use of credit/merchant cards also generate sales. Boyett offers a lower merchant fee which is a benefit to the gas station (merchant) and an incentive to accept the card. The 2% discount offered to the Borough is based off of the lower transaction fee for every fleet card swipe.
- The Borough relies on the fleet fuel card to provide fleet-related point of sale security and controls that are not provided through a P-card or Credit Card.

Additionally, the Chief Procurement Officer determines responsibility of the contractor. The criteria that applies for responsibility relates to the contractors' capabilities and conduct to include adequate financial resources; ability to comply with the performance schedule; satisfactory performance record; satisfactory record of integrity and business ethics; necessary organization and experience. The Chief Procurement Officer determines the prospective contractors' responsibility prior to each contract award by the Assembly by considering the information submitted by the contractor. If sufficient information is lacking, purchasing will ask for additional information before making a determination of non-responsibility.

I have reviewed the bid submitted by to Stan Boyett & Sons, Inc. for Fleet Card Services at Gas and Diesel Refueling Stations and I am satisfied that they have the capacity to meet the Borough's needs.



# Fairbanks North Star Borough General Services

809 Pioneer Road • PO Box 71267 • Fairbanks, Alaska 99707-1267  
907/459-1297 • FAX 459-1100

## MEMORANDUM

**TO:** Kathryn Dodge, Finance Committee Chair  
Fairbanks North Star Borough Assembly

**THROUGH:** Luke Hopkins, Borough Mayor *LKH*

**FROM:** Carolyn B. Yurkovich, Chief Procurement Officer *cbj*  
General Services Department

**DATE:** October 1, 2015

**SUBJECT:** RECOMMENDATION TO APPROVE AWARD  
IFB Number 15097  
Fleet Card Services for Gasoline & Diesel Refueling Stations

**CONTRACTOR:** **STAN BOYETT & SON, INC.**

**CONTRACT AMOUNT:** **\$1,020,000.00**

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The Transportation Department recommends Finance Committee approval of the Base Bid as submitted by **Stan Boyett & Son, Inc.** in the amount of \$204,000.00 (approximately 59,500 gallons of gasoline and 500 gallons of diesel) for the initial contract period, and an estimated amount of **\$1,020,000.00** should all 4 one-year renewal options be exercised.

The bid consists of:

- A 0.02 discount per gallon of gasoline or diesel purchased for all Borough vehicles.

Funding for this project has been made available by Ordinance Number 2015-20.

The competitive process was conducted in compliance with Title 16. **Stan Boyett & Son, Inc.** bid is the lowest responsible, responsive bid.

Please place this recommendation to award on the Finance Committee agenda for the meeting to be held October 1, 2015. Bids were opened at 2:00 pm July 16, 2015 for the subject project. Results of this solicitation are included in the attached bid tabulation. The appeal period expired at 5:00 pm September 22, 2015.

Attached is the documentation package provided by the Transportation Department.



# Fairbanks North Star Borough General Services

809 Pioneer Road • PO Box 71267 • Fairbanks, Alaska 99707-1267  
907/459-1297 • FAX 459-1100

## NOTICE OF INTENT TO AWARD

SUBJECT: Fleet Card Service for Gas & Diesel refueling stations	DATE OF NOTICE: September 17, 2015
BID NUMBER: 15097	OPENING DATE: July 24, 2015
CHIEF PROCUREMENT OFFICER: Carolyn B. Yurkovich <i>Carolyn B Yurkovich</i>	PROCUREMENT SPECIALIST: Marilyn Ordal <i>Marilyn Ordal</i>

It is the intent of the Fairbanks North Star Borough to award a contract to the low responsive, responsible bidder, in accordance with the specifications and requirements described in the IFB. Award may be made no sooner than five (5) days from the date of this notice. This serves solely as notice of the Borough's intent to award a contract and should not be construed as a notice to proceed with delivery of goods or services.

NOTE: ★ = AWARD TO BIDDER      Y = RESPONSIVE BIDDER      N = NON-RESPONSIVE BIDDER • = BID NOT EVALUATED BECAUSE THERE WAS A LOWER RESPONSIVE BID ∅ = BID EXCEEDED AVAILABLE FUNDS <b>BIDS OVER \$ 100,000 WILL BE FORWARDED TO THE ASSEMBLY FOR APPROVAL</b>
---

ITEM	PRICE	AWARD	COMMENTS	RESPONSIVE Y / N	BIDDER
Base Bid	\$.05 Rebate per Gallon (Purchased at Holiday Station Stores)		Non-Responsive	N	Holiday Alaska, Inc.
Base Bid	\$.02 Rebate per Gallon	★	Low Responsive Bidder	Y	Boyett Petroleum

This is the FNSB Notice of Intent to Award (NOIA) Base Bid of IFB 15097 to Boyett Petroleum. The appeal period for this NOIA will expire on September 22, 2015 at 5:00 pm.

