

FINANCE COMMITTEE WORKSESSION AGENDA

September 3, 2015

5:15 P.M.

Mona Lisa Drexler Assembly Chambers
Fairbanks North Star Borough Administrative Center
809 Pioneer Road
Fairbanks, Alaska

1. MEMORANDA/REPORTS/PRESENTATIONS

NONE

2. CONTRACTS/BID AWARDS

NONE

3. ADVANCED ORDINANCES AND RESOLUTIONS

- a. ORDINANCE NO. 2015-46. An Ordinance Approving The Emergency Procurement Of Equipment, Temporary Leasing Of Interim Replacement Equipment, And Repair Of The Landfill Heavy Equipment Maintenance Building Destroyed Or Damaged By The Fire On August 16, 2015 And Waiving All Other Title 16 Procurement Requirements.
(Sponsor: Mayor Hopkins) **(Page 3)**
- b. ORDINANCE NO. 2015-48. An Ordinance Amending FNSBC Chapter 2.12 And 14.01.071 Relating To Service Area Elections.
(Sponsor: Assemblymember Sattley) **(Page 6)**
- c. ORDINANCE NO. 2015-39. An Ordinance Amending Section 14.01.180(I) Of The Fairbanks North Star Borough Code Of Ordinances Relating To Road Service Area Loans.
(Sponsor: Assemblymembers Roberts and Kassel) **(Page 10)**

ADVANCED ORDINANCES AND RESOLUTIONS - continued

- d. ORDINANCE NO. 2015-20-1D. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$240,086 In Federal Direct Grant Funding And \$60,021 In Transit Enterprise Unrestricted Net Position To The Transit Enterprise Projects Fund For The Replacement Of Six Demand Response And Fixed Route Vans. (Sponsor: Mayor Hopkins) **(Page 13)**
- e. ORDINANCE NO. 2015-20-1E. An Ordinance Amending The FY 2015-16 Budget By Appropriating An Additional \$9,000 To The General Fund And \$9,000 To The Non-Areawide Fund Of Federal Pass-Through Grant Funding For Emergency Management And Community Preparedness Activities. (Sponsor: Mayor Hopkins) **(Page 19)**
- f. ORDINANCE NO. 2015-20-1F. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$1,780 In Federal Pass-Through Grant Funding To The Special Revenue Fund To Send One Borough Employee And One Historic Preservation Commissioner To The 2015 Alaska Historic Preservation Conference. (Sponsor Mayor Hopkins) **(Page 24)**
- g. ORDINANCE NO. 2015-20-1G. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$250,000 From The General Fund Fund Balance To The Multi-Year General Subfund For The Purpose Of Funding The Salcha Flood Map Study. (Sponsor: Mayor Hopkins) **(Page 29)**
- h. ORDINANCE NO. 2015-20-1H. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$91,385 From The General Fund Fund Balance To The Department Of Law For The Purpose Of Funding The Cross-Training For The Borough Attorney Position, And Authorizing A 0.5 Term-Permanent Full-Time Equivalent Employee To Fill The Assistant Borough Attorney Position That Will Be Vacated At Time Of Appointment. (Sponsor: Mayor Hopkins) **(Page 36)**

4. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

- a. Monthly Budget Reports
- b. General Fund Updated Fund Balance Report

5. ASSEMBLY/MAYOR COMMENTS

6. ADJOURNMENT

By: Luke T. Hopkins, Mayor
Introduced: August 27, 2015

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2015 – 46

AN ORDINANCE APPROVING THE EMERGENCY PROCUREMENT OF EQUIPMENT, TEMPORARY LEASING OF INTERIM REPLACEMENT EQUIPMENT, AND REPAIR OF THE LANDFILL HEAVY EQUIPMENT MAINTENANCE BUILDING DESTROYED OR DAMAGED BY THE FIRE ON AUGUST 16, 2015 AND WAIVING ALL OTHER TITLE 16 PROCUREMENT REQUIREMENTS

WHEREAS, On or about August 16, 2015, a fire occurred at the Borough Solid Waste Facility which significantly damaged or destroyed the Heavy Equipment Maintenance Building and several pieces of Solid Waste Facility equipment located in the building; and

WHEREAS, The Solid Waste Facility cannot properly and safely operate through the following months without the building repaired or replaced in a timely manner; and

WHEREAS, The Solid Waste Facility cannot properly and safely operate without the equipment that was damaged in the fire; and

WHEREAS, The normal procurement process requires months for a contract to be completed for the purchase and/or repair of the building and equipment and the repair or replacement of the damaged equipment; and

WHEREAS, FNSBC 16.30.050 allows for emergency procurement; and

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED & CAPITALIZED]

33 WHEREAS, FNSBC 16.21.015(H) states that if the assembly waives the
34 application of Title 16 for an identified project, the mayor shall provide report(s) to the
35 assembly according to a predetermined schedule included in the waiving ordinance.
36

37 NOW, THEREFORE, BE IT ORDAINED that the Assembly of the
38 Fairbanks North Star Borough;
39

40 Section 1. Classification. This ordinance is not of a general and
41 permanent nature and shall not be codified.
42

43 Section 2. The Fairbanks North Star Borough Assembly has determined
44 that an emergency procurement is necessary due to the fire at the FNSB Solid Waste
45 Facility on or about August 16, 2015.
46

47 Section 3. The mayor is authorized to enter into a contract or contracts for
48 the replacement or repair of the Solid Waste Heavy Equipment Maintenance Building at
49 the Fairbanks North Star Borough Solid Waste Facility.
50

51 Section 4. The mayor is authorized to enter into a contract or contracts for
52 the replacement or repair of the following pieces of Solid Waste Facility equipment
53 damaged during said fire:

- 54 a. Caterpillar 826 G-II Landfill Compactor
- 55 b. Caterpillar D6T Bulldozer
- 56 c. Caterpillar 972H Wheel Loader
- 57 d. Caterpillar IT38 Wheel Loader
- 58 e. Enviro Cover Deployer Model 700
59

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60 Section 5. The mayor is authorized to use emergency procurement
61 procedures to temporarily lease or rent necessary equipment and to either replace or
62 repair the equipment identified in Section 4.

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64 Section 6. All sections of Title 16 except FNSBC 16.21.015(H) (Assembly
65 reporting) and 16.30.050 (Emergency Procurement) are hereby waived as to the
66 emergency procurements identified herein.

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68 Section 7. Pursuant to FNSB 16.30.050, the emergency procurement
69 identified herein shall be made with such competition as is practicable under the
70 circumstances.

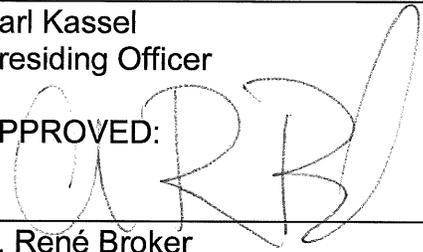
71
72 Section 8. Pursuant to FNSBC 16.21.015(H), the mayor or his designee
73 shall make reports to the Assembly on September 17, 2015, and October 15, 2015,
74 identifying each expenditure of funds for the emergency procurement identified herein,
75 including to whom the funds were paid, the amount of the expenditure and what efforts
76 were made to maximize to the fullest extent practicable the purchasing value of public
77 funds.

78
79 Section 9. Effective Date. This ordinance shall be effective at 5:00 p.m.
80 on the first Borough business day following its adoption.

