

# Borough News

This news page is presented as a public service by your Borough Administration and Assembly to inform you of borough government happenings. We strongly encourage citizen involvement in borough activities and to take advantage of many opportunities to express your views on current issues. If you have questions about borough activities, contact department directors at 459-1000 or visit the Borough Website at <http://fnsb.us>.

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## around the borough

### CLERK'S OFFICE CONFERENCE ROOM SCHEDULE

Week of July 6, 2015

DATE	MEETING	LOCATION	TIME
Tues., July 7	Historic Preservation Commission	Chizmar Room	5:30 P.M.
Wed., July 8	Pre-Bid IFB 16005	Chizmar Room	10:00 A.M.
Wed., July 8	Chena Riverfront Commission	Chizmar Room	12:00 P.M.

### FAIRBANKS NORTH STAR BOROUGH DEPARTMENT OF COMMUNITY PLANNING LEGAL NON CONFORMING (GRANDFATHER RIGHTS) ADMINISTRATIVE HEARING

July 14, 2015 - 12:30 P.M.

Salcha Conference Room, Borough Administrative Center  
809 Pioneer Road, Fairbanks, Alaska

#### Agenda

- A. CALL TO ORDER:
- B. ADMINISTRATIVE HEARING
  - GR2015-084:** A request by Patricia & Enlow Walker for affirmative recognition of legal non-conforming structure status (grandfather rights) for an existing single-family home with a basement in the Groundwater Damage Protection (GWP) overlay zone in the Rural Estate 2 (RE-2) zone on Lot 02, Block 02 of Deepwoods Subdivision 1st Addition. **(Located at 2680 Newby Road, on the east side of Newby Road between Conifer Drive and Deepwoods Drive.)**
  - GR2015-085:** A request by Robin Riley Fast on behalf of Doris Ann (D.A.) Bartlett for affirmative recognition of legal non-conforming structure status (grandfather rights) for an existing single-family home with a front-yard setback of 24 feet instead of the required 35 feet and side-yard setback of 13.2 feet instead of the required 25 feet from the east property line and an existing shed with side-yard setback of 2.9 feet instead of the required 25 feet from the west property line in the Rural Estate 2 (RE-2) zone on Lot 01, Block 16 of Smith Subdivision. **(Located at 5100 Fairchild Avenue, on the northwest corner of Fairchild Avenue and Broadmoor Avenue.)**
  - GR2015-089:** A request by Richard & Gillian Henert for affirmative recognition of legal non-conforming structure status (grandfather rights) for an existing single-family home with a basement in the Groundwater Damage Protection (GWP) overlay zone in the Rural Residential (RR) zone on Lot 01, Block 01 of Chena Lakes Estates Subdivision. **(Located at 3956 Franklin Ferry Road, on the northeast corner of Mavencamp Circle and Franklin Ferry Road.)**
  - GR2015-090:** A request by Donovan Goertz for affirmative recognition of legal non-conforming use status (grandfather rights) for an existing duplex with two dwelling units on a 3,850 square foot lot instead of a 7,000 square foot lot (3,500 square feet per dwelling unit) on Lot 9A, Block 22 of Fairbanks Townsite in the Multiple-Family Residential/Professional Office (MFO) zone. **(Located at 101 Badger Street, on the southeast corner of First Avenue and Badger Street.)**
  - GR2015-091:** A request by Donovan Goertz for affirmative recognition of legal non-conforming structure status (grandfather rights) for an existing duplex with a side-yard setback of five feet (5') instead of twenty feet (20') from the east lot line on Lot 9A, Block 22 of Fairbanks Townsite in the Multiple-Family Residential/Professional Office (MFO) zone. **(Located at 101 Badger Street, on the southeast corner of First Avenue and Badger Street.)**

The final determination for each request will be made on or before July 29, 2015. The final decision may be appealed within 15 days of the date of the decision to the Board of Adjustment. Appeals must be in writing to the office of the Borough Clerk.
- C. Comments
  - a. Citizens
  - b. Planning Staff
- D. ADJOURNMENT

### FNSB QUICK PLAT ADMINISTRATIVE HEARING

July 9, 2015 - 11:30 A.M.

Ester Conference Room, Second Floor, Borough Administrative Center

#### Agenda

#### CALL TO ORDER

#### INFORMATION FOR THE PUBLIC

Public testimony will be requested as each agenda item comes up. The Hearing Officer's review is limited to the technical requirements of the state and borough subdivision ordinances, codes and statutes, health and safety issues, or hazards to property. Before testifying, please state your name and print your name and mailing address on the Public Testimony sheet. Any action taken during this meeting may be appealed to the Platting Board and, subsequently, to the Planning Commission.

Appeal of a Hearing Officer decision must be submitted in writing within two days of the decision. Appeal forms may be obtained from the Community Planning office. Agenda, staff reports, meeting audio, and Hearing Officer decisions are posted at [fnsb.us/Meetings/PlattingBoard/](http://fnsb.us/Meetings/PlattingBoard/). Quick Plat dates are on the right side of the page.

**Except for the applicant, persons who wish to testify on any particular subdivision application must apply to participate in the hearing. Applications are available at the Department of Community Planning Office and must be received by the Community Planning Department at least three (3) working days prior to the hearing date, or by July 6, 2014.**

#### COMMUNICATIONS TO THE HEARING OFFICER APPLICATIONS

##### Preliminary Applications

1. **SD037-15 Lakloey Valley** A request by Mark Gudschinsky, to subdivide the parcel known as TL-1504, totaling approximately 2.39 acres, into two lots of 0.92 and 1.47 acres within the NE¼ NW¼ Section 15 T1S R1E F.M. (located on Badger Road).
2. **SD036-15/RP044-15 Perfect Perch 2nd Addition** A request by Northland Surveying and Consulting LLC on behalf of Todd J. Brinkman to subdivide Lot 1 Perfect Perch Subdivision into one 5.0 acre lot and one 35.0 acre lot within Tract B of Section 35 T2N R3W F.M. (located on Old Murphy Dome Road and Perfect Perch Drive).

3. **RP041-15 (First Addition to Bartlett Heights Subdivision)** A request by David Pelunis-Messier to subdivide Lot 5 Block 8 First Addition to Bartlett Heights Subdivision into one 1.0 acre lot and one 1.1 acre lot within the SW1/4 of Section 22 T1N R1W F.M. (located on Constitution Drive).
4. **RP043-15 (Addition the First of Sherwood Forest Subdivision)** A request by James T. Kevan, Kevin D. Rice, and Pamela C. Rice to modify the lot line between Lots 23 and 24 Block B Addition the First of Sherwood Forest Subdivision, and to vacate a private driveway easement, resulting in one 2.1 acre lot and one 2.0 acre lot within the SW1/4 of Section 11 T1S R2W F.M. (located on Friar's Way).

#### COMMENTS

##### Citizens

##### Planning Staff

#### ADJOURNMENT

#### NOTICE OF ORDINANCES ADOPTED

PLEASE TAKE NOTICE THAT at the Regular Meeting of The Fairbanks North Star Borough Assembly on June 25, 2015 the following was adopted:

**ORDINANCE NO. 2015-20-1A.** An Ordinance Amending The FY 2015-16 Budget By Appropriating \$165,385 In Federal Pass-Through Grant Funds And \$125,479 In Transit Local Matching Funds To The Transit Enterprise Projects Fund For The Continued Operation And Expansion Of An Existing Metropolitan Area Commuter System (MACS) Transit Route Along Farmers Loop Road And By Authorizing An Additional 2.0 Full-Time Equivalent (FTE) Grant-Funded Positions. (Sponsor: Mayor Hopkins)

**ORDINANCE NO. 2015-32.** An Ordinance Approving A Community Purpose Exemption From The Levy Of Borough Property Taxes For The Raven Landing Community Center Owned By The Retirement Community Of Fairbanks. (Sponsors: Mayor Hopkins and Assemblymember Davies) **ORDINANCE NO. 2015-33.** An Ordinance Granting A Ten Year Deteriorated Property Exemption To Lot 3B, Weeks Field Community Phase II For The Final Phase Of The Raven Landing Senior Citizen Housing Project. (Sponsors: Mayor Hopkins and Assemblymember Davies)