**Fairbanks North Star Borough  
Division of Purchasing  
Bid Tabulation**

IFB NO.: 15097  
DATE: 7/24/2015  
PROJECT: Fleet Card Services for Gas & Diesel

<b>VENDOR</b>	<b>Boyett Petroleum</b>	<b>Holiday Companies</b>
<b>Base Bid</b>	\$.02 per gallon	\$.05 per gallon @ Holiday Stations

Bids opened and witnessed by Marilyn Ordal and Shelly Firestone

The above tabulation is for informational purposes only and is not the official record.  
The low bid is the apparent low. All bids will receive administrative review for accuracy  
and to determine if the low bid is responsive and responsible.



# Fairbanks North Star Borough

Parks and Recreation

1920 Lathrop Street PO Box 71267 Fairbanks, Alaska 99707-1267 (907)459-1070 FAX 459-1072

## MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THROUGH: Luke Hopkins, Borough Mayor *Jeff Farrah*

FROM: Mike Bork, Director, Parks and Recreation

DATE: October 8, 2015

SUBJECT: **Ordinance No. 2015-20- 1P**  
**Skyline Ridge Park Trail Restoration**

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Attached for your approval is an ordinance amending the FY2015-16 budget by appropriating funds totaling \$62,500 for trail restoration in Skyline Ridge Park. The grant funds include \$50,000 from the State of Alaska, Department of Natural Resources Recreational Trails Program and a required local match of \$12,500 from the FNSB General Fund Balance.

This grant will fund restoration of 3,500 feet of the Skyline Ridge Trail. Improvements will focus on trail alignment modifications, surface tread repair, erosion control, and additional drainage features. Restoration will reduce resource degradation and allow patrons to continue safely using the trail network in Skyline Ridge Park. The Skyline Ridge Trail is a component of the recreational trails network approved by the Assembly in the FNSB Comprehensive Recreational Trails Plan.

I request your consideration and urge your approval of this ordinance.

Attachment: Ordinance

By: Luke T. Hopkins, Mayor  
Introduced: 10/8/2015

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2015-20- 1P

AN ORDINANCE AMENDING THE FY 2015-16 BUDGET BY APPROPRIATING \$50,000 IN FEDERAL PASS-THROUGH GRANT FUNDS AND \$12,500 IN LOCAL MATCHING FUNDS FROM THE GENERAL FUND FUND BALANCE TO THE CAPITAL PROJECTS FUND FOR TRAIL RESTORATION AT SKYLINE RIDGE PARK

WHEREAS, in 2006, the Fairbanks North Star Borough (Borough) Assembly adopted Ordinance 2006-24 updating the Comprehensive Recreational Trail Plan to identify and assign trails classifications and uses within the borough; and

WHEREAS, the Borough is developing a recreational trail system in accordance with the Recreational Trail Plan; and

WHEREAS, Skyline Ridge Park is recognized as a 470-acre parcel designed for providing Borough residents with quality recreation options through trail focused activities; and

WHEREAS, the Skyline Ridge Trail (Trail) is identified in the Borough's Comprehensive Recreational Trail Plan as trail B17; and

WHEREAS, the Trail has significant damage to tread from erosion and drainage issues which require restoration to adequately serve users; and

WHEREAS, the U.S. Department of Transportation, Federal Highway Administration (FHWA), has made federal funding available to the State of Alaska

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
Text to be *added* is underlined  
Text to be *deleted* is [BRACKETED & CAPITALIZED]

34 Department of Natural Resources (ADNR), Division of Parks and Outdoor Recreation,  
35 under the Recreational Trails Program, to maintain recreational trails and trail-related  
36 facilities for recreational uses; and

37  
38 WHEREAS, on November 13, 2014, the Borough Assembly adopted  
39 Resolution No. 2014-43 authorizing the Mayor to submit an application to ADNR for a  
40 Recreational Trails Program grant, and the application was successful; and

41  
42 WHEREAS, ADNR, Division of Parks and Outdoor Recreation, has  
43 awarded \$50,000 in FHWA Recreational Trails Program grant funding (RTP Grant) to  
44 the Borough for trail restoration at Skyline Ridge Park; and

45  
46 WHEREAS, the grant agreement with ADNR requires a 20% local match  
47 in the amount of \$12,500, which will come from general fund fund balance; and

48  
49 WHEREAS, grant funds and local match will allow the repair of  
50 approximately 3,500 linear feet of the Skyline Ridge Trail;

51  
52 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks  
53 North Star Borough:

54  
55 Section 1. Classification. This ordinance is not of a general and  
56 permanent nature and shall not be codified.

57  
58 Section 2. Acceptance of Federal Pass-Through Grant Funding. The  
59 Borough accepts the award of \$50,000 in FHWA Recreational Trails Program funding,  
60 passed through ADNR, for trail restoration at Skyline Ridge Park.