81
82 PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

83
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88 ATTEST:
89
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91 _____
92 Nanci Ashford-Bingham, MMC
Borough Municipal Clerk

Karl Kassel
Presiding Officer

APPROVED: 

A. René Broker
Borough Attorney

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
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By: Guy Sattley
Introduced: August 27, 2015

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2015- 48

AN ORDINANCE AMENDING FNSBC CHAPTER 2.12 AND 14.01.071 RELATING TO SERVICE AREA ELECTIONS.

WHEREAS, State law limits the use of areawide and non-areawide taxes to areawide and non-area wide functions; and

WHEREAS, it is more equitable for service areas to bear the burden of election expenses relating to service area elections which are requested by the service area and conducted for the primary purpose of benefiting those within the service area; and

WHEREAS, the time of service area elections are different from regular and special elections; and

WHEREAS, the election code should specify where service area election procedures differ from regular and special elections; and

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. This ordinance is of a general and permanent nature and shall be codified.

Section 2. FNSBC **2.12.050 Notice of elections**, is hereby amended as follows and the existing subsections renumbered accordingly:

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED AND CAPITALIZED]

34 B. Each notice of election shall include:

35 1. The type of election, whether regular, [SERVICE AREA] special or run-off;

36

37 C. Service Area Elections.

38 1. The borough clerk shall publish a notice of each service area election at least
39 twice in one or more newspapers of general circulation in the borough, and on the
40 borough website.

41 2. Each notice of election shall include:

42 a) The type of election;

43 b) The date of the election;

44 c) The polling place location and hours the poll(s) will be open;

45 d) The subjects of propositions to be voted upon;

46 e) Voter qualifications as set fourth in FSNBC 2.12.130 and instructions for
47 registration; and

48 f) The notice of election shall state a service area resident may vote in
49 person at the borough clerk's office or request a ballot by mail or electronic
50 transmission.

51

52 Section 3. FNSBC **2.12.110 Election expenses**, is hereby amended as follows:

53

54 [The borough clerk shall:]

55 A. The borough clerk shall:

56 1. Pay each election [BOARD MEMBER] official and canvass board member an hourly
57 rate for time spent at his election duties, including the receiving of instructions and
58 posting of notices;

59 [B] 2. Set the hourly compensation to be paid for time spent by elections officials at a
60 rate comparable to that paid by the state for state elections;

61 [C] 3. Shall retain a record for auditing and payment of election expenses, including the
62 cost of giving notice, renting polling places, paying election officials, securing ballot
63 boxes, booths and other election necessities.

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

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Text to be *deleted* is [BRACKETED AND CAPITALIZED]

64 B. Service area elections held at the request of a service area and for the primary
65 benefit of the residents of that service area shall be paid for by the service area
66 requesting the election. This does not apply to service area elections held for
67 establishing new service areas, annexation to existing service areas, or dissolving a
68 service area.

69

70 Section 4. FNSBC 2.12.330 **Opening of polling place**, is hereby amended as
71 follows:

72

73 C. For Service Area elections, the borough clerk shall determine the location and hours
74 of the polling place.

75

76 Section 5. FNSBC 2.12.570 **Absentee voting – In person**, is hereby amended
77 to add a new subsection as follows:

78

79 F. All service area elections shall use the procedures in this section.

80

81 Section 6. FNSBC 2.12.580 **Absentee voting – By mail**, is hereby amended to
82 add a new subsection as follows:

83

84 G. All service area elections shall use the procedures in this section.

85

86 Section 7. FNSBC 2.12.590 **Application for absentee voting by electronic**
87 **transmission**, is hereby amended to add a new subsection as follows:

88

89 E. All service area elections shall use the procedures in this section.

90

91 Section 8. FNSBC 2.12.740 **Definitions**, is hereby amended as follows:

92

93 *“Election”* includes a regular, special, service area or run-off *borough election*.

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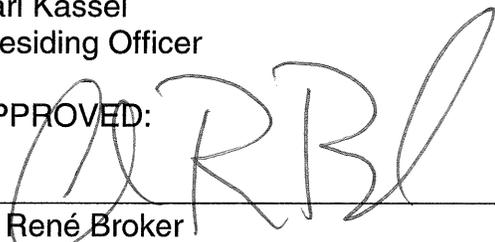
Section 9. FNSBC 14.01.071 **Service area election**, is hereby amended as follows:

A. If voters reside in the proposed service area, the ordinance shall provide for a service area election to be held at a date established by the assembly. [NOT LATER THAN 60 DAYS AFTER THE ADOPTION OF THE ORDINANCE]. The service area election ballot shall contain a proposition to determine each power to be exercised by the service area. [IF A PROPOSITION IS DEFEATED AT THE SERVICE AREA ELECTION, THE ORDINANCE AS IT RELATES TO THAT PROPOSITION IS DEEMED RESCINDED.]

Section 10. Effective Date. This ordinance shall be effective at 5:00 p.m. of the first Borough business day following its adoption.

PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

Karl Kassel
Presiding Officer

APPROVED: 

A. René Broker
Borough Attorney

ATTEST:

Nanci Ashford-Bingham, MMC
Borough Municipal Clerk

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1 REVISED FOR INTRODUCTION

By: Lance Roberts
Karl Kassel
Referred: July 30, 2015
Introduced: August 27, 2015

8 FAIRBANKS NORTH STAR BOROUGH

10 ORDINANCE NO. 2015 - 39

12 AN ORDINANCE AMENDING SECTION 14.01.180(I) OF THE FAIRBANKS NORTH
13 STAR BOROUGH CODE OF ORDINANCES RELATING TO ROAD SERVICE AREA
14 LOANS

16 WHEREAS, The Road Service Area Revolving Loan Fund was created to
17 help finance capital projects for the Road Service areas; and

19 WHEREAS, the Fund has been rarely used with only three loans issued in
20 the last five years and all three loans were associated with 90/10 grant projects; and

22 WHEREAS, the State legislature did not provide any road service area
23 funding this year and none is expected in the immediate future; and

25 WHEREAS, it is in the best interest of borough residents for the road
26 service areas to upgrade their roads as needed.

28 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North
29 Star Borough:

31 Section 1. Classification. This ordinance is of a general and permanent
32 nature and shall be codified.

33
CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
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34 Section 2. The FNSBC Section 14.01.180(l) is amended as follows:

35 I. A loan made to a service area pursuant to this section:

36 1. Shall be subject to a vote in the service area as required by FNSBC
37 3.01.027(A);

38 2. Shall [NOT EXCEED A TERM OF 10 YEARS WITHOUT SPECIAL
39 ASSEMBLY APPROVAL] have a term recommended by the board, and approved by
40 the Assembly, not to exceed the life of the project; and

41 3. Shall bear simple interest at a fixed rate of one percent [ONE
42 PERCENTAGE POINT ABOVE THE PRIME RATE AS REPORTED IN THE WALL
43 STREET JOURNAL ON JANUARY 1ST OF THE YEAR IN WHICH THE LOAN IS
44 APPROVED BY THE BOARD].