**ORDINANCE NO. 2015-28.** An Ordinance Expanding, Clarifying And Amending Title 3 Of The Fairbanks North Star Borough Code Regarding Board Of Equalization Appeals And "Unable To Comply" Determinations. (Sponsor: Assemblymember Roberts)

**ORDINANCE NO. 2015-35.** An Ordinance Amending FNSBC 2.12.315 Regarding The Informational Inserts For Initiatives And Referendums. (Sponsors: Assemblymembers Kassel, Davies, and Dodge)

**ORDINANCE NO. 2015-29.** An Ordinance Amending FNSBC 8.21.025.B To Permit Filing Of Property Sale Written Disclosures With The Air Quality Division After The Recording Of The Sale And Amending FNSBC 8.21.040 Concerning Use Of Appliances That Were Borough Listed At The Time Of Installation During A Stage 2 & 3 Air Alert. (Sponsors: Assemblymembers Dodge and Davies)

**ORDINANCE NO. 2014-20-2J.** An Ordinance Amending The FY 2014-15 Budget By Appropriating \$3,625,000 From The Facilities Maintenance Reserve And \$18,000 From The Carlson Center Reserve To The Capital And Enterprise Projects Funds For Various Borough-Wide Facilities And Equipment Projects. (Sponsor: Mayor Hopkins)

**ORDINANCE NO. 2014-20-2K.** An Ordinance Amending The FY 2014-15 Budget By Reappropriating \$40,000 From The Transit Enterprise Operating Fund To The Transit Enterprise Projects Fund For The Bus Stop Shelters Land Acquisition Process Project. (Sponsor: Mayor Hopkins)

**ORDINANCE NO. 2015-30.** An Ordinance Amending FNSBC 25.10.070 To Limit Casual Use Of Borough Property If The Use Conflicts With Federal, State Or Other Applicable Law. (Sponsor: Assemblymember Roberts)

**ORDINANCE NO. 2015-34.** An Ordinance Amending Various Portions Of Section 2.24, Personnel System Of The Fairbanks North Star Borough Code Of Ordinances Including Amending The Employee Indemnification Section. (Sponsor: Mayor Hopkins)

**ORDINANCE NO. 2015-36.** An Ordinance Requiring Assembly Notification Of Non-Routine Litigation. (Sponsors: Assemblymembers Lawrence and Roberts)

#### NOTICE OF ORDINANCES DEFEATED

PLEASE TAKE NOTICE THAT at a Regular Meeting of The Fairbanks North Star Borough Assembly on June 25, 2015 the following was defeated:

**ORDINANCE NO. 2015-27.** An Ordinance Amending FNSBC 3.01.100 Regarding Requests For Waiver Of Property Tax Penalties To Include The Loss Of A Property Tax Exemption As A Penalty Subject To Waiver. (Sponsor: Assemblymember Roberts)

## boards, commission & committee meetings

Fairbanks North Star Borough / City of Fairbanks  
CHENA RIVERFRONT COMMISSION  
July 8, 2015 - 12:00 P.M.

Ester Conference Room, FNSB Administration Center

#### Agenda

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES (May 13, 2015 and June 10, 2015)
4. COMMUNICATIONS TO THE COMMISSION
5. PUBLIC COMMENTS
6. NEW BUSINESS
7. ACTION ITEMS
  - A. Public Notice & Agenda-Setting, Cynthia Klepasky, FNSB Attorney
  - B. Chena Riverfront Plan Update
    - (1) Review or rescind vote to forward Plan Update or extended version
    - (2) Review of Public Comment Report
  - C. Approval of Minutes of May 13, 2015
  - D. Peger Road Underpass Resolution
  - E. Liaisons to the Commission, proposed new rules
  - F. Chena River Summit report
  - G. Airport Way West RFP review & comment
8. STAFF and LIAISON COMMENTS
9. COMMISSIONERS' COMMENTS
10. AGENDA SETTING FOR August 12, 2015 COMMISSION MEETING
11. ADJOURNMENT

Fairbanks North Star Borough  
COMMISSION ON HISTORIC PRESERVATION  
July 8, 2015 - 5:30 P.M.

The 907 Group

516 2nd Avenue, Main Floor, Fairbanks, Alaska

#### Agenda

- A. **HISTORIC SIGNAGE EVENT**  
The FNSB Historic Preservation Commission invites the public to an Open House, July 8, 2015, at The 907 Group offices, 516 2nd Avenue, to help celebrate the completion of their historic signage project. The Commissions' Historic Signage Walking Tour brochure will be debuted at this celebration. Refreshments will be served.

Fairbanks North Star Borough  
PLANNING COMMISSION  
July 14, 2015 - 6:00 P.M.  
Mona Lisa Drexler Assembly Chambers at the Borough  
Administrative Center  
809 Pioneer Road, Fairbanks, Alaska

#### Agenda

- A. ROLL CALL
- B. MESSAGES
  - 1. Chairperson's Comments
    - a) Election of Vice-Chair
  - 2. Communications to the Planning Commission
    - a) Proclamations
  - 3. Citizen's Comments - limited to three (3) minutes
    - a) Agenda items not scheduled for public hearing
    - b) Items other than those appearing on the agenda
  - 4. Disclosure & Statement of Conflict
- C. \*MINUTES
  - 1. Minutes from June 2, 2015 PC Meeting
  - 2. Minutes from June 16, 2015 PC Meeting
- D. APPROVAL OF AGENDA AND CONSENT AGENDA  
Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on agenda. Consent Agenda items are not considered separately unless any Planning Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.
- E. CONSENT AGENDA ITEMS  
None
- F. PUBLIC HEARING
  - 1. **CU2015-006:** A request by Jeff Ballek for conditional use approval of a retirement center with a 42-unit assisted living facility, 224 retirement dwelling units, and a community center in the Multiple-Family Residential (MF) zone on Lots B-2 & B-3 of Eagle Estates **(Located at White Eagle Loop and Golden Eagle Loop, between NPHS Boulevard and Patriot Drive, west of Old Richardson Highway).**
  - 2. **CU2015-007:** A request by Bryan Maracle on behalf of Alaska Wireless Network and Derrell Jaeke for conditional use approval of a 124-foot communications tower in the Rural Estate 2 (RE-2) zone on Lot 01 of Jaeke Property. **(Located at 1392 Gilmore Trail, on the south side of Gilmore Trail between North Hubnerite Road and Great View Lane).**
  - 3. **V2015-013:** A request by James Green for a setback variance of 8.1 feet to the front-yard setback requirement of twenty-five feet (25') for an existing single-family home located 16.9 feet from the east property line in the Rural Residential (RR) zone on Lot 06A, Block B of Silver Birch Estates Subdivision. **(Located at 811 Suncrest Drive, on the southwest corner of Steele Creek Road and Suncrest Drive.)**
  - 4. **V2015-014:** A request by Mark & Nancy Blackwell for a setback variance of two feet (2') to the front-yard setback requirement of twenty feet (20') for an existing single-family home located eighteen feet (18') from the southwest property line and a setback variance of two feet (2') to the side-yard setback requirement of ten feet (10') for an existing detached garage located eight feet (8') from the northwest property line in the Multiple-Family Residential (MF) zone on Lot 04, Block 13, of Lemeta Subdivision. **(Located at 1210 O'Connor Road, on the north side of O'Connor Road between Kathryn Avenue and Warren Street.)**
  - 5. **V2015-015:** A request by Eric & Marcella Kuntz for a setback variance of eleven feet (11') to the front-yard setback requirement of twenty feet (20') for an existing single-family home located nine feet (9') from the south property line in the Single-Family Residential 10 (SF-10) zone on Lot 02 of Renee Subdivision. **(Located at 4106 Willy's Lane, on the north side of Willy's Lane, west of Fairbanks Street.)**
  - 6. **V2015-016:** A request by Jim with Stutzmann Engineering on behalf of Teddy Baxter for a setback variance of 3.3 feet to the side-yard setback requirement of twenty-five feet (25') for an existing single-family home located 21.7 feet from the south property line and 2.3 feet to the side-yard setback requirement of twenty-five feet (25') for an existing shed located 22.7 feet from the north property line in the Rural Residential (RR) zone on Lot 40C of Vue Crest Subdivision. **(Located at 344 Scenic Hills Court, at the southeast end of Scenic Hills Court.)**
  - 7. **RZ2015-008:** A request by Michael Emers and Joan Hornig to rezone approximately 28.6 acres from General Use-1 (GU-1) to Rural & Agricultural-20 (RA-20) or other appropriate zone. The parcel is described as the southern portion of Tract A Rosie Creek Farm **(Located at 2659 Livingston Loop, north of the Tanana River and on the south side of Livingston Loop).**
- G. UNFINISHED BUSINESS  
None
- H. NEW BUSINESS  
None
- I. COMMISSIONER'S COMMENTS  
Commissioner Activity Reports
  - 1. FMATS
  - 2. Other
- J. ADJOURNMENT

#### REED ACRES ROAD SERVICE AREA

Tuesday, July 7, 2015 - 6:30 P.M.