61

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
Text to be *added* is underlined  
Text to be *deleted* is [BRACKETED & CAPITALIZED]

62           Section 3. General Fund Appropriation. The FY 2015-16 budget is  
63 hereby amended by appropriating \$12,500 to the General Fund budgetary guideline  
64 entitled “Contribution to Capital Projects Fund” and by increasing Contribution from  
65 Fund Balance by a like amount.

66  
67           Section 4. Capital Projects Fund Appropriation. The FY 2015-16 budget is  
68 hereby amended by appropriating \$62,500 to the Capital Projects Fund budgetary  
69 guideline entitled “Skyline Ridge Trail Restoration Grant” and by increasing estimated  
70 revenue from federal pass-through grants by \$50,000 and by increasing the  
71 Contribution from General Fund by \$12,500.

72  
73           Section 5. Eligible Expenditure Period. RTP Grant expenditures incurred  
74 within the effective dates of the signed federal pass-through grant agreement between  
75 ADNR and the Borough are eligible for reimbursement.

76  
77           Section 6. Contingency. This appropriation is for estimated amounts and  
78 may be adjusted to reflect the actual requirements of the RTP Grant and its matching  
79 provisions. The actual amounts will be appropriated contingent, and based, upon the  
80 signed RTP Grant between ADNR and the Borough.

81  
82           Section 7. Lapse of Funds. Upon completion or abandonment of this  
83 project or the lapse date of the RTP Grant, whichever is sooner, any unencumbered,  
84 unexpended local matching funds will lapse to the General Fund fund balance.

85  
86           Section 8. Effective Date. This ordinance shall be effective at 5:00 pm on  
87 the first Borough business day following its adoption.

88

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
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Text to be *deleted* is [BRACKETED & CAPITALIZED]

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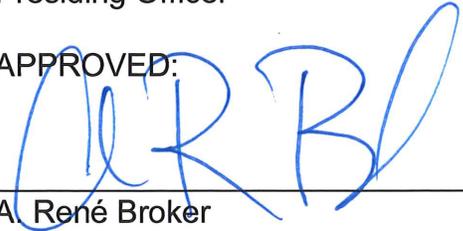
PASSED AND APPROVED THIS \_\_ DAY OF \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
Nanci Ashford-Bingham, CMC  
Borough Clerk

\_\_\_\_\_  
Karl Kassel  
Presiding Officer

APPROVED:

  
\_\_\_\_\_  
A. René Broker  
Borough Attorney

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
Text to be *added* is underlined  
Text to be *deleted* is [BRACKETED & CAPITALIZED]

**Fairbanks North Star Borough  
Fiscal Impact Statement (FIS) (FNSBC 2.09.035 C.)**

Check	Date
Version 1	
Version 2	
Version 3	
Version 4	

**Originator's Name:** Luke Kline **Department:** Parks & Recreation

**To Be Introduced/Sponsored By:** Mayor Hopkins

**Abbreviated Ordinance Title:** Skyline Ridge Park Trail Restoration

**Department(s)/Division(s) Affected:** Parks & Recreation / Parks Maintenance

**Proposed Introduction Date:** Oct. 8, 2015 **Ordinance No.:** 2015-20 -1P

**Does this ordinance authorize:**

- 1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes \_\_\_ No  \*
- 2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes \_\_\_ No  \*

Required Information/Estimates	FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE				
	Remainder of Current FY	1st Full FY of Operations	2nd Full FY of Operations	3rd Full FY of Operations	4th Full FY of Operations
	FY 20 <sub>15</sub> / 16	FY 20 <sub>16</sub> / 17	FY 20 <sub>17</sub> / 18	FY 20 <sub>18</sub> / 19	FY 20 <sub>19</sub> / 20
1. Timeline inclusive of all phases	Contract Admin.	Construction			
2. Number and type of new positions which may be required	0	0	0	0	0
3. Cost of operations and maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4. Future costs to complete capital assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Estimated revenue impact	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6. Estimated non-Borough funds that may be received:					
a. to fund the ordinance	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00
b. to fund future phases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
c. to fund future operations and maintenance costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7. Anticipated annual tax subsidy	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Is backup attached? Yes  No \_\_\_

**Contact Person's Name, for FIS questions:** Luke Kline **Extension:** 1099

**Director(s) Signature(s):**  **Date:** 9/1/15

**Mayor's Office or Assembly Member Signature:**  **Date:** 9/2/15

**Chief Financial Officer Signature:**  **Date:** 9/11/15

FAIRBANKS NORTH STAR BOROUGH  
FISCAL NOTE

I. Request

Ordinance No: 2015-20- 1P Date Introduced: October 8, 2015

Abbreviated Title: \$62,500 for Trail Restoration at Skyline Ridge Park

II. Financial Detail

Department/Division Affected: Parks and Recreation/Parks Maintenance; Public Works/Design and Construction