45

46 PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

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55 ATTEST:

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60 _____
Nanci Ashford-Bingham, MMC
61 Borough Municipal Clerk

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Karl Kassel
Presiding Officer

APPROVED:



A. René Broker
Borough Attorney

CODE AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

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Fairbanks North Star Borough

Borough Clerk

809 Pioneer Road * PO Box 71267 * Fairbanks, Alaska 99707-1267 *(907) 459-1401 FAX 459-1224

MEMORANDUM

TO: Fairbanks North Star Borough Assembly

FROM: Lance Roberts, Chair
Assembly Road Service Area Committee

DATE: August 17, 2015

SUBJECT: **ASSEMBLY ROAD SERVICE AREA COMMITTEE RECOMMENDATION OF ORDINANCE 2015-39.**

At the Assembly Road Service Area Committee meeting of August 10, 2015 the ARSAC reviewed the following ordinance at the request of the Assembly:

ORDINANCE NO. 2015-39. AN ORDINANCE AMENDING THE FY 2014-15 BUDGET BY REALLOCATING AN ESTIMATED \$3,094,561 FROM THE SERVICE AREA MATCHING GRANT PROGRAM IN THE CAPITAL PROJECTS FUND TO THE ROAD SERVICE REVOLVING LOAN FUND. (SPONSOR: ASSEMBLYMEMBER ROBERTS)

Following are the motions of the Committee regarding Ordinance No. 2015-39:

KASSEL, moved to recommend amending Line 38 by
Seconded by DAVIES (Stuart) changing "2%" to "1%".

MOTION PASSED 7-2 Ayes: Hopp, Davies, Cartner, Leonard, Pedretty,
Kassel, Roberts
Noes: Meyer, Sattley

CARTNER, moved to recommend leaving Lines 35-37 as
Seconded by SATTLEY currently written in code (14.01.180(l)(2)).

MOTION FAILED 3-6 Ayes: Cartner, Leonard, Sattley
Noes: Hopp, Meyer, Davies, Pedretty, Kassel,
Roberts

DAVIES, Move to recommend Ordinance No. 2015-39, as
Seconded by MEYERS amended.

MOTION PASSED 8-1 Ayes: Hopp, Meyer, Davies, Leonard, Pedretty,
Kassel, Sattley, Roberts
Noes: Cartner



Fairbanks North Star Borough Department of Transportation

3175 Peger Road • PO Box 71267 • Fairbanks, Alaska 99707-1267 • (907)459-1002 FAX 459-1004

MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THROUGH: Luke Hopkins, Borough Mayor *Jeff Sorrett*

FROM: Glenn Miller, Transportation Director *GM*

SUBJECT: AN ORDINANCE AMENDING THE 2015-16 BUDGET BY APPROPRIATING \$300,107 TO THE TRANSIT ENTERPRISE PROJECTS FUND FOR THE REPLACEMENT OF SIX DEMAND RESPONSE AND FIXED ROUTE VANS

ORDINANCE 2015-20-1D

DATE: August 27, 2015

Attached for your approval is a proposed budget ordinance appropriating \$300,107 in 49 U.S.C. § 5339 Bus and Bus Stop Facilities grant funds for the replacement of five Van Tran demand response vans and one MACS fixed route van.

The Transportation Department plans on replacing four of our existing Van Tran vehicles with smaller, more efficient wheelchair accessible vehicles that have a reduced purchase cost compared to our existing larger vans. We will retain our ability to meet rider demand while economizing our fleet. One full size van will be replaced with a similar size vehicle leaving the Van Tran fleet with 2 larger vehicles to absorb any large ride demands that may arise.

One of the six replacement vehicles will replace the medium duty van now operating on the Grey Line. All vehicles which are planned for replacement have exceeded their useful life as defined by the Federal Transportation Administration.

I request your consideration and urge your approval of this ordinance.

Attachment:

Grant Agreement – FY13-15 5339 Vehicles, Admin AK-34-0002.

By: Luke Hopkins
Introduced: August 27, 2015
Advanced:
Adopted:

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2015-20- 1D

AN ORDINANCE AMENDING THE FY 2015-16 BUDGET BY
APPROPRIATING \$240,086 IN FEDERAL DIRECT GRANT FUNDING AND \$60,021
IN TRANSIT ENTERPRISE UNRESTRICTED NET POSITION TO THE TRANSIT
ENTERPRISE PROJECTS FUND FOR THE REPLACEMENT OF SIX DEMAND
RESPONSE AND FIXED ROUTE VANS

WHEREAS, the Americans with Disabilities Act of 1990 (ADA) requires all communities with a fixed bus route system to provide comparable paratransit service for those who cannot use the fixed route service because of their disabilities; and

WHEREAS, all units in the Fairbanks North Star Borough (Borough) that are scheduled for replacement have met or exceeded their useful service life as defined by the Federal Transportation Administration (FTA); and

WHEREAS, the FTA has made \$240,086 in 49 U.S.C. §5339 (FTA Bus and Bus Facilities) grant funding available to the Borough; and

WHEREAS, a twenty percent local match of \$60,021 is required for the application of these funds;

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

Section 1. Classification. This ordinance is not of a general and permanent nature and shall not be codified.

37 Section 2. Acceptance of FTA §5339 Grant Funding. The Borough
38 formally accepts the award of \$240,086 in federal direct grant funding from FTA §5339
39 grant funding.

40
41 Section 3. Transit Enterprise Projects Fund Appropriation. The FY
42 2015-16 budget is hereby amended by appropriating \$60,021 to the Transit Enterprise
43 Operating Fund budgetary guideline entitled "Contribution to Transit Enterprise Projects
44 Fund" and by increasing Contribution from Net Position by a like amount.

45
46 Section 4. Transit Enterprise Projects Fund Appropriation. The FY
47 2015-16 budget is hereby amended by appropriating \$300,107 to the Transit Enterprise
48 Projects Fund budgetary guideline entitled "FTA §5339 Demand Response and Fixed
49 Route Van Replacements," and by increasing estimated revenue from federal grants by
50 \$240,086 and Contribution from Transit Enterprise Operating Fund by \$60,021.

51
52 Section 5. Eligible Expenditure Period. Expenditures subsequent to the
53 effective date of the executed grant agreement are eligible for reimbursement.

54
55 Section 6. Administrative Fee Waiver. Indirect on the FTA §5339 grant
56 funding is waived in accordance with the FTA Circular 9030.1E.

57
58 Section 7. Lapse of Funds. Upon completion of abandonment of the
59 project, any unencumbered, unexpended local matching funds will lapse to the Transit
60 Enterprise Operating Fund unrestricted net position.

61
62 Section 8. Contingency. This appropriation is contingent upon receipt of
63 a signed grant agreement with FTA.

64
65 Section 9. Effective Date. This ordinance shall be effective at 5:00 pm on
66 the first Borough business day following its adoption.