Christ Lutheran Church, 1798 Iniakuk Ave in the Social Hall

Agenda: approval of agenda, approval of previous minutes, financial update, road maintenance, and transfer of funds. For more information contact: Lori Quakenbush, 978-2760.

#### BOROUGH WEBSITE: WWW.FNSB.US

##### BOROUGH MAYOR

Luke Hopkins - 459-1300. Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

##### BOROUGH ASSEMBLY

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Email: [clerks@fnsb.us](mailto:clerks@fnsb.us)

##### PLANNING COMMISSION

Contact the Department of Community Planning at 459-1260 or Website: [www.fnsb.us/Boards/#plancomm](http://www.fnsb.us/Boards/#plancomm)

##### PLATTING BOARD

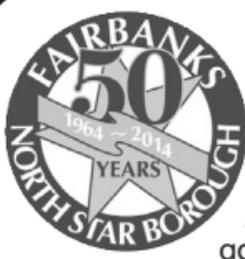
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##### SCHOOL BOARD MEMBERS

Contact the School Board Office at 459-2000 ext. 400 or FNSBSD Website: <http://www.k12northstar.org/>  
Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)

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## *around the borough*

### **NOTICE OF ATTENDANCE**

The Fairbanks North Star Borough Assembly has been invited to a Marijuana Downtown and in Our Community meeting on Monday, July 13, 2015 from 6:00 - 8:00 P.M. at the Venue (in the Lathrop Building), 514 2nd Ave. Fairbanks, AK.

For more information, please contact the Borough Clerk's Office at 459-1401.

## *boards, commission & committee meetings*

### **LAND MANAGEMENT ADVISORY COMMISSION MEETING**

**July 15, 2015 - 12:00 P.M.**

**BAC – Mona Lisa Drexler Assembly Chambers  
809 Pioneer Rd., Fairbanks, AK 99707**

#### Agenda

- Roll Call
- Approval of Agenda - July 15, 2015
- Approval of Minutes - May 20, 2015
- Citizens' Comments
- Old Business
  - o Status of land management records migration to Aurora
  - o Update on projected land sales for the fall of 2015
  - o Update on revision of code and policy pertaining to mining
- New Business
- Next Meeting Date: October 21, 2015
- Adjournment

### **THE BOROUGH TRAIL ADVISORY COMMISSION**

**July 14, 2015 - 6:00 P.M.**

**Blue Room, AK Centennial Arts Building, Pioneer Park**

Agenda items include: 1.) Presentation by Pat Kalen, Kalen & Associates Surveys, on Blueberry Hills Subdivision Trail Easement Vacation/Re-Dedication; and 2.) Old Business Items: a) Skyline Ridge Trail- Draft Resolution to Assembly on Proposed Funding; and b) Legal Questions to Borough Attorney- Discussion. For additional information contact the Borough Parks and Recreation Department at 459-7401.

### **COLLEGE ROAD SERVICE AREA MEETING**

**Tuesday, July 21, 2015 - 7:00 P.M.**

**University Park School on Loftus Road**

Agenda: approval of agenda, approval of previous minutes, financial update, road maintenance, new business (discussion of FY16 budget, speed control on area roads, summer maintenance priorities), and old business (Poplar Drive maintenance). For more information contact: Jim Dixon, 479-4306.

### **VIOLET DRIVE ROAD SERVICE AREA MEETING**

**Sunday, July 12, 2015 - 5:30 P.M.**

**1095 Violet Drive**

Agenda: approval of agenda, approval of previous minutes, road maintenance, financial update, election of officers, project request submittals, tax cap election request, and transfer of funds from savings to operating funds. For more information contact: Gary Pedretty, 474-9334.

### **YAK ROAD SERVICE AREA MEETING**

**Monday, July 13, 2015 - 7:00 P.M.**

**Chena Goldstream Fire Station on Chena Ridge Road**

Agenda: Transfer of Funds. For more information contact: Mark Greer, 388-1711.

### **BOROUGH WEBSITE: WWW.FNSB.US**

#### **BOROUGH MAYOR**

Luke Hopkins - 459-1300. Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

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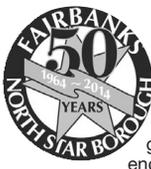
#### **SCHOOL BOARD MEMBERS**

Contact the School Board Office at 459-2000 ext. 400 or FNSBSD Website: <http://www.k12northstar.org/>  
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## PUBLIC HEARING ITEMS

Persons who have not received direct notice by mail from the Fairbanks North Star Borough regarding a particular subdivision application, and who wish to testify on that subdivision application, must apply to participate in the hearing. Applications are available at the Department of Community Planning Office and must be received by the Community Planning Department at least five (5) working days prior to the hearing date, or by **July 8, 2015**. On any legislative applications such as street vacations, trail easements or Title 17 amendments, the public may submit written comments and/or testify before the Platting Board.

### Preliminary Applications

- SD020-15 Isabella Acres** A request by Mathews Land Surveying, Inc, on behalf of Mike Jayne, to subdivide the parcel known as Tax Lot 2700, a total of 80 acres, into five lots ranging in size from five acres to 51.3 acres, including a request for a variance from FNSBC Title 17 requirements. This property is located within the E 1/2 W 1/2 Section 27, T1N, R1W, FM. (located on Browsing Avenue).
- SD034-15 Crazy Horse** A request by James A. Owen and Melissa L. Jones-Owen, to reconfigure the common lot line of the parcels known as TL-2915 and TL-2935, totaling approximately 5.24 acres, creating two lots of 2.76 and 2.48 acres, including a request for three variances from FNSBC Title 17 requirements, within the NE 1/4 NW 1/4 Section 29 T1N R1E F.M. (located on Hillcrest Drive).
- Title 17 Amendment** A proposed ordinance adding an exemption to subdivision design and improvement standards for some minor replats.
- Title 17 Amendment** A proposed ordinance to correct discrepancies in the wording of Title 17 in regards to flag staffs; discrepancies in regards to horizontal curve radii for Local 1 and 2 roads and clarification of the corner rounding requirements.

### OLD BUSINESS

### NEW BUSINESS

### EXCUSE ABSENT MEMBERS

### COMMENTS

- [Citizens](#)
- [Platting Staff](#)
- [Board Members](#)

### ADJOURNMENT

## RECYCLING COMMISSION MEETING

Wednesday, July 15, 2015, 5:30 P.M. - 7:30 P.M.

Mary Siah Recreation Center, Art Room

### Agenda

### CALL TO ORDER

- ROLL CALL
- APPROVAL OF CONSENT AGENDA  
(Approval of Consent Agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent Agenda items are not considered separately unless so requested, in which case the item is returned to the general agenda. Said item will be discussed prior to public comment period, or under New Business, at discretion of Chair)
  - \*Approval of Agenda
  - \*Approval of minutes of 05/13/2015 meeting
- MESSAGES
  - Chairman's comments
  - Communications to the Recycling Commission
- CITIZEN'S COMMENTS  
(Note: our policy is to encourage public comment. All items on the agenda will be open for public comment unless otherwise noted. If you would like to comment on any agenda items and cannot stay until such items come up for consideration during the meeting, you may comment at this time. You may also suggest a future agenda item to the commission at this time. Each speaker is limited to 3 minutes, with 30 minutes total time allotted)
  - Agenda items
    - Report on Project Fairbanks mobile recycling trailer: Scott Allison, Guest
    - Items not on the agenda
- UNFINISHED BUSINESS
  - Items on agenda scheduled for public hearing
  - Items on agenda not scheduled for public hearing
- NEW BUSINESS/ACTION ITEMS/PUBLIC HEARING ITEMS
  - Items on agenda scheduled for public hearing
  - Items on agenda not scheduled for public hearing
    - Discuss and act upon Explore Fairbanks and Green Star of Interior Alaska's Application for Special Recycling Projects "Arctic Winter Games Recycling Legacy Project - Phase II", dated June 16, 2015
    - Discuss and act upon an area-wide recycling program appropriating Ordinance - John Davies
- COMMISSION MEMBER COMMENTS
- ADJOURN

CONTACT: BOB JORDAN, 907-459-1482

## JOY ROAD SERVICE AREA MEETING

Wednesday, July 15, 2015, 12:30 P.M.