EXPENDITURE	General Fund	Capital Projects Fund		
	FY 15/16	FY 15/16		
Personnel Services		4,229		
Commodities				
Contractual Services		53,725		
Capital Outlay				
Contribution To Capital Projects Fund	12,500			
Indirect		4,546		<i>LS</i>
Other - Awaiting Budget				
<b>Total</b>	<b>12,500</b>	<b>62,500</b>		

SOURCE OF FUNDING

Federal Funds		50,000		
State Funds				
Contribution From Fund Balance	12,500			
Contribution From General Fund		12,500		
<b>Total</b>	<b>12,500</b>	<b>62,500</b>		

Specify Funding Source: U.S. Department of Transportation, Federal Highway Administration (Grant); General Fund fund balance (Match)

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

Cash Match				
In-Kind Match				

III. Project Purpose:

To repair and restore approximately 3,500 linear feet of the Skyline Ridge Trail and Skyline Ridge Park

IV. Analysis of Future Liabilities and Funding Sources:

Ongoing trail repairs and maintenance

V. Fund Certification: I certify that funding sources are available as detailed in II above.

*Debra L R Brady*  
\_\_\_\_\_  
Debra L. R. Brady  
Chief Financial Officer

*9/11/15*  
\_\_\_\_\_  
Date

<i>AM</i>	FA	SA
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<i>BD</i>	CA	SpA
	C	TBM <i>AM</i>



# Fairbanks North Star Borough Department of Public Works

809 Pioneer Road \* PO Box 71267 \* Fairbanks, Alaska 99707-1267 \* (907)459-1345 FAX 459-1330

## MEMORANDUM

**TO:** Fairbanks North Star Borough Assembly

**THRU:** Luke T. Hopkins, Borough Mayor *LTH*

**FROM:** Daniel Sloan, Director *DS*  
Department of Public Works

**DATE:** October 8, 2015

**SUBJECT:** Ordinance 2015-20-1Q  
Appropriation of funds from the General Fund fund balance to the  
Capital Projects Fund for Repairs to Growden Park

Attached for your approval is a proposed budget ordinance. The ordinance amends the FY 2015-16 budget by appropriating \$80,000 from the General Fund fund balance for repairs to Growden Park. These repairs are necessary to correct observed deficiencies at this facility.

I urge its adoption.

Attachment

By: Luke Hopkins, Mayor  
Introduced: 10/8/2015

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2015-20- 1Q

AN ORDINANCE AMENDING THE FY 2015-16 BUDGET BY APPROPRIATING \$80,000 FROM THE GENERAL FUND FUND BALANCE TO THE CAPITAL PROJECTS FUND FOR REPAIRS TO GROWDEN PARK

WHEREAS, the Fairbanks North Star Borough (FNSB) operates Growden Park (the Facility) for the benefit of the community; and

WHEREAS, the Fairbanks North Star Borough has a lease with Alaska Amateur Baseball, Inc. (Alaska Goldpanners) for use of Growden Park Stadium (the Stadium); and

WHEREAS, as the Lessee, Alaska Goldpanners, is responsible for repairs and reasonably maintaining the Facility, including all buildings, improvements, sidewalks, baseball field and landscaping; and

WHEREAS, a site inspection was conducted at the Stadium on June 5, 2015 by FNSB Parks and Recreation staff, Public Works staff, Risk Management staff and the City of Fairbanks building inspector to inspect various physical and operational aspects of the Stadium, to determine what level of maintenance and repairs are needed, and whether there were any aspects of the Facility that posed a public risk; and

WHEREAS, the lack of repairs and maintenance of the Facility by the Alaska Goldpanners as Lessee has resulted in the observed deficiencies listed below:

- A & B bleachers rotten in various areas
- Press box metal roof loose - temporarily secured with vice grip pliers
- Collapsing porch roof southeast of press box stairs

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

Text to be added is underlined

Text to be deleted is [BRACKETED, CAPITALIZED]

- 36 • Old sewer manhole directly outside concession area has a sheet metal cover
- 37 • Press box roof rafters are rotten
- 38 • Press box door step is rotten
- 39 • Bleachers not secured to foundation - except for main bleachers under press box
- 40 • Bleacher concrete masonry unit foundation showing cracked and broken areas
- 41 from freezing water damage - concrete slab cracked and settled
- 42 • Large amounts of bird excrement under one area of main building
- 43 • FNSB Maintenance lock on Weight Lifting Club building changed - no FNSB
- 44 access
- 45 • Wire fence falling down behind A & B bleachers – connections to Weight Lifting
- 46 Club building are rotten
- 47 • Weight Lifting Club building roof appears to be in very bad shape and may be
- 48 leaking
- 49 • No railings at edge of bleachers above field
- 50 • Field light post guy wire broken – south side of field
- 51 • Field light post guy wire missing – west side of field
- 52 • Rusted fasteners in main bleachers
- 53 • Multiple ADA access violations
- 54 • Recently installed waterline from old well connected to building plumbing. Note
- 55 that there is no longer a connected sewer in the building.
- 56

57 WHEREAS, portions of the Facility have deteriorated sufficiently to require  
 58 immediate repair, demolition, or replacement;

59  
 60 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks  
 61 North Star Borough:

62  
 63 Section 1. Classification. This ordinance is not of a general and  
 64 permanent nature and shall not be codified.