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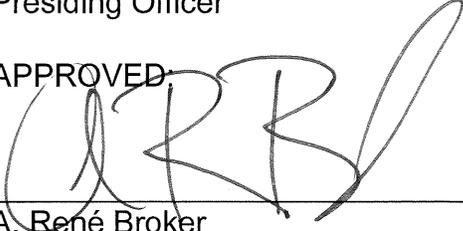
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PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

Karl Kassel
Presiding Officer

ATTEST:

APPROVED



A. René Broker
Borough Attorney

Nanci Ashford-Bingham, MMC
Borough Municipal Clerk

FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2015-20- 1D Date Introduced: 8/27/15

Abbreviated Title: To replace five Demand Response vans and one Fixed Route van

II. Financial Detail

Department/Division Affected: Transportation/Transit

EXPENDITURE	Transit Enterprise	Transit Enterprise	Total
	Operating Fund	Projects Fund	
	FY 15/16	FY 15/16	FY 15/16
Personnel Services			
Commodities			
Awaiting Budget		300,107	
Contribution to Transit Enterprise Projects Fund	60,021		
Total	60,021	300,107	

SOURCE OF FUNDING

Federal Grants		240,086	
Contribution from Unrestricted Net Position	60,021		
Contribution from Transit Enterprise Operating Fund		60,021	
Total	60,021	300,107	

Specify Funding Sources: Federal Transit Administration (FTA) passed through the State of Alaska (DOT&PF)

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

III. Project Purpose:

To replace five Van Tran demand response vans and one MACS fixed route van that have met their useful service life as defined by Federal Transportation Administration

IV. Analysis of Future Liabilities and Funding Sources:

Ongoing repair and maintenance of the van fleet

V. Fund Certification:

I certify that funding sources are available as detailed in II above.


Debra L. R. Brady
Chief Financial Officer

8/17/15
Date

	FA	SA
	GLA	GA
	CA	SpA
	C	TBM

Fairbanks North Star Borough
Fiscal Impact Statement (FIS) (FNSBC 2.09.035 C.)

Check	Date
Version 1	
Version 2	
Version 3	
Version 4	

Originator's Name: Glenn Miller Department: Transportation

To Be Introduced/Sponsored By: Luke Hopkins, Mayor

Abbreviated Ordinance Title: FY13-15 5339 Vehicles, Admin

Department(s)/Division(s) Affected: Transit

Proposed Introduction Date: August 27, 2015 Ordinance No.: 2015-20- 1D

Does this ordinance authorize:

- 1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes ___ No *
- 2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes ___ No *

Required Information/Estimates	FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE				
	Remainder of Current FY	1st Full FY of Operations	2nd Full FY of Operations	3rd Full FY of Operations	4th Full FY of Operations
	FY 20 / /	FY 20 / /	FY 20 / /	FY 20 / /	FY 20 / /
1. Timeline inclusive of all phases					
2. Number and type of new positions which may be required					
3. Cost of operations and maintenance					
4. Future costs to complete capital assets					
5. Estimated revenue impact					
6. Estimated non-Borough funds that may be received:					
a. to fund the ordinance					
b. to fund future phases					
c. to fund future operations and maintenance costs					
7. Anticipated annual tax subsidy					

Is backup attached? Yes ___ No ___

Contact Person's Name, for FIS questions: Adam Barth, Transportation Manager Extension: 1196

Director(s) Signature(s): [Signature] Date: 17, 2015

Mayor's Office or Assembly Member Signature: [Signature] Date: 7-17-15

Chief Financial Officer Signature: _____ Date: _____



MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THROUGH: Luke T. Hopkins, Mayor 

FROM: David Gibbs, Director 
Department of Emergency Operations

DATE: August 27, 2015

SUBJECT: ORDINANCE 2015-20- 1E
Amending the FY2015-16 Approved Budget by \$18,000 in
Federal pass-through funds under the Emergency Management
Performance Grant (EMPG)

Ordinance 2015-20- authorizes the Borough to accept an additional \$18,000 of Emergency Management Performance Grant Funding and increasing the FY2015-16 Revenue Budget by a like amount.

The Emergency Management Performance Grant (EMPG) is an annually recurring grant that partially offsets the cost of personnel who provide emergency management services to Borough residents.

When the FY2015-16 Budget was adopted, the Borough projected a grant award in the amount of \$142,000. Since the adoption of the budget, the State of Alaska Division of Homeland Security and Emergency Management has provided notice that the Borough award for FY2015-16 will be \$160,000, which is \$18,000 more than was projected.

I urge your adoption of this ordinance.

DG/jc

By: Luke T. Hopkins, Mayor
Introduced: 08/27/2015

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2015-20 - 1E

AN ORDINANCE AMENDING THE FY 2015-16 BUDGET BY APPROPRIATING AN ADDITIONAL \$9,000 TO THE GENERAL FUND AND \$9,000 TO THE NON-AREAWIDE FUND OF FEDERAL PASS-THROUGH GRANT FUNDING FOR EMERGENCY MANAGEMENT AND COMMUNITY PREPAREDNESS ACTIVITIES

WHEREAS, the Fairbanks North Star Borough (Borough) annually receives Emergency Management Performance Grant (EMPG) Program funding from the Federal Emergency Management Agency (FEMA) passed through the State of Alaska Division of Homeland Security and Emergency Management (ADHS&EM); and

WHEREAS, EMPG funding partially offsets the cost of personnel who provide emergency management services for borough residents; and

WHEREAS, in Ordinance 2015-20, the Borough Assembly appropriated \$142,000 in federal pass-through grant funding for the federal fiscal year (FFY) 2015 EMPG program for Borough FY 2015-16; and

WHEREAS, the ADHS&EM has provided notice of its intent to award \$160,000 to the Borough for the 2015 EMPG program and it is, therefore, necessary for the Assembly to appropriate the additional \$18,000; and

WHEREAS, the 2015 EMPG program requires a match of at least one hundred percent, which will be met with an in-kind contribution of \$160,000 in salary and benefits of four Borough employees tasked with emergency management;

NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks North Star Borough:

36 Section 1. Classification. This ordinance is not of a general and
37 permanent nature and shall not be codified.

38
39 Section 2. General Fund Appropriation. The FY 2015-16 budget is
40 hereby amended by appropriating \$9,000 to the General Fund budgetary guideline
41 entitled "Contribution to Fund Balance" and by increasing estimated revenue from
42 federal pass-through grants by a like amount.

43
44 Section 3. Non-Areawide Fund Appropriation. The FY 2015-16 budget is
45 hereby amended by appropriating \$9,000 to the Non-Areawide Fund budgetary
46 guideline entitled "Contribution to Fund Balance" and by increasing estimated revenue
47 from federal pass-through grants by a like amount.

48
49 Section 4. Eligible Expenditure Period. Expenditures incurred within the
50 effective dates of the 2015 EMPG grant for FY 2015-16 are eligible for reimbursement.

51
52 Section 5. Administrative Fee. The administrative fee is waived in
53 accordance with the provisions of the 2015 EMPG grant.

54
55 Section 6. Effective Date. This ordinance shall be effective at 5:00 p.m.
56 on the first Borough business day following its adoption.

57
58 PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

59
60
61
62 _____
63 Karl Kassel
64 Presiding Officer

65 ATTEST: APPROVED: 
66
67
68 _____
69 Nanci Ashford-Bingham, MMC
70 Borough Municipal Clerk
A. René Broker
Borough Attorney

FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2015-20- 1E Date Introduced: August 27, 2015

Abbreviated Title: \$18,000 in Additional Funding for the 2015 Emergency Management Performance Grant

II. Financial Detail

Department/Division Affected: Emergency Operations/Emergency Management

EXPENDITURE	General Fund	Non-Areawide Fund	Total
	FY 15/16	FY 15/16	FY 15/16
Personnel Services			
Contractual Services			
Capital Outlay			
Contribution to Fund Balance	9,000	9,000	18,000
Awaiting Budget			
Total	9,000	9,000	18,000

SOURCE OF FUNDING

Federal Pass-Through Grants	9,000	9,000	18,000
State Grants			
Contribution From Fund Balance			
Total	9,000	9,000	18,000

Specify Funding Sources: Federal Emergency Management Agency (FEMA); State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management (ADHS&EM)

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

Ord. No. 2015-20	71,000	71,000	142,000
In-Kind Match:			

III. Project Purpose:

Additional federal pass-through grant funding to offset the cost of personnel who provide emergency management services to Borough residents

IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady
Debra L. R. Brady
Chief Financial Officer

8/6/15
Date

FA	GLA
GA	CA
SpA	C
TBM	SA

Fairbanks North Star Borough
Fiscal Impact Statement (FIS) (FNSBC 2.09.035 C.)