1253 Pheasant Drive

Agenda: approval of previous minutes, road maintenance issues, transfer of funds, purchase orders for annual maintenance, and project request submittals. For more information contact: Cathy Burkhead, 488-1501.

## BOROUGH WEBSITE: WWW.FNSB.US

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PO #150089  
Publish: 7/10/15

Nanci Ashford-Bingham, MMC  
Borough Clerk

## around the borough

### CLERK'S OFFICE CONFERENCE ROOM SCHEDULE

Week of July 13, 2015

DATE	MEETING	LOCATION	TIME
Tues., July 14	Planning Commission	Assembly Chambers	7:00 P.M.
Wed., July 15	Land Management Commission Advisory	Assembly Chambers	12:00 P.M.
Wed. July 15	Platting Board	Assembly Chambers	6:00 P.M.

### TRACY BRAND SELECTED AS EMPLOYEE OF THE MONTH

The Fairbanks North Star Borough Employee Recognition Committee proudly announces that Tracy Brand, of the Human Resources Department, has received the Fairbanks North Star Borough Employee of the Month Award for July 2015.

Tracy has been nominated and selected for this honor in recognition of her first-class service to the Borough since August 1998. In her position as Senior Risk Technician, Tracy is renowned for her amazing ability to break down complex insurance regulations into comprehensible data for user groups and borough employees. She is an outstanding representative of the Fairbanks North Star Borough. She is a genuine asset. Tracy is a highly motivated, hard-working individual who is very adept at handling any situation in a markedly proficient manner. She is a steadfast team player who is known to be especially enthusiastic, professional and poised in everything she does. Tracy's co-workers have expressed their great appreciation for her wonderfully funny and positive attitude. She is a joy to work with and they hold her in the highest regard!

Congratulations to Tracy, and our thanks for a job well done!

## boards, commission & committee meetings

### ASSEMBLY CAPITAL PROJECTS COMMITTEE AGENDA

July 15, 2015 - 2:00 P.M.

Salcha Conference Room

Fairbanks North Star Borough Administrative Center  
809 Pioneer Road, Fairbanks, Alaska 99701

- Call to order.
- Discussion and Review of Capital Projects/Legislative Priorities List to include possible recommendations.
- Review of FNSBC 3.01.200(C) to include discussion of possible code changes.
- Committee Comments.
- Discussion of Next Meeting Date.
- Adjournment.

### THE LIBRARY COMMISSION

Wednesday, July 15, 2015 - 4:00 P.M.

Noel Wien Library Conference Room  
Meeting Agenda

- Call to Order
- Roll
- Agenda Review
- Communications and Public Comment
- Minutes Approval - June 17, 2015
- Report
  - Director
  - Officers
  - Other
    - Fairbanks Library Foundation
- Unfinished Business
  - None
- New Business
  - Internet Use Policies and Procedures Review
- Announcements & Next Meeting Date
  - August 19, 2015
- Commissioners' Comments
- Adjournment

Please call April at 459-1022 to verify your attendance.

### FNSB PLATTING BOARD

July 15, 2015 - 6:00 P.M.

Borough Assembly Chambers

Agenda

CALL TO ORDER and ROLL CALL

INFORMATION FOR THE PUBLIC.

If you wish to speak regarding an item not on this agenda or listed as non-public hearing, you must do so during Citizens Comments at either the beginning or the end of the meeting.

Staff reports and associated material, Platting Board decisions, and meeting audio are made available at [fnsb.us/Meetings/PlattingBoard/](http://fnsb.us/Meetings/PlattingBoard/). Hearings are audio-streamed when possible from the link on the Borough web page or [fnsb.us/fnsbwebcast/fnsbwebcast.htm](http://fnsb.us/fnsbwebcast/fnsbwebcast.htm)

CITIZENS' COMMENTS (On items not scheduled for public hearing, including consent agenda items)

\*APPROVAL OF AGENDA AND CONSENT AGENDA (Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent Agenda items are not considered separately unless so requested, in which event the item is returned to the general agenda.)

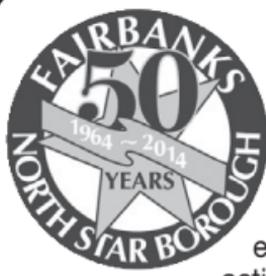
\*APPROVAL OF THE MINUTES (June 17, 2015 Meeting)

CHAIR'S COMMENTS

COMMUNICATIONS TO THE BOARD

DISCLOSURE AND STATEMENT OF CONFLICT

ADMINISTER GROUP OATH



# Borough News

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## boards, commission & committee meetings

### **CORRECTION:**

The Planning Commission meeting will start at 6:00 P.M. on Tuesday, July 14, 2015. This time was as published on the Planning Commission agenda on July 3, 2015, not as published under the heading of Clerk's Office Conference Room Schedule on July, 10 2015.

### **THE AIR POLLUTION CONTROL COMMISSION**

**July 22, 2015 - 6:30 P.M.  
Borough Assembly Chambers  
at the Borough Administration Center,  
located at 809 Pioneer Road**

#### Agenda

1. Call meeting to order
2. Introductions
3. Approval of minutes
4. Citizens comments on items not on the agenda, limited to 3 min. each.
5. New Business
  - a. Introduction and discussion of: Draft FNSB Air Quality Comprehensive Plan - "Framework for Healthy Air, People, and Economy." (Sponsor: Jimmy Fox, FEDC Air Quality Task Force).
    - i. Citizens comments on items on agenda, limited to 3 min. each.
    - ii. Continued discussion and recommendations.
6. Commissioner comments.
7. Adjournment

For more information, or if you have any questions, please call 459-1312 or 459-1005

### **FAIRBANKS NORTH STAR BOROUGH PARKS & RECREATION ADVISORY COMMISSION**

**Meet at the Big Dipper Ice Arena at 5:00 P.M.  
Tanana Lakes Recreation Area Tour July 20, 2015**

#### Agenda

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES - June
- V. DRIVING TOUR OF PARKS & RECREATION FACILITIES
  - A. Tanana Lakes Recreation Area
- VI. OLD BUSINESS
- VII. NEW BUSINESS
- VIII. COMMENTS FROM THE DIRECTOR
- IX. COMMISSIONER'S COMMENTS
- X. FUTURE MEETINGS - Monday, August 17, 2015
- XI. ADJOURNMENT

### **VIOLET DRIVE ROAD SERVICE AREA MEETING**

**Sunday, July 19, 2015 - 5:30 P.M.  
1095 Violet Drive**

Agenda: approval of agenda, approval of previous minutes, road maintenance, financial update, election of officers, project request submittals, tax cap election request, and transfer of funds from savings to operating budget. For more information contact: Gary Pedretty, 474-9334.