65  
 66 Section 2. General Fund Appropriation. The FY 2015-16 budget is hereby  
 67 amended by appropriating \$80,000 to the General Fund budgetary guideline entitled  
 68 “Contribution to Capital Projects” and by increasing Contribution from Fund Balance by a  
 69 like amount.

70  
 71 Section 3. Capital Projects Fund Appropriation. The FY 2015-16 budget is  
 72 hereby amended by appropriating \$80,000 to the Capital Projects Fund budgetary guideline

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
 Text to be *added* is underlined  
 Text to be *deleted* is [BRACKETED, CAPITALIZED]

73 entitled "Growden Park Repairs" and by increasing Contribution from General Fund by a  
74 like amount.

75  
76 Section 4. Lapse of Funds. Upon completion of the project, any  
77 unexpended, unencumbered balance will lapse to the General Fund fund balance.

78  
79 Section 5. Effective Date. This ordinance is effective at 5:00 p.m. on the  
80 first Borough business day following its adoption.

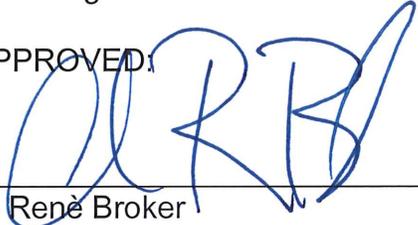
81  
82 PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

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89 ATTEST:

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93 \_\_\_\_\_  
94 Nanci Ashford-Bingham, MMC  
95 Borough Clerk  
96

\_\_\_\_\_  
Karl Kassel  
Presiding Officer

APPROVED:

  
\_\_\_\_\_  
A. René Broker  
Borough Attorney

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
Text to be added is underlined  
Text to be deleted is [BRACKETED, CAPITALIZED]

**Fairbanks North Star Borough**  
**Fiscal Impact Statement (FIS) (FNSBC 2.09.035 C.)**

Check	Date
Version 1	
Version 2	
Version 3	
Version 4	

Originator's Name: Dan Sloan Department: Public Works

To Be Introduced/Sponsored By: Mayor Hopkins

Abbreviated Ordinance Title: Repairs to Growden Park

Department(s)/Division(s) Affected: Public Works / Design & Construction

Proposed Introduction Date: October 8, 2015 Ordinance No.: 2015-20- 1Q

**Does this ordinance authorize:**

- 1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes \_\_\_ No  \*
- 2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes \_\_\_ No  \*

Required Information/Estimates	FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE				
	Remainder of Current FY	1st Full FY of Operations	2nd Full FY of Operations	3rd Full FY of Operations	4th Full FY of Operations
	FY 20__ / __	FY 20__ / __	FY 20__ / __	FY 20__ / __	FY 20__ / __
1. Timeline inclusive of all phases					
2. Number and type of new positions which may be required					
3. Cost of operations and maintenance					
4. Future costs to complete capital assets					
5. Estimated revenue impact					
6. Estimated non-Borough funds that may be received:					
a. to fund the ordinance					
b. to fund future phases					
c. to fund future operations and maintenance costs					
7. Anticipated annual tax subsidy					

Is backup attached? Yes \_\_\_ No \_\_\_

Contact Person's Name, for FIS questions: Dan Sloan Extension: 1355

Director(s) Signature(s): *Dan Sloan* Date: 9/3/15

Mayor's Office or Assembly Member Signature: *[Signature]* Date: 9/3/15

Chief Financial Officer Signature: *Debra L R Brady* Date: 9/11/15

FARRBANKS NORTH STAR BOROUGH  
FISCAL NOTE

I. Request

Ordinance No: 2015-20- 1Q Date Introduced: October 8, 2015

Abbreviated Title: \$80,000 from General Fund for Repairs to Growden Park

II. Financial Detail

Department/Division Affected: Public Works/Design & Construction

EXPENDITURE	General Fund	Capital Projects Fund		
	FY 15/16	FY 15/16		
Personnel Services				
Contractual Services				
Capital Outlay				
Awaiting Budget		80,000		
Contribution to Capital Projects Fund	80,000			
Total	80,000	80,000		

SOURCE OF FUNDING

Contribution from General Fund		80,000		
Contribution From Fund Balance	80,000			
State Grants				
Total	80,000	80,000		

Specify Funding Sources: General Fund fund balance

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

Cash Match:				
In-Kind Match:				

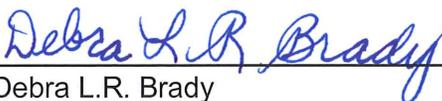
III. Project Purpose:

Repairs for Growden Park

IV. Analysis of Future Liabilities and Funding Sources:

On-going park maintenance

V. Fund Certification: I certify that funding sources are available as detailed in II above.

  
Debra L.R. Brady  
Chief Financial Officer

9/11/15  
Date

 FA	GLA
GA	CA 
SpA	C
 TBM	SA

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2015-20- 1R

AN ORDINANCE AMENDING THE FY 2015-16 BUDGET BY APPROPRIATING  
\$1,000,000 FROM THE GENERAL FUND FUND BALANCE TO THE TRANSIT  
ENTERPRISE PROJECTS FUND FOR THE ENHANCED VOLUNTARY REMOVAL,  
REPLACEMENT, AND REPAIR PROGRAM FOR SOLID FUEL BURNING  
APPLIANCES

WHEREAS, during unfavorable weather conditions, smoke from solid fuel burning appliances significantly and negatively impacts air quality contributing to poor air quality episodes that occur several dozens of times each winter; and

WHEREAS, during these poor air quality episodes, hospital admissions for respiratory and cardiovascular conditions increase considerably and students and staff in our schools report increases of asthma attacks; and

WHEREAS, the increasing cost of fuel oil over the past decade has led to a marked increase in the use of solid fuel burning appliances for home heating and an increasing number of families for whom heating with solid fuel burning appliances is an economic necessity; and

WHEREAS, the poor air quality, due in large part to emissions from these solid fuel burning appliances, poses several economic challenges including, (1) increased difficulty in permitting projects that need an air permit, (2) negative impacts on efforts to secure our military bases, (3) loss of productivity due to lost work days by employees sickened by the poor air, (4) increased medical costs for people sickened by the air, and (5) possible impacts from federal sanctions under the Clean Air Act; and

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
Text to be *added* is underlined  
Text to be *deleted* is [BRACKETED AND CAPITALIZED]

34 WHEREAS, there are high-quality solid fuel burning appliances on the  
35 market in the Fairbanks North Star Borough (Borough) that use about half the amount of  
36 fuel for the same amount of heat as is produced by older, less efficient devices and  
37 which emit less than 2.5 grams per hour of PM<sub>2.5</sub>; and

38  
39 WHEREAS, it has been calculated by Sierra Research that if most people  
40 who heat with solid fuel burning appliances used these more efficient and less polluting  
41 devices, it would significantly reduce the air pollution; and

42  
43 WHEREAS, the Borough's enhanced voluntary removal replacement and  
44 repair program has run out of funding;

45  
46 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks  
47 North Star Borough:

48  
49 Section 1. Classification. This ordinance is not of a general and  
50 permanent nature and shall not be codified.

51  
52 Section 2. General Fund Appropriation. The FY 2015-16 budget is  
53 hereby amended by appropriating \$1,000,000 to the General Fund budgetary guideline  
54 entitled "Contribution to Transit Enterprise Projects Fund" and by increasing  
55 Contribution from Fund Balance by a like amount.

56  
57 Section 3. Transit Enterprise Projects Fund Appropriation. The  
58 FY 2015-16 budget is hereby amended by appropriating \$1,000,000 to the Transit  
59 Enterprise Projects Fund budgetary guideline entitled "Enhanced Voluntary Removal,  
60 Replacement, and Repair Program" and by increasing Contribution from General Fund  
61 by a like amount.

62

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
Text to be *added* is underlined  
Text to be *deleted* is [BRACKETED AND CAPITALIZED]

63 Section 4. Lapse of Funds. Upon completion or abandonment of the  
64 project, any unexpended, unencumbered funds will lapse to the General Fund fund  
65 balance.

66  
67 Section 5. Effective Date. This ordinance shall be effective at 5:00 p.m.  
68 on the first Borough business day following its adoption.

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70 PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

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ATTEST:

\_\_\_\_\_  
Nanci Ashford-Bingham, MMC  
Borough Clerk

\_\_\_\_\_  
Karl Kassel  
Presiding Officer

APPROVED:

  
\_\_\_\_\_  
A. René Broker  
Borough Attorney

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
Text to be added is underlined  
Text to be deleted is [BRACKETED AND CAPITALIZED]

FAIRBANKS NORTH STAR BOROUGH  
FISCAL NOTE

I. Request

Ordinance No: 2015-20-1R Date Introduced: 10/8/2015

Abbreviated Title: \$1,000,000 for the Enhanced Voluntary Removal, Replacement, and Repair Program for Solid Fuel Burning Appliances

II. Financial Detail

Department/Division Affected: Transportation/Air Quality

EXPENDITURE	General Fund	Transit Enterprise Project Fund		
	FY 15/16	FY 15/16	FY 15/16	FY 15/16
Personnel Services				
Other - Awaiting Budget		1,000,000		
Contribution to Transit Enterprise Projects Fund	1,000,000			
<b>Total</b>	<b>1,000,000</b>	<b>1,000,000</b>		

SOURCE OF FUNDING

Contribution from Fund Balance	1,000,000			
Contribution from General Fund		1,000,000		
State Grants				
<b>Total</b>	<b>1,000,000</b>	<b>1,000,000</b>		