Check	Date
Version 1	7/31/2015
Version 2	
Version 3	
Version 4	

Originator's Name: David Gibbs Department: Emergency Operations

To Be Introduced/Sponsored By: Mayor Hopkins *4,8,000 DM*

Abbreviated Ordinance Title: Amending FY2015-16 Budget by Appropriating \$40,000 (2015 EMPG Grant)

Department(s)/Division(s) Affected: Emergency Operations/Emergency Management

Proposed Introduction Date: August 27, 2015 Ordinance No.: 2015-20- 1E

Does this ordinance authorize:

- 1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes ___ No *
- 2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes ___ No *

Required Information/Estimates	FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE				
	Remainder of Current FY	1st Full FY of Operations	2nd Full FY of Operations	3rd Full FY of Operations	4th Full FY of Operations
	FY 2015 / 16	FY 20__ / __			
1. Timeline inclusive of all phases					
2. Number and type of new positions which may be required	N/A				
3. Cost of operations and maintenance					
4. Future costs to complete capital assets					
5. Estimated revenue impact	\$0.00				
6. Estimated non-Borough funds that may be received:					
a. to fund the ordinance					
b. to fund future phases					
c. to fund future operations and maintenance costs					
7. Anticipated annual tax subsidy					

Is backup attached? Yes ___ No ___

Contact Person's Name, for FIS questions: David Gibbs, Director, EO Extension: 1221

Director(s) Signature(s): *David Gibbs* Date: 7/31/15

Mayor's Office or Assembly Member Signature: *Sally Stueck for JS* Date: 7/31/15

Chief Financial Officer Signature: *Debra L.R. Brady* Date: 8/6/15



FAIRBANKS NORTH STAR BOROUGH

809 Pioneer Road ☆ P.O. Box 71267 ☆ Fairbanks, Alaska 99707-1267

(907) 459-1260 ☆ FAX (907) 459-1255

MEMORANDUM

TO: Fairbanks North Star Borough Assembly

THROUGH: Luke Hopkins, Borough Mayor
Jeff Jacobson, Chief of Staff *gjj for LH*

FROM: Christine Nelson, Director *DN*
Department of Community Planning

Date: August 27, 2015

Subject: Ordinance 2015- 20-1F

Attached for your approval is a proposed budget ordinance. The ordinance amends the FY2015-2016 budget by appropriating \$1,780.00 to the Special Revenue Fund for travel costs incurred by one Fairbanks North Star Borough staff member and one Historic Commissioner to attend the Alaska Historic Preservation Conference sponsored by the State of Alaska, Department of Natural Resources, a Division of Parks and Outdoor Recreation Office of History and Archaeology in Anchorage, AK.

I urge its adoption.

Attachment

1 By: Luke Hopkins, Mayor
2 Introduced: August 27, 2015
3 Advanced:
4 Adopted:
5

6 FAIRBANKS NORTH STAR BOROUGH

7
8 ORDINANCE NO. 2015-20-1F
9

10 AN ORDINANCE AMENDING THE FY 2015-16 BUDGET BY APPROPRIATING \$1,780 IN
11 FEDERAL PASS-THROUGH GRANT FUNDING TO THE SPECIAL REVENUE FUND TO
12 SEND ONE BOROUGH EMPLOYEE AND ONE HISTORIC PRESERVATION
13 COMMISSIONER TO THE 2015 ALASKA HISTORIC PRESERVATION CONFERENCE

14 WHEREAS, the State of Alaska, Department of Natural Resources (ADNR),
15 Office of History and Archaeology, has made \$1,780 available in U. S. Department of the
16 Interior Historic Preservation Fund (HPF) Grants-in-Aid program funds (2015 HPF Travel/
17 Training Grant) to the Fairbanks North Star Borough (Borough) to help pay for travel costs
18 incurred in sending two Borough representatives to the Alaska Historic Preservation
19 Conference in Anchorage, Alaska, on October 20-22, 2015; and

20 WHEREAS, the 2015 HPF Travel/Training Grant requires a forty percent
21 (40%) match that will be met with a combination of cash match (\$789 in salaries and
22 benefits of the Borough employee attending the conference) and in-kind match (\$575 fair
23 market value of time spent by the Historic Preservation commissioner attending the
24 conference);

25 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
26 North Star Borough:

27 Section 1. Classification. This ordinance is not of a general and permanent
28 nature and shall not be codified.

29 Section 2. Acceptance Federal Pass-Through Grant Funding. The Borough
30 formally accepts the award of \$1,780 in U. S. Department of the Interior Historic
31 Preservation Fund Grants-In-Aid program funding, passed through ADNR to the Borough
32 for a 2015 HPF Travel/Training Grant.
33

34 Section 3. Special Revenue Fund Appropriation. FY 2015-16 budget is
35 hereby amended by appropriating \$1,780 to the Special Revenue Fund budgetary guideline
36 entitled "2015 Alaska Historic Preservation Conference – Community Planning," and by
37 increasing estimated revenue from federal pass-through grants by a like amount.
38

39 Section 4. Contingency. This appropriation is contingent upon the receipt of
40 a signed grant agreement from the State of Alaska. This appropriation is for an estimated
41 amount and may be adjusted to reflect the actual requirements of the 2015 HPF Travel/
42 Training Grant and its matching provisions. The actual amount will be appropriated
43 contingent, and based upon the signed grant agreement between ADNR and the Borough.
44

45 Section 5. Eligible Expenditure Period. Expenditures incurred within the
46 effective dates of the signed grant agreement are eligible for reimbursement.
47

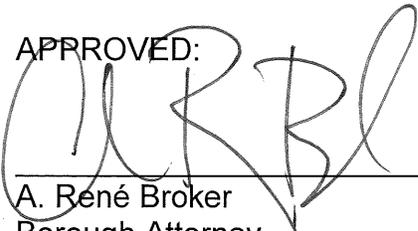
48 Section 6. Administrative Fee Waiver. The administrative fee for the HPF
49 Travel/Training Grant is waived in accordance with the provisions of the grant agreement
50 with ADNR.

51 Section 7. Effective Date. This ordinance is effective at 5:00 p.m. on the
52 first Borough business day following its adoption.