### **BOROUGH WEBSITE: WWW.FNSB.US**

#### **BOROUGH MAYOR**

Luke Hopkins - 459-1300. Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

#### **BOROUGH ASSEMBLY**

For Assemblymember contact information & email addresses see the Website: [www.fnsb.us/Assembly/members.htm](http://www.fnsb.us/Assembly/members.htm) or contact the Clerk's Office at 459-1401  
Email: [clerks@fnsb.us](mailto:clerks@fnsb.us)

#### **PLANNING COMMISSION**

Contact the Department of Community Planning at 459-1260 or Website: [www.fnsb.us/Boards/#plancomm](http://www.fnsb.us/Boards/#plancomm)

#### **PLATTING BOARD**

Contact the Department of Community Planning at 459-1260 or Website: [www.fnsb.us/Boards/#platboard](http://www.fnsb.us/Boards/#platboard)

#### **SCHOOL BOARD MEMBERS**

Contact the School Board Office at 459-2000 ext. 400 or FNSBSD Website: <http://www.k12northstar.org/>  
Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)

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live at 7:00 p.m., on 89.9 FM  
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## around the borough

### CLERK'S OFFICE CONFERENCE ROOM SCHEDULE

Week of July 20, 2015

DATE	MEETING	LOCATION	TIME
Tues., July 22	Air Pollution Control Commission	Assembly Chambers	6:30 P.M.
Wed., July 23	Finance Committee Worksession	Assembly Chambers	5:30 P.M.
Wed., July 23	Committee of the Whole Worksession	Immediately Follows Finance Committee	

### FINANCE COMMITTEE WORKSESSION AGENDA

July 23, 2015 - 5:30 P.M.

Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough Administrative Center  
809 Pioneer Road, Fairbanks, Alaska

- MEMORANDA/REPORTS/PRESENTATIONS  
NONE
- CONTRACTS/BID AWARDS
  - IFB Award: IFB Number 16-R0001 Bulk Fuel Dispensed Into School District and Borough Storage Tanks, Keep Full Basis

Approval of Fairbanks North Star Borough School District IFB Number 16-R0001 to PetroStar, Inc. dba Sourdough Fuel Services, LLC for an amount of \$1,735,072.14 annually and a total amount of

\$8,675,360.70 if all four (4) one-year renewal options are exercised. (Page 2)

- ADVANCED ORDINANCES AND RESOLUTIONS
  - RESOLUTION NO. 2015-23. A Resolution Authorizing The Mayor To Transfer Ownership Of Five Borough Snow Machines At Less Than Fair Market Value To The Salcha Ski Club, Two Rivers Ski Club, Two Rivers Dog Musers Association, Alaska Dog Musers Association, And The Nordic Ski Club Of Fairbanks For Grooming Public Recreational Trails At Various Locations Around The Borough. (Sponsor: Mayor Hopkins) (Page 5)
- OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS
  - Monthly Budget Reports
  - General Fund Updated Fund Balance Report
- ASSEMBLY/MAYOR COMMENTS
- ADJOURNMENT

### COMMITTEE OF THE WHOLE WORKSESSION AGENDA

July 23, 2015 - \* Immediately following Finance Committee \*  
Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough Administrative Center  
809 Pioneer Road, Fairbanks, Alaska

- MEMORANDA/REPORTS/PRESENTATIONS
    - Transfer sites update by the Administration.
  - ADVANCED ORDINANCES AND RESOLUTIONS
    - ORDINANCE NO. 2015-07. An Ordinance Amending Title 18 Regarding Variances And Allowing For Administrative Approval Of Yard Setback Variances In Limited Circumstances And Adding Administrative Variances And Appeals To The Fee Schedule. (Sponsor: Planning Commission) (Page 2)
- PROPOSED SUBSTITUTE By the Planning Commission (Page 18)
- ORDINANCE NO. 2015-31. An Ordinance Amending FNSBC 18.56.025 Regarding Affirmative Recognition Of Grandfather Rights To Waive The Hearing Requirement For Certain Applications. (Sponsor: Assemblymember Roberts) (Page 55)
- BRIEFINGS FROM THE BOROUGH MAYOR
  - ASSEMBLY BUSINESS/COMMENTS
  - ADJOURNMENT

PO #160262 Publish: 7/17/15 Nanci Ashford-Bingham, MMC Borough Clerk

### FAIRBANKS NORTH STAR BOROUGH

In Accordance with FNSB Code 3.08.141 (C), maximum tax computations are published as follows:

#### 2014-2015 APPROVED BOROUGH BUDGET

#### Maximum Tax Computation

Road Service Area Estimated Maximum Tax Computations are on file in the Borough Clerk's Office

	Areawide	Non-Areawide	Solid Waste Collections	Chena Goldstream Fire
A.1. 2014 Property Taxes Levied before exemptions	\$ 103,052,677	\$ 2,986,944	\$ 8,272,233	\$ 1,677,967
Less: Exempt Sr./Veterans/Widow(s)	7,171,606	226,512	615,114	145,319
<b>TOTAL 2014 PROPERTY TAXES LEVIED NET EXEMPTIONS</b>	<b>95,881,071</b>	<b>2,760,432</b>	<b>7,657,119</b>	<b>1,532,648</b>
FY15 GF Fund Balance Designated as a Tax Reduction	3,500,000			
A.2. Hotel - Motel Tax Estimate for FY 2015	1,800,000	-	-	-
Alcoholic Beverage Tax Estimated FY 2015	1,075,000	-	-	-
Tobacco Distribution Excise Tax Estimated FY 2015	1,450,000	-	-	-
<b>TOTAL TAXES FOR FY 2015 Plus GF FB Designated as a Tax Reduction</b>	<b>103,706,071</b>	<b>2,760,432</b>	<b>7,657,119</b>	<b>1,532,648</b>
B. Less: Taxes to Pay Debt Service in FY 2015	5,428,345	-	-	-
DEBT	98,277,726	2,760,432	7,657,119	1,532,648
Adjustment for Emergency Management				
Adjustment for Prior Years' Excess Property Tax (Note 1)	-	-	(1,820)	(104)
C. 2015 Net Property Tax Base and Estimated Other Taxes for FY 2016	98,277,726	2,760,432	7,655,299	1,532,544
D. Plus: Adjustment Factor (CPI X "C"): Consumer Price Index = 1.60%	1,572,444	44,167	122,485	24,521
E. Base 2015 Property Taxes Allowed for FY 2016 plus Est. Other Taxes	99,850,170	2,804,599	7,777,784	1,557,065
F. Plus Exclusions:				
1. Taxes on New Construction & Property Improvements	2,524,387	75,778	206,138	32,878
2. Debt Service:				
- FY 2016 Debt Service less State Reimbursement Anticipated (@ 100% entitlement	6,419,161	-	-	-
- Solid Waste Bonds	-	-	-	-
3. Voter Approved Services:				
- Additional operating cost	-	-	-	-
- Voter approved Hotel-Motel Taxes transferred to Less Hotel-Motel Room Tax Fund FY2015 Plus Hotel-Motel Room Tax Fund FY2016	(1,205,065)	-	-	-
- Voter approved annual long-term maintenance costs	1,121,250	-	-	-
- Service Area Taxes per Election-Tax Cap Adjustment	-	-	-	-
4. Judgments paid in FY 2015	-	-	-	-
5. Special Appropriations on an Emergency Basis	-	-	-	-
6 Section 14.01.161 Assembly - Duties B. 1.	-	-	-	-
G. 2014 Maximum Property Taxes and Estimated Additional Taxes (for FY 2015 Budget)	108,709,903	2,880,377	7,983,922	1,589,943
Less Estimated Hotel-Motel Taxes FY 2016	(1,725,000)	-	-	-
Less Estimated Alcoholic Beverage Tax FY 2016	(1,040,000)	-	-	-
Less Estimated Tobacco Distribution Excise Tax FY 2016	(1,425,000)	-	-	-
<b>2014 Maximum Property Taxes</b>	<b>\$ 104,519,903</b>	<b>\$ 2,880,377</b>	<b>\$ 7,983,922</b>	<b>\$ 1,589,943</b>

Note 1: For tax levy purposes, Sr. Citizens Property Tax Exemptions are estimated. Due to these estimations, excess taxes may be levied in one year. Any Excess levy in one tax year is adjusted in the next year.