Specify Funding Sources: General Fund fund balance

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

Various State and local funding				

III. Project Purpose:

To provide the funding for the enhanced voluntary removal, replacement, and repair program

IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady  
Debra L. R. Brady  
Chief Financial Officer

9/18/15  
Date

FA	GLA
GA	CA
SpA	C
TBM	SA

By: Luke Hopkins, Mayor  
Introduced: October 8, 2015

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2015-20- 1S

AN ORDINANCE AMENDING THE FY 2015-16 BUDGET BY APPROPRIATING \$2,500,000 FROM THE GENERAL FUND FUND BALANCE TO THE MULTI-YEAR GENERAL SUBFUND FOR ONGOING LITIGATION AND APPEAL COSTS RELATED TO PIPELINE VALUATION

WHEREAS, The Fairbanks North Star Borough (Borough) is currently preparing for a SARB hearing on the 2016 value; and

WHEREAS, An eight week trial for tax years 2010/11/12/13/14 and possibly 2015 is currently scheduled to begin February 6, 2017; and

WHEREAS, The Borough has already begun to incur and will incur between now and the conclusion of trial in 2017 significant expert and legal fees and costs related to the 2016 SARB hearing and the 2017 trial including discovery, expert reports and depositions and hearing costs; and

WHEREAS, The Borough expended over \$3,000,000 in costs and fees related to the Superior Court nine week trial for the 2007-09 tax years; and

WHEREAS, the FY 2015-16 budget included \$500,000 specifically appropriated for TAPS litigation costs which is currently being spent on preparation for both SARB 2016 and the 2017 trial;

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
Text to be added is underlined  
Text to be deleted is [BRACKETED & CAPITALIZED]

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Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. General Fund Appropriation. The FY 2015-16 budget is hereby amended by appropriating \$2,500,000 to the General Fund budgetary guideline entitled "Contribution to Multi-Year General Subfund" and by increasing Contribution from Fund Balance by a like amount.

Section 3. Multi-Year General Subfund Appropriation. The FY 2015-16 budget is hereby amended by appropriating \$2,500,000 to the Multi-Year General Subfund budgetary guideline entitled "Legal – Costs and Other Expenses of Pipeline Valuation Litigation and Appeals" and by increasing Contribution from General Fund by a like amount.

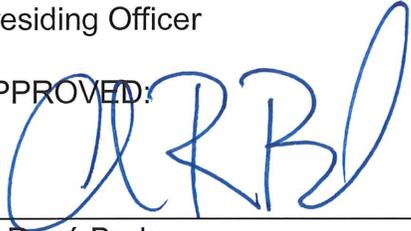
Section 4. Lapse of Funds. Upon completion or abandonment of the project, any unexpended, unencumbered funds will lapse to the General Fund fund balance.

Section 5. Effective Date. This ordinance shall be effective upon adoption.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

ATTEST:

\_\_\_\_\_  
Nanci Ashford-Bingham, MMC  
Borough Clerk

\_\_\_\_\_  
Karl Kassel  
Presiding Officer  
APPROVED:   
\_\_\_\_\_  
A. René Broker  
Borough Attorney

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
Text to be *added* is underlined  
Text to be *deleted* is [BRACKETED & CAPITALIZED]

FAIRBANKS NORTH STAR BOROUGH  
FISCAL NOTE

I. Request

Ordinance No: 2015-20- 1S Date Introduced: 10/8/2015

Abbreviated Title: \$2,500,000 for Ongoing Litigation and Appeal Costs Related to Pipeline Valuation

II. Financial Detail

Department/Division Affected: Law

EXPENDITURE	General Fund	Multi-Year General Subfund	Capital Projects Fund	Total
	FY 15/16	FY 15/16	FY 15/16	FY 15/16
Personnel Services				
Commodities				
Contractual Services		2,500,000		
Capital Outlay				
Contribution to Multi-Year General Subfund	2,500,000			
<b>Total</b>	<b>2,500,000</b>	<b>2,500,000</b>		

SOURCE OF FUNDING

Contribution from Fund Balance	2,500,000			
Contribution from General Fund		2,500,000		
State Grants				
<b>Total</b>	<b>2,500,000</b>	<b>2,500,000</b>		

Specify Funding Sources: General Fund fund balance

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

FY09-FY16 Contributions from General Fund		10,467,433		

III. Project Purpose:

To fund ongoing costs related to pipeline valuation litigation and appeals

IV. Analysis of Future Liabilities and Funding Sources:

Future costs are likely, but undeterminable at this time

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady  
Debra L. R. Brady  
Chief Financial Officer