53
54 PASSED AND APPROVED THIS _____ DAY OF _____, 2015.
55
56
57

58 _____
59 Karl Kassel
60 Presiding Officer

61 ATTEST:

62 APPROVED: 
63 _____
64 A. René Broker
65 Borough Attorney

65 _____
66 Nanci Ashford-Bingham, MMC
67 Borough Municipal Clerk
68

FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2015-20- 1F Date Introduced: August 27, 2015

Abbreviated Title: \$1,780 Historic Preservation Fund (HPF) Travel/Training Grant to Send One Borough Employee and One Historic Preservation Commissioner to Alaska Historic Preservation Conference from October 20 – 22, 2015

II. Financial Detail

Department/Division Affected: Community Planning/Planning and Zoning

EXPENDITURE	General Fund	Special Revenue Fund	Capital Projects Fund	Total
	FY 15/16	FY 15/16	FY 15/16	FY 15/16
Personnel Services				
Contractual Services		1,780		
Indirect				
Total		1,780		

SOURCE OF FUNDING

Federal Pass-Through Grants		1,780		
State Grants				
Contribution From Retained Earnings				
Total		1,780		

Specify Funding Sources: U.S. Department of the Interior, passed through the State of Alaska, Department of Natural Resources, Office of History and Archaeology

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

Cash Match: Community Planning Salaries and Benefits		789		
In-Kind Match: Commissioner's Time		575		

III. Project Purpose:

To support the Borough's historic preservation program by sending representatives to attend the Alaska Historic Preservation Conference from October 20- 22, 2015 in Anchorage, Alaska

IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady
Debra L. R. Brady
Chief Financial Officer

8/10/15
Date

FA	GLA
GA	CA
SpA	C
TBM	SA

**Fairbanks North Star Borough
Fiscal Impact Statement (FIS) (FNSBC 2.09.035 C.)**

Check	Date
Version 1	
Version 2	
Version 3	
Version 4	

Originator's Name: Denise Wade **Department:** Community Planning

To Be Introduced/Sponsored By: Mayor Hopkins

Abbreviated Ordinance Title: Alaska Historic Preservation Conference

Department(s)/Division(s) Affected: Community Planning / Planning & Zoning
for the Historic Preservation Commission

Proposed Introduction Date: August 27, 2015 **Ordinance No.:** 2015 - 20-1F

Does this ordinance authorize:

- 1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes ___ No *
- 2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes ___ No *

Required Information/Estimates	FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE				
	Remainder of Current FY	1st Full FY of Operations	2nd Full FY of Operations	3rd Full FY of Operations	4th Full FY of Operations
	FY 20__ / __	FY 20__ / __	FY 20__ / __	FY 20__ / __	FY 20__ / __
1. Timeline inclusive of all phases					
2. Number and type of new positions which may be required					
3. Cost of operations and maintenance					
4. Future costs to complete capital assets					
5. Estimated revenue impact					
6. Estimated non-Borough funds that may be received:					
a. to fund the ordinance					
b. to fund future phases					
c. to fund future operations and maintenance costs					
7. Anticipated annual tax subsidy					

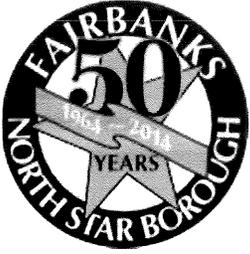
Is backup attached? Yes ___ No ___

Contact Person's Name, for FIS questions: Denise Wade & Melissa Kellner **Extension:** 1259 & 1252

Director(s) Signature(s): *Christine Nelson* **Date:** 7-28-15

Mayor's Office or Assembly Member Signature: *JPH* **Date:** 7/29/15

Chief Financial Officer Signature: *Debra L Brady* **Date:** 8/10/15



Fairbanks North Star Borough Mayor's Office

809 Pioneer Road PO Box 71267 Fairbanks, Alaska 99707-1267 (907)459-1300 FAX (907)459-1102

MEMORANDUM

TO: Fairbanks North Star Borough Assembly

FROM: Luke T. Hopkins, Mayor 

DATE: August 27, 2015

SUBJECT: An Ordinance Appropriating \$250,000 for the Salcha Flood Map Study
ORDINANCE 2015-20-1G

Residents of the Fairbanks North Star Borough pay flood insurance premiums based on the Flood Insurance Maps used by Federal Emergency Management Agency (FEMA). The Borough has worked to correct inaccuracies in the published flood insurance maps on smaller geographic areas. The Borough has found significant flood map errors in the Salcha/ EAFB area in the Borough affecting the 32,000 acres. The process to correct these errors requires a scientific analysis to substantiate the inaccuracy of the maps as part of the Map Revision application. If the Borough prevails in its Map Revision application, the corrected flood maps will result in reduced flood insurance premiums for Borough residents owning property in the affected area.

I urge your approval of this ordinance.

By: Luke T. Hopkins, Mayor
Introduced: August 27, 2015

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2015-20- 1G

AN ORDINANCE AMENDING THE FY 2015-16 BUDGET BY APPROPRIATING \$250,000 FROM THE GENERAL FUND FUND BALANCE TO THE MULTI-YEAR GENERAL SUBFUND FOR THE PURPOSE OF FUNDING THE SALCHA FLOOD MAP STUDY

WHEREAS, the Fairbanks North Star Borough participates in the National Flood Insurance Program. The Federal Emergency Management Agency (FEMA) uses Flood Insurance Rate Maps (FIRM) to determine flood insurance premiums for residents ; and

WHEREAS, the Alaska Railroad Corporation (ARRC) recently completed construction of a 3,300 foot long bridge across the Tanana River with a 2.5 mile long levee. The levee was constructed to mitigate the increased water surface elevations caused by the bridge and to secure the right river bank for long term bridge support. This significant construction project on the Tanana River has in turn led to complex floodplain management implications for Salcha area residents with respect to flood insurance requirements and accurate flood risk assessments; and

WHEREAS, the magnitude of the bridge construction project required that ARRC conduct detailed hydrologic and hydraulic studies within their project area in order to quantify and measure the effects of the bridge and levee on the surrounding properties; and

WHEREAS, during the course of the ARRC studies, the consultant HDR, identified modeling errors and questionable assumptions used by FEMA in developing the current effective FIRM (March 17, 2014) for the Tanana River. These FEMA mapping errors and questionable assumptions were also later verified by an

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT

Text to be added is underlined

Text to be deleted is [BRACKETED, CAPITALIZED]

35 independent review of the HDR studies commissioned by the FNSB and conducted by
36 Arctic Hydrologic Consultants; and

37
38 WHEREAS, the current effective FIRM is the flood hazard map published
39 by FEMA that identifies flood hazards within a community. As a participating community
40 in the National Flood Insurance Program, the FNSB is required to regulate new
41 development occurring in flood hazard areas as mapped by FEMA; and

42
43 WHEREAS, floodplain modeling for purposes of determining accurate
44 flood risk assessments, can be a difficult and expensive task. Flood insurance
45 premiums which are based on flood map zone designations and required by mortgage
46 lenders, continue to increase nationwide and are expected to rise significantly in the
47 coming years. Thus, it is imperative that flood risk assessments are correct and
48 accurate in order for mortgage holders to avoid the cost of unnecessary flood insurance
49 premiums. In addition, an accurate flood risk assessment is extremely important to the
50 public in making real estate purchasing decisions; and

51
52 WHEREAS, the current effective FIRM as modeled by FEMA for the
53 Tanana River in the Salcha area is flawed. When developing their effective model,
54 FEMA assumed that water moved freely between the main channel and the most
55 remote overbank areas. The right overbank is where most private property exists along
56 Eielson Farm Road and is of most concern. The left overbank is largely military training
57 ground and less of a concern. HDR discovered that water moved between the channel
58 and overbank areas only at specific locations, which is quite different than the FEMA
59 modeling assumption. To compound this inaccurate assumption, FEMA combined the
60 cross sections for the three reaches modeled by HDR within the railroad study area.
61 (i.e., main Tanana River channel, Piledriver Slough and Boundary Slough) It also
62 appears that FEMA used aerial photointerpretation in place of available topographic
63 data in determining the boundary of the base flood elevation on the left overbank; and