	Ester Volunteer Fire	North Star Volunteer Fire	Steeze Volunteer Fire	University Fire
A.1. 2014 Property Taxes Levied before exemptions	\$ 521,710	\$ 2,145,597	\$ 1,708,923	\$ 3,004,878
Less: Exempt Sr./Veterans/Widow(s)	55,177	223,344	175,943	257,985
<b>TOTAL 2014 PROPERTY TAXES LEVIED NET EXEMPTIONS</b>	<b>466,533</b>	<b>1,922,253</b>	<b>1,532,980</b>	<b>2,746,893</b>
FY14 GF Fund Balance Designated as a Tax Reduction				
A.2. Hotel - Motel Tax Estimate for FY 2014	-	-	-	-
Alcoholic Beverage Tax Estimated FY 2014	-	-	-	-
Tobacco Distribution Excise Tax Estimated FY 2015	-	-	-	-
<b>TOTAL TAXES FOR FY 2015 Plus GF FB Designated as a Tax Reduction</b>	<b>466,533</b>	<b>1,922,253</b>	<b>1,532,980</b>	<b>2,746,893</b>
B. Less: Taxes to Pay Debt Service in FY 2015	-	-	-	-
DEBT	466,533	1,922,253	1,532,980	2,746,893
Adjustment for Prior Years' Excess Property Tax (Note 1)	-	-	(11)	-
C. 2015 Net Property Tax Base and Estimated Other Taxes for FY 2016	466,533	1,922,253	1,532,969	2,746,893
D. Plus: Adjustment Factor (CPI X "C"): Consumer Price Index = 1.60%	7,465	30,756	24,527	43,950
E. Base 2015 Property Taxes Allowed for FY 2016 plus Est. Other Taxes	473,998	1,953,009	1,557,496	2,790,843
F. Plus Exclusions:				
1. Taxes on New Construction & Property Improvements	13,055	40,765	27,115	82,461
2. Debt Service:				
- FY 2016 Debt Service less State Reimbursement Anticipated (@ 100% entitlement	-	-	-	-
- Solid Waste Bonds	-	-	-	-
3. Voter Approved Services:				
- Additional operating cost	-	-	-	-
- Voter approved Hotel-Motel Taxes transferred to Less Hotel-Motel Room Tax Fund FY2015 Plus Hotel-Motel Room Tax Fund FY2016	-	-	-	-
- Voter approved annual long-term maintenance costs	-	-	-	-
- Service Area Taxes per Election-Tax Cap Adjustment	-	-	-	-
4. Judgments paid in FY 2015	-	-	-	-
5. Special Appropriations on an Emergency Basis	-	-	-	-
6 Section 14.01.161 Assembly - Duties B. 1.	-	-	-	-
G. 2015 Maximum Property Taxes and Estimated Additional Taxes (for FY 2016 Budget)	487,053	1,993,774	1,584,611	2,873,304
Less Estimated Hotel-Motel Taxes FY 2016	-	-	-	-
Less Estimated Alcoholic Beverage Tax FY 2016	-	-	-	-
Less Estimated Tobacco Distribution Excise Tax FY 2016	-	-	-	-
<b>2015 Maximum Property Taxes</b>	<b>\$ 487,053</b>	<b>\$ 1,993,774</b>	<b>\$ 1,584,611</b>	<b>\$ 2,873,304</b>

Note 1: For tax levy purposes, Sr. Citizens Property Tax Exemptions are estimated. Due to these estimations, excess taxes may be levied in one year. Any Excess levy in one tax year is adjusted in the next year.



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## around the borough

### ASSEMBLY NOTICE OF PUBLIC HEARING

A Public Hearing will take place on Thursday, July 30, 2015 at or after 7:00 P.M. during a Regular Assembly Meeting to be held in the Mona Lisa Drexler Assembly Chambers at the Borough Administrative Offices, 809 Pioneer Road.

- a. Liquor License - New - Restaurant/Eating Place - License #5409  
Alaska Coffee Roasting Co.  
Alaska Sea Charter, Inc.  
4001 Geist Road Suite 2  
Fairbanks, AK 99709
- b. Liquor License - Transfer - Restaurant/Eating Place - License #2851  
From: Tiffany Park West, Inc.  
DBA Shenanigan's  
2406 South Cushman Street  
Fairbanks, AK 99701  
  
To: First Security Investments, Inc.  
DBA Pagoda Chinese Restaurant  
431 Santa Claus Lane  
North Pole, AK 99705
- c. ORDINANCE NO. 2015-07. An Ordinance Amending Title 18 Regarding Variances And Allowing For Administrative Approval Of Yard Setback Variances In Limited Circumstances And Adding Administrative Variances And Appeals To The Fee Schedule.  
(Sponsor: Planning Commission)

PROPOSED SUBSTITUTE By The Planning Commission

- d. ORDINANCE NO. 2015-31. An Ordinance Amending FNSBC 18.56.025 Regarding Affirmative Recognition Of Grandfather Rights To Waive The Hearing Requirement For Certain Applications. (Sponsor: Assemblymember Roberts)

### ASSEMBLY CAPITAL PROJECTS COMMITTEE AGENDA

July 29, 2015, 1:00 P.M.  
Salcha Conference Room  
Fairbanks North Star Borough Administrative Center  
809 Pioneer Road, Fairbanks, Alaska 99701

- 1. Call to order.
- 2. Discussion and Review of Capital Projects/Legislative Priorities List to include possible recommendations.
- 3. Review of Fairbanks North Star Borough Code to include discussion of possible code changes relating to the Assembly Capital Projects Committee.
- 4. Committee Comments.
- 5. Adjournment.

### BOROUGH WEBSITE: WWW.FNSB.US

#### BOROUGH MAYOR

Luke Hopkins - 459-1300. Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

#### BOROUGH ASSEMBLY

For Assemblymember contact information & email addresses see the Website: [www.fnsb.us/Assembly/members.htm](http://www.fnsb.us/Assembly/members.htm) or contact the Clerk's Office at 459-1401  
Email: [clerks@fnsb.us](mailto:clerks@fnsb.us)

#### PLANNING COMMISSION

Contact the Department of Community Planning at 459-1260 or Website: [www.fnsb.us/Boards/#plancomm](http://www.fnsb.us/Boards/#plancomm)

#### PLATTING BOARD

Contact the Department of Community Planning at 459-1260 or Website: [www.fnsb.us/Boards/#platboard](http://www.fnsb.us/Boards/#platboard)

#### SCHOOL BOARD MEMBERS

Contact the School Board Office at 459-2000 ext. 400 or FNSBSD Website: <http://www.k12northstar.org/>  
Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)

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## around the borough

### CLERK'S OFFICE CONFERENCE ROOM SCHEDULE

Week of July 27, 2015

DATE	MEETING	LOCATION	TIME
Wed., July 29	Assembly Capital Projects Committee	Salcha Conference Room	1:00 P.M.
Thurs., July 30	Regular Assembly Meeting	Assembly Chambers	6:00 P.M.

### FAIRBANKS NORTH STAR BOROUGH REGULAR ASSEMBLY MEETING

Regular Assembly Meeting  
July 30, 2015 - 6:00 P.M.

Mona Lisa Drexler Assembly Chambers

- CALL TO ORDER
- NON-SECTARIAN INVOCATION
- PLEDGE OF ALLEGIANCE
- ROLL CALL
- REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ANY OTHER PROCEDURAL MOTIONS.
- CITIZENS' COMMENTS - Limited To Three (3) Minutes (Citizens' Comments shall recess at 6:50 p.m. for public hearing)
  - A citizen may speak on agenda items not scheduled for public hearing (Memorandums, Bid Awards, Unfinished Business (items postponed from previous meetings, reconsideration, or notice of intent to rescind), Resolutions, or Ordinances being advanced to a public hearing on a different date). Citizens' comments on board of adjustment matters are not permitted.
  - Items that are not scheduled on the agenda.
- APPROVAL OF AGENDA AND CONSENT AGENDA (Approval of the consent agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent agenda items are not considered separately unless an Assemblymember(s) so requests. Note: If the consent item to be removed is an ordinance up to be introduced, advanced, or referred, it takes two Assemblymembers to remove the item from the consent agenda. In the event of such a request, the item is returned to the general agenda.)
- APPROVAL OF MINUTES
  - Regular Assembly Meeting minutes of June 11, 2015.
  - Regular Assembly Meeting minutes of June 25, 2015.
- COMMUNICATIONS TO THE ASSEMBLY
  - Memorandum from Mayor Hopkins recommending the reappointment of Henry Gurley to the North Star Fire Service Area Commission, and Willard D. Vinton to the Steese Fire Service Area Commission.
  - Memorandum from Mayor Hopkins recommending the appointment of Mathew Carrick to the Trails Advisory Commission.

\*c. Memorandum from Mayor Hopkins requesting approval of the Parks and Recreation Department organizational restructure.