9/17/15  
Date

FA	GLA
GA	CA
SpA	C
TBM	SA

**Fairbanks North Star Borough  
Fiscal Impact Statement (FIS) (FNSBC 2.09.035 C.)**

Check	Date
Version 1	
Version 2	
Version 3	
Version 4	

**Originator's Name:** Rene' Broker **Department:** Legal

**To Be Introduced/Sponsored By:** Mayor Luke Hopkins

**Abbreviated Ordinance Title:** Ongoing litigation related to TAPS valuations

**Department(s)/Division(s) Affected:** Legal

**Proposed Introduction Date:** 10/8/15 **Ordinance No.:** 2015-20.1S

**Does this ordinance authorize:**

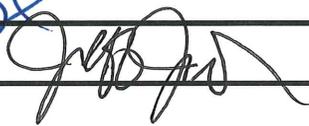
- 1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? **Yes** \_\_\_ **No**  \*
- 2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? **Yes** \_\_\_ **No**  \*

Required Information/Estimates	FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE				
	Remainder of Current FY	1st Full FY of Operations	2nd Full FY of Operations	3rd Full FY of Operations	4th Full FY of Operations
	FY 20 <sup>15</sup> / <sup>16</sup>	FY 20 <sup>  </sup> / <sup>  </sup>			
1. Timeline inclusive of all phases					
2. Number and type of new positions which may be required					
3. Cost of operations and maintenance					
4. Future costs to complete capital assets					
5. Estimated revenue impact					
6. Estimated non-Borough funds that may be received:					
a. to fund the ordinance					
b. to fund future phases					
c. to fund future operations and maintenance costs					
7. Anticipated annual tax subsidy					

Is backup attached? **Yes** \_\_\_ **No** \_\_\_

**Contact Person's Name, for FIS questions:** Rene' Broker **Extension:** 1318

**Director(s) Signature(s):**  **Date:** 9/21/15

**Mayor's Office or Assembly Member Signature:**  **Date:** 9/21/15

**Chief Financial Officer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

By: Assemblymember Davies,  
as Deputy Presiding Officer  
Introduced: October 8, 2015

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2015-20- 1T

AN ORDINANCE AMENDING THE FY 2015-16 BUDGET BY APPROPRIATING \$66,500 FROM THE GENERAL FUND FUND BALANCE TO THE DEPARTMENT OF THE ASSEMBLY TO COVER THE COST OF A MAYORAL RUNOFF ELECTION ON NOVEMBER 3, 2015

WHEREAS, The Fairbanks North Star Borough Code states a runoff election shall be held for the office of the mayor if no candidate receives over forty percent of the votes cast; and

WHEREAS, Normal budgeting includes only the cost of the regularly scheduled election; and

WHEREAS, If necessary, a runoff election will be held on November 3, 2015;

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.

Section 2. General Fund Appropriation. The FY 2015-16 budget is hereby amended by appropriating \$66,500 to the General Fund budgetary guideline entitled "Department of the Assembly" and by increasing Contribution from Fund Balance by a like amount.

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
Text to be *added* is underlined  
Text to be *deleted* is [BRACKETED AND CAPITALIZED]

34 Section 3. Effective Date. This ordinance shall be effective immediately  
35 upon adoption.

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37 PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.  
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44 ATTEST:

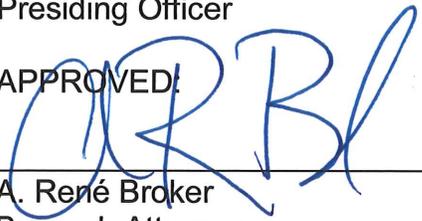
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47 \_\_\_\_\_  
48 Nanci Ashford-Bingham, MMC  
Borough Clerk

\_\_\_\_\_  
Karl Kassel  
Presiding Officer

APPROVED:

  
\_\_\_\_\_  
A. René Broker  
Borough Attorney

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT  
Text to be *added* is underlined  
Text to be *deleted* is [BRACKETED AND CAPITALIZED]

FAIRBANKS NORTH STAR BOROUGH  
FISCAL NOTE

I. Request

Ordinance No: 2015-20- 1T Date Introduced: October 8, 2015

Abbreviated Title: \$66,500 to Cover the Cost of a Mayoral Runoff Election on November 3, 2015

II. Financial Detail

Department/Division Affected: Assembly/Elections

EXPENDITURE	General Fund	Capital Projects Fund	Total	
	FY 15/16	FY 15/16		
Personnel Services/Contractual Services	66,500			
Commodities				
Capital Outlay				
Awaiting Budget				
Contribution to Capital Projects Fund				
<b>Total</b>	<b>66,500</b>			

SOURCE OF FUNDING

Contribution from General Fund				
Contribution From Fund Balance	66,500			
State Grants				
<b>Total</b>	<b>66,500</b>			

Specify Funding Sources: General Fund fund balance

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

Cash Match:				
In-Kind Match:				

III. Project Purpose:

To cover the cost of a mayoral runoff election on November 3, 2015

IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.

*Debra L.R. Brady*  
Debra L.R. Brady  
Chief Financial Officer

9/10/15  
Date

<i>ms</i>	FA	GLA
	GA	CA
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