64

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be *added* is underlined
Text to be *deleted* is [BRACKETED, CAPITALIZED]

65 WHEREAS, the end results of the studies HDR conducted for the ARRC
66 and follow up independent review conducted by Aldrich at Arctic Hydrologic
67 Consultants, all point to modeling inaccuracies in FEMA's mapping of the Tanana River
68 floodplain. If the assumption that water flowed freely between the channel and
69 overbank areas was removed, the areas predicted to be inundated by the Tanana River
70 base flood would likely be smaller than the area currently indicated as being flooded.
71 (Aldrich, 2015); and

72
73 WHEREAS, HDR was able to correct a few of FEMA's errors, but only
74 within a small area in direct proximity to the ARRC bridge and levee. There remain
75 areas downstream of the new levee on the right overbank and also east of the
76 Richardson Highway that are not correctly modeled; and

77
78 WHEREAS, to correct these modeling inaccuracies, an independent
79 FNSB sponsored study is warranted. The results of an FNSB sponsored study would
80 then form the basis for a FNSB Letter of Map Revision application made to FEMA in
81 order to correctly identify and map flood risk for the Tanana River affecting of
82 approximately 1000 parcels encompassing 32,000 acres. A majority of parcels are
83 privately owned and developed generally with low density residential and agricultural
84 uses;

85
86 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
87 North Star Borough:

88
89 Section 1. Classification. This ordinance is not of a general and permanent
90 nature and shall not be codified.

91
92 Section 2. General Fund Appropriation. The FY 2015-16 budget is hereby
93 amended by appropriating \$250,000 to the General Fund budgetary guideline entitled

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]

94 "Contribution to Multi-Year General Subfund" and by increasing Contribution from Fund
95 Balance by a like amount.

96
97 Section 3. Multi-Year General Subfund Appropriation. The FY 2015-16
98 budget is hereby amended by appropriating \$250,000 to the Multi-Year General Subfund
99 budgetary guideline entitled "Salcha Flood Map Study" and by increasing Contribution from
100 General Fund by a like amount.

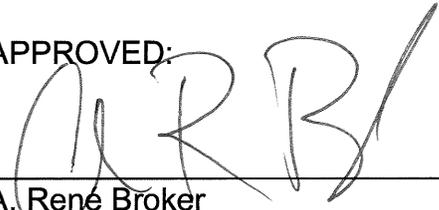
101
102 Section 4. Lapse of Funds. Upon completion or abandonment of the project,
103 any unexpended, unencumbered funds will lapse to the fund balance of the General Fund.

104
105 Section 5. Effective Date. This ordinance is effective at 5:00 p.m. on the first
106 Borough business day following its adoption.

107
108 PASSED AND APPROVED THIS _____ DAY OF _____, 2015.

109
110
111
112
113
114
115 ATTEST:
116
117
118
119 _____
120 Nanci Ashford-Bingham, MMC
121 Borough Clerk
122

Karl Kassel
Presiding Officer

APPROVED:


A. Rene Broker
Borough Attorney

AMENDMENTS ARE SHOWN IN LEGISLATIVE FORMAT
Text to be added is underlined
Text to be deleted is [BRACKETED, CAPITALIZED]

FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2015-20-16 Date Introduced: 8/27/2015

Abbreviated Title: \$250,000 for the Salcha Flood Map Study

II. Financial Detail

Department/Division Affected: Community Planning/Planning and Zoning

EXPENDITURE	General Fund	Multi-Year General Subfund	Capital Projects Fund	Total
	FY 15/16	FY 15/16	FY 15/16	FY 15/16
Personnel Services				
Commodities				
Contractual Services		250,000		
Capital Outlay				
Contribution to Multi-Year General Subfund	250,000			
Total	250,000	250,000		

SOURCE OF FUNDING

Contribution from Fund Balance	250,000			
Contribution from General Fund		250,000		
State Grants				
Total	250,000	250,000		

Specify Funding Sources: General Fund fund balance

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

III. Project Purpose:

To fund the Salcha Flood Map Study

IV. Analysis of Future Liabilities and Funding Sources:

None

V. Fund Certification: I certify that funding sources are available as detailed in II above.

Debra L. R. Brady
Debra L. R. Brady
Chief Financial Officer

8/6/15
Date

<i>mm</i>	FA	GLA
	GA	CA
	SpA	C
<i>NS</i>	SBM	SA

**Fairbanks North Star Borough
Fiscal Impact Statement (FIS) (FNSBC 2.09.035 C.)**

Check	Date
Version 1	
Version 2	
Version 3	
Version 4	

Originator's Name: Jeff Jacobson Department: Mayor

To Be Introduced/Sponsored By: Mayor Hopkins

Abbreviated Ordinance Title: Salcha Flood Map Study

Department(s)/Division(s) Affected: Community Planning

Proposed Introduction Date: August 27, 2015 Ordinance No.: 2015-20- 16

Does this ordinance authorize:

- 1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes ___ No *
- 2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes ___ No *

Required Information/Estimates	FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE				
	Remainder of Current FY	1st Full FY of Operations	2nd Full FY of Operations	3rd Full FY of Operations	4th Full FY of Operations
	FY 20 /	FY 20 /	FY 20 /	FY 20 /	FY 20 /
1. Timeline inclusive of all phases					
2. Number and type of new positions which may be required					
3. Cost of operations and maintenance					
4. Future costs to complete capital assets					
5. Estimated revenue impact					
6. Estimated non-Borough funds that may be received:					
a. to fund the ordinance					
b. to fund future phases					
c. to fund future operations and maintenance costs					
7. Anticipated annual tax subsidy					

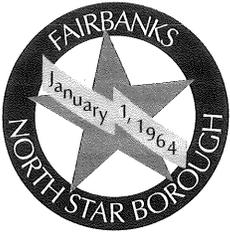
Is backup attached? Yes ___ No ___

Contact Person's Name, for FIS questions: Jeff Jacobson Extension: 1305

Director(s) Signature(s): _____ Date: _____

Mayor's Office or Assembly Member Signature: [Signature] Date: 7-31-15

Chief Financial Officer Signature: [Signature] Date: 8/6/15



Fairbanks North Star Borough

809 Pioneer Road

PO Box 71267

Fairbanks, Alaska 99707-1267

907/459-1000

www.co.fairbanks.ak.us

MEMORANDUM

TO: Fairbanks North Star Borough Assembly

FROM: Luke Hopkins, Borough Mayor *[Signature]*

DATE: August 28, 2015

SUBJECT: Ordinance 2015- 20- 1H

AN ORDINANCE AMENDING THE FY 2015-16 BUDGET BY APPROPRIATING \$92,385 FROM THE GENERAL FUND FUND BALANCE TO THE DEPARTMENT OF LAW FOR THE PURPOSE OF FUNDING THE CROSS TRAINING FOR THE BOROUGH ATTORNEY POSITION, AND AUTHORIZING A 0.5 FULL-TIME EQUIVALENT EMPLOYEE TO FILL THE ASSISTANT BOROUGH ATTORNEY POSITON THAT WILL BE VACATED AT TIME OF APPOINTMENT

Ms. Dolan was confirmed by the Assembly on August 13, 2015 to replace Ms. Broker as Borough Attorney with an effective date of August 1, 2016.