\*d. IFB Award: IFB Number 15091  
Heavy Equipment Solid Waste Replacement Wheel Loader  
Approval of Lot One - Items 1 and 2, Alternate #1 - Extended Warranty, and Additional Optional Equipment as submitted by Construction Machinery Industrial, LLC in the amount of \$490,661.00.

- MESSAGES FROM THE BOROUGH MAYOR
- REPORTS OF SPECIAL AND STANDING COMMITTEES
- REPORTS FROM REPRESENTATIVES
  - Report from the City of Fairbanks Representative.
  - Report from the City of North Pole Representative.
  - Report from the School Board Representative.
- SPECIAL ORDERS - Public Hearing at or after 7:00 p.m. (Comments limited to three (3) minutes)
  - Liquor License - New - Restaurant/Eating Place - License #5409  
Alaska Coffee Roasting Co.  
Alaska Sea Charter, Inc.  
4001 Geist Road Suite 2  
Fairbanks, AK 99709
  - Liquor License - Transfer - Restaurant/Eating Place - License #2851  
From: Tiffany Park West, Inc.  
DBA Shenanigan's  
2406 South Cushman Street  
Fairbanks, AK 99701  
To: First Security Investments, Inc.  
DBA Pagoda Chinese Restaurant  
431 Santa Claus Lane  
North Pole, AK 99705
  - ORDINANCE NO. 2015-07. An Ordinance Amending Title 18 Regarding Variances And Allowing For Administrative Approval Of Yard Setback Variances In Limited Circumstances And Adding Administrative Variances And Appeals To The Fee Schedule. (Sponsor: Planning Commission) **PROPOSED SUBSTITUTE** By the Planning Commission
  - ORDINANCE NO. 2015-31. An Ordinance Amending FNSBC 18.56.025 Regarding Affirmative Recognition Of Grandfather Rights To Waive The Hearing Requirement For Certain Applications. (Sponsor: Assemblymember Roberts)
- CONSIDERATION OF CALENDAR - Unfinished Business NONE
- CITIZENS' COMMENTS - Limited To Three (3) Minutes (Continuation if needed)
  - Items that are not scheduled for public hearing - continuation.
- CONSIDERATION OF CALENDAR - New Business - Resolutions
  - RESOLUTION NO. 2015-23. A Resolution Authorizing The Mayor To Transfer Ownership Of Five Borough Snow Machines At Less Than Fair Market Value To The Salcha Ski Club, Two Rivers Ski Club, Two Rivers Dog Mushers Association, Alaska Dog Mushers Association, And The Nordic Ski Club Of Fairbanks For Grooming Public Recreational Trails At Various Locations Around The Borough. (Sponsor: Mayor Hopkins)
  - RESOLUTION NO. 2015-24. A Resolution Authorizing The Mayor To Accept A Land Title Transfer From The State Of Alaska Within Section 13, T.1S., R.2W., F.M. (Located on the Chena Riverfront South Of Pike's Landing). (Sponsor: Mayor Hopkins)
  - RESOLUTION NO. 2015-25. A Resolution Supporting Fairbanks, Alaska As The United States' Host Community For Arctic Meetings And Conferences. (Sponsor: Mayor Hopkins)
- CONSIDERATION OF CALENDAR - New Business - Ordinances To Be Referred To Committees Or Commissions
  - ORDINANCE NO. 2015-39. An Ordinance Amending

Section 14.01.180(l) Of The Fairbanks North Star Borough Code Of Ordinances Relating To Road Service Area Loans. (Sponsor: Assemblymember Roberts) (Refer to the Assembly Road Service Area Committee on August 10, 2015.)

- ORDINANCE NO. 2015-40. An Ordinance Amending FNSBC 14.02.020 And 14.02.050 Regarding District Council Meeting Requirements. (Sponsor: Assemblymember Roberts) (Refer to the Assembly Road Service Area Committee on August 10, 2015.)
- ORDINANCE NO. 2015-41. An Ordinance Amending Title 18 Regarding Principal Buildings And The Use Regulations For The Rural And Agricultural, Rural Farmstead, Light Commercial, General Commercial, Central Business District, Light Industrial, Heavy Industrial And General Use Zoning Districts To Allow For Marijuana Establishments As Permitted And Conditional Uses, Creating Standards For Marijuana Establishments And Adding Marijuana-Related Definitions. (Sponsor: Mayor Hopkins) (Refer to the Planning Commission with recommendation due back no later than September 15, 2015)
- CONSIDERATION OF CALENDAR - New Business - Ordinances To Be Introduced And Advanced To Public Hearing
  - ORDINANCE NO. 2015-37. An Ordinance Reauthorizing The Recycling Commission. (Sponsor: Mayor Hopkins) (Refer to the Committee of the Whole on August 6, 2015; Advance to August 13, 2015 for Public Hearing)
  - ORDINANCE NO. 2015-38. An Ordinance Amending Ordinance 2015-28 Regarding Board Of Equalization Appeals To Provide For An Immediate Effective Date. (Sponsor: Assemblymember Roberts) (Refer to the Committee of the Whole on August 6, 2015; Advance to August 13, 2015 for Public Hearing)
  - ORDINANCE NO. 2015-20-1B. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$50,000 From The General Fund Fund Balance To The Multi-Year General Subfund For The Purpose Of Funding Borough Information Technology Security Assessment And Training. (Sponsor: Mayor Hopkins) (Refer to the Finance Committee on August 6, 2015; Advance to August 13, 2015 for Public Hearing)
  - ORDINANCE NO. 2015-20-1C. An Ordinance Amending The FY 2015-16 Budget By Reappropriating \$15,000 From General Fund Non-Departmental Funding To The Multi-Year General Subfund For The Purpose Of Awarding Local Funding To City Of North Pole For The Troopers Gabriel Rich And Scott Johnson Memorial Park. (Sponsors: Mayor Hopkins and City of North Pole Mayor Ward) (Refer to the Finance Committee on August 6, 2015; Advance to August 13, 2015 for Public Hearing)
- CITIZENS' COMMENTS - Limited To Three (3) Minutes (Continuation if needed)
  - Items other than those appearing on the agenda (this is the section to speak on anything **Not Scheduled** on the agenda).
- ASSEMBLYMEMBER'S COMMENTS
- ADJOURNMENT

\* THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

### FAIRBANKS NORTH STAR BOROUGH ASSEMBLY WORKSESSION

Saturday, August 1, 2015 - 9:00 A.M. to 5:00 P.M.

Prow Conference Room  
Carlson Community Activity Center  
2010 2nd Avenue, Fairbanks Alaska

- FOR DISCUSSION PURPOSES
  - General discussion of the Borough's fire and emergency medical services including a specific discussion on the strengths and weaknesses of different management options with the fire service area commissions, contractors and fire chiefs.
    - FNSB Administration
    - Fire Service Area Commission Chairs or designee
      - Chena Goldstream Fire Service Area, Grant Matheke, Chair
      - Ester Fire Service Area, Robert Grove, Chair
      - North Star Fire Service Area, Ken Anderson, Chair
      - Steese Fire Service Area, David Nebert, Chair
      - University Fire Service Area, Steve Adams, Chair
    - Fire Service Area and EMS Contractors
      - Ester Volunteer Fire Department Chief Cameron Wholford and Sean Tucker, Board President, or designee
      - University Fire Department Chief Doug Schrage and Kari Burrell, Vice Chancellor of Administrative Services
      - Chena Goldstream Fire and Rescue Chief Jack Willard and Anna Sorenson, Board President, or designee
      - Steese Area Volunteer Fire Department Chief Mitch Flynn and Ray Hollinrake, Board President, or designee
      - North Star Volunteer Fire Department Chief Steven Crouch and Brian Flemming, Board President, or designee
      - Salcha Fire and Rescue Department Chief Tim Biggane and Lisa Raby, Board President, or designee
      - City of North Pole Fire Department Chief Buddy Lane and Mayor Ward, or designee
- ADJOURNMENT

### MAYOR'S SPECIAL WORK GROUP MEETING ON BALLOT MEASURE 2: LOCAL MARIJUANA BUSINESS LICENSING

Friday, July 31, 2015 - 9:00 A.M. to 11:00 A.M.