In order to provide necessary cross-training for a smooth transition, the administration is requesting funding and an FTE authorization to hire her replacement, which will allow for adequate time for her to focus on the training aspects of the Borough Attorney position. During this training period, we will be compensating Ms. Dolan for her additional effort, for which funding is also requested.

Position	Wages	Benefits	Total
Assistant Borough Attorney (FTE for 6 months)	\$47,448	\$29,703	\$77,151
Acting pay for Ms. Dolan during training period	\$8,754	\$5,480	\$14,234
TOTAL:	\$56,202	\$35,183	\$91,385

I appreciate your consideration of this request, and urge your support for this Ordinance.

By: Luke Hopkins, Mayor
Introduced: August 27, 2015

FAIRBANKS NORTH STAR BOROUGH

ORDINANCE NO. 2015-20-1H

AN ORDINANCE AMENDING THE FY 2015-16 BUDGET BY APPROPRIATING \$91,385 FROM THE GENERAL FUND FUND BALANCE TO THE DEPARTMENT OF LAW FOR THE PURPOSE OF FUNDING THE CROSS-TRAINING FOR THE BOROUGH ATTORNEY POSITION, AND AUTHORIZING A 0.5 TERM-PERMANENT FULL-TIME EQUIVALENT EMPLOYEE TO FILL THE ASSISTANT BOROUGH ATTORNEY POSITON THAT WILL BE VACATED AT TIME OF APPOINTMENT

WHEREAS, Ms. Broker has notified the Borough of her intent to retire on July 29, 2016; and

WHEREAS, The Borough Attorney is a critical position that requires significant cross-training to ensure a smooth transition; and

WHEREAS, The Assembly has confirmed the appointment of Ms. Dolan, Assistant Borough Attorney into the Borough Attorney position with an effective date of August 1, 2016; and

WHEREAS, In order to provide release time to allow for the significant cross-training, funding is necessary to allow the Law Department to fill the Assistant Borough Attorney position currently occupied by Ms. Dolan and to compensate Ms. Dolan for the additional effort (15% of base pay) during the cross-training period.

WHEREAS, An additional Full-Time Equivalent (FTE) is required during the transition period, approximately seven (7) months; six (6) of which is funded through FY15-16 by this Ordinance, and one month funded in FY16-17, which will be incorporated into the FY16-17 budget;

36 NOW, THEREFORE, BE IT ORDAINED by the Assembly of the Fairbanks
37 North Star Borough:

38
39 Section 1. Classification. This ordinance is not of a general and
40 permanent nature and shall not be codified.

41
42 Section 2. General Fund Appropriation. The FY 2015-16 budget is
43 hereby amended by appropriating \$91,385 to the General Fund budgetary guideline
44 entitled "Department of Law" and by increasing Contribution from Fund Balance by a
45 like amount.

46
47 Section 3. Position Authorization. The FY 2015-16 budget is hereby
48 amended by increasing the employee position count in the Law Department by 0.5
49 term-permanent FTE (full-time Assistant Borough Attorney for six (6) months).

50
51 Section 4. Effective Date. This ordinance shall be effective at 5:00 p.m.
52 on the first Borough business day following its adoption.

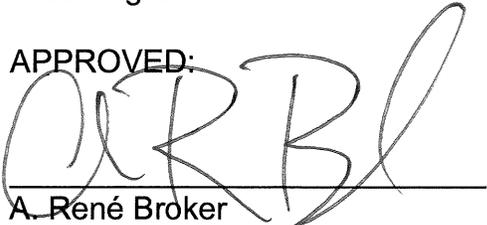
53
54 PASSED AND APPROVED THIS ___ DAY OF September, 2015.

55
56
57
58
59
60
61 ATTEST:

62
63
64
65 _____
66 Nanci Ashford-Bingham, MMC
67 Borough Clerk

Karl Kassel
Presiding Officer

APPROVED:



A. René Broker
Borough Attorney

FAIRBANKS NORTH STAR BOROUGH
FISCAL NOTE

I. Request

Ordinance No: 2015-20- 1H Date Introduced: August 27, 2015

Abbreviated Title: \$91,385 from General Fund for Personnel Services and a 0.5 Term-Permanent FTE to Fill the Assistant Borough Attorney Position

II. Financial Detail

Department/Division Affected: Law

EXPENDITURE	General Fund	Non-Areawide Fund	Total
	FY 15/16	FY 15/16	FY 15/16
Personnel Services	91,385		
Contractual Services			
Capital Outlay			
Contribution to Fund Balance			
Awaiting Budget			
Total	91,385		

SOURCE OF FUNDING

Federal Pass-Through Grants			
State Grants			
Contribution From Fund Balance	91,385		
Total	91,385		

Specify Funding Sources: General Fund fund balance

OTHER FUNDING (PREVIOUSLY APPROPRIATED)

Cash Match:			
In-Kind Match:			

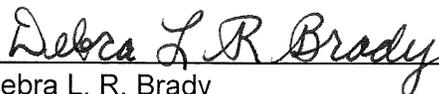
III. Project Purpose:

Appropriate personnel services and a 0.5 term-permanent FTE to fill the Assistant Borough Attorney position during cross-training

IV. Analysis of Future Liabilities and Funding Sources:

On-going personnel services through July 2016

V. Fund Certification: I certify that funding sources are available as detailed in II above.



 Debra L. R. Brady
 Chief Financial Officer

8/14/15
 Date

FA	GLA
GA	CA
SpA	C
ISM	SA

Fairbanks North Star Borough
Fiscal Impact Statement (FIS) (FNSBC 2.09.035 C.)

Check	Date
Version 1	
Version 2	
Version 3	
Version 4	

Originator's Name: Sallie Stuvek Department: Law

To Be Introduced/Sponsored By: Mayor Hopkins

Abbreviated Ordinance Title: Appropriating Ordinance to fund cross training for Borough Attorney

Department(s)/Division(s) Affected: Law

Proposed Introduction Date: 8-27-15 Ordinance No.: 2015-20- 1H

Does this ordinance authorize:

- 1) a new or expansion of services which entails additional costs beyond that approved in the current adopted budget? Yes ___ No *
- 2) a project that is capital in nature and increases operational costs of the Borough in the current or any future fiscal year? Yes ___ No *

FISCAL IMPACT PRO FORMA SUMMARY - BEST ESTIMATE

Required Information/Estimates	Remainder of	1st Full FY of	2nd Full FY of	3rd Full FY of	4th Full FY of
	Current FY	Operations	Operations	Operations	Operations
	FY 20 15 / 2015	FY 20 16 / 2015	FY 20 ___ / ___	FY 20 ___ / ___	FY 20 ___ / ___
1. Timeline inclusive of all phases					
2. Number and type of new positions which may be required	.5	.08			
3. Cost of operations and maintenance					
4. Future costs to complete capital assets					
5. Estimated revenue impact					
6. Estimated non-Borough funds that may be received:					
a. to fund the ordinance					
b. to fund future phases					
c. to fund future operations and maintenance costs					
7. Anticipated annual tax subsidy					

Is backup attached? Yes No ___

Contact Person's Name, for FIS questions: Sallie Stuvek Extension: x1207

Director(s) Signature(s): Sallie Stuvek Date: 8-7-15

Mayor's Office or Assembly Member Signature: Sallie Stuvek Date: 8-14-15

Chief Financial Officer Signature: Debra L R Brady Date: 8/14/15