FNSB Administrative Center  
Mona Lisa Drexler Assembly Chambers  
809 Pioneer Road, Fairbanks, AK

Topics will include:  
-Possible limit on number of business licenses -Local Regulatory Authority  
This is a Public Meeting however public testimony will not be taken. Elected officials and members of the media may be in attendance.  
If you have any questions, please call the Mayor's Office at 459-1304.

### FAIRBANKS NORTH STAR BOROUGH DEPARTMENT OF COMMUNITY PLANNING LEGAL NON CONFORMING (GRANDFATHER RIGHTS) ADMINISTRATIVE HEARING AGENDA

August 4, 2015 - 12:00 P.M.

Salcha Conference Room, Borough Administrative Center  
809 Pioneer Road, Fairbanks, Alaska

- CALL TO ORDER:
- ADMINISTRATIVE HEARING
  - GR2015-093** A request by Georgine Olson for affirmative recognition of legal non-conforming structure status (grandfather rights) for an existing Single-Family Residence with a front-yard setback of eleven feet (11') instead of twenty feet (20') from the north lot line on Lot 04, Star Subdivision in the Two-Family Residential (TF) zone. (Located at 400 Dark Star Court, on the south side of Dark Star Court, south of Birch Lane) (Staff Contact: Manish Singh)
  - GR2015-094** A request by Mark and Cathy Chamberlain for affirmative recognition of legal nonconforming structure status (grandfather rights) for an existing single-family residence with a basement in the Groundwater Damage Protection (GWP) overlay zone in the Rural Estate 2 (RE- 2) zone on Lot 216B, Forest Park Subdivision, First Addition. (Located at 3601 Kaltag Drive, on the southeast corner of Kaltag Drive and Noatak Drive) (Staff Contact: Manish Singh)

### FAIRBANKS NORTH STAR BOROUGH

In Accordance with FNSB Code 3.08.141 (C), maximum tax computations are published as follows:

2015-2016 APPROVED BOROUGH BUDGET				
Maximum Tax Computation				
Road Service Area Estimated Maximum Tax Computations are on file in the Borough Clerk's Office				
	Area-wide	Non-Area-wide	Solid Waste Collections	Chena Goldstream Fire
A.1. 2014 Property Taxes Levied before exemptions	\$ 103,052,677	\$ 2,986,944	\$ 8,272,233	\$ 1,677,967
Less: Exempt Sr./Veterans/Widow(s)	7,171,606	226,512	615,114	145,319
<b>TOTAL 2014 PROPERTY TAXES LEVIED NET EXEMPTIONS</b>	<b>95,881,071</b>	<b>2,760,432</b>	<b>7,657,119</b>	<b>1,532,648</b>
FY15 GF Fund Balance Designated as a Tax Reduction	3,500,000	-	-	-
A.2. Hotel - Motel Tax Estimate for FY 2015	1,800,000	-	-	-
Alcoholic Beverage Tax Estimated FY 2015	1,075,000	-	-	-
Tobacco Distribution Excise Tax Estimated FY 2015	1,450,000	-	-	-
<b>TOTAL TAXES FOR FY 2015 Plus GF FB Designated as a Tax Reduction</b>	<b>103,706,071</b>	<b>2,760,432</b>	<b>7,657,119</b>	<b>1,532,648</b>
B. Less: Taxes to Pay Debt Service in FY 2015	5,428,345	-	-	-
<b>DEBT</b>	<b>98,277,726</b>	<b>2,760,432</b>	<b>7,657,119</b>	<b>1,532,648</b>
Adjustment for Emergency Management	-	-	-	-
Adjustment for Prior Years' Excess Property Tax (Note 1)	-	-	(1,820)	(104)
C. 2015 Net Property Tax Base and Estimated Other Taxes for FY 2016	98,277,726	2,760,432	7,655,299	1,532,544
D. Plus: Adjustment Factor (CPI X "C"): Consumer Price Index =	1.60%	1,572,444	44,167	122,485
E. Base 2015 Property Taxes Allowed for FY 2016 plus Est. Other Taxes	99,850,170	2,804,599	7,777,784	1,557,065
F. Plus Exclusions:				
1. Taxes on New Construction & Property Improvements	2,524,387	75,778	206,138	32,878
2. Debt Service:				
- FY 2016 Debt Service less State Reimbursement	6,419,161	-	-	-
Anticipated (@ 100% entitlement)	-	-	-	-
- Solid Waste Bonds	-	-	-	-
3. Voter Approved Services:				
- Additional operating cost	-	-	-	-
- Voter approved Hotel-Motel Taxes transferred to	-	-	-	-
Less Hotel-Motel Room Tax Fund FY2015	(1,205,065)	-	-	-
Plus Hotel-Motel Room Tax Fund FY2016	1,121,250	-	-	-
- Voter approved annual long-term maintenance costs	-	-	-	-
- Service Area Taxes per Election-Tax Cap Adjustment	-	-	-	-
4. Judgments paid in FY 2015	-	-	-	-
5. Special Appropriations on an Emergency Basis	-	-	-	-
6 Section 14.01.161 Assembly - Duties B. 1.	-	-	-	-
G. 2014 Maximum Property Taxes and Estimated Additional Taxes (for FY 2015 Budget)	108,709,903	2,880,377	7,983,922	1,589,943
Less Estimated Hotel-Motel Taxes FY 2016	(1,725,000)	-	-	-
Less Estimated Alcoholic Beverage Tax FY 2016	(1,040,000)	-	-	-
Less Estimated Tobacco Distribution Excise Tax FY 2016	(1,425,000)	-	-	-
<b>2014 Maximum Property Taxes</b>	<b>\$ 104,519,903</b>	<b>\$ 2,880,377</b>	<b>\$ 7,983,922</b>	<b>\$ 1,589,943</b>

Note 1: For tax levy purposes, Sr. Citizens Property Tax Exemptions are estimated. Due to these estimations, excess taxes may be levied in one year. Any Excess levy in one tax year is adjusted in the next year.

	Ester Volunteer Fire	North Star Volunteer Fire	Steese Volunteer Fire	University Fire
A.1. 2014 Property Taxes Levied before exemptions	\$ 521,710	\$ 2,145,597	\$ 1,708,923	\$ 3,004,878
Less: Exempt Sr./Veterans/Widow(s)	55,177	223,344	175,943	257,985
<b>TOTAL 2014 PROPERTY TAXES LEVIED NET EXEMPTIONS</b>	<b>466,533</b>	<b>1,922,253</b>	<b>1,532,980</b>	<b>2,746,893</b>
FY14 GF Fund Balance Designated as a Tax Reduction	-	-	-	-
A.2. Hotel - Motel Tax Estimate for FY 2014	-	-	-	-
Alcoholic Beverage Tax Estimated FY 2014	-	-	-	-
Tobacco Distribution Excise Tax Estimated FY 2015	-	-	-	-
<b>TOTAL TAXES FOR FY 2015 Plus GF FB Designated as a Tax Reduction</b>	<b>466,533</b>	<b>1,922,253</b>	<b>1,532,980</b>	<b>2,746,893</b>
B. Less: Taxes to Pay Debt Service in FY 2015	-	-	-	-
<b>DEBT</b>	<b>466,533</b>	<b>1,922,253</b>	<b>1,532,980</b>	<b>2,746,893</b>
Adjustment for Prior Years' Excess Property Tax (Note 1)	-	-	(11)	-
C. 2015 Net Property Tax Base and Estimated Other Taxes for FY 2016	466,533	1,922,253	1,532,969	2,746,893
D. Plus: Adjustment Factor (CPI X "C"): Consumer Price Index =	1.60%	7,465	30,756	24,527
E. Base 2015 Property Taxes Allowed for FY 2016 plus Est. Other Taxes	473,998	1,953,009	1,557,496	2,790,843
F. Plus Exclusions:				
1. Taxes on New Construction & Property Improvements	13,055	40,765	27,115	82,461
2. Debt Service:				
- FY 2016 Debt Service less State Reimbursement	-	-	-	-
Anticipated (@ 100% entitlement)	-	-	-	-
- Solid Waste Bonds	-	-	-	-
3. Voter Approved Services:				
- Additional operating cost	-	-	-	-
- Voter approved Hotel-Motel Taxes transferred to	-	-	-	-
Less Hotel-Motel Room Tax Fund FY2015	-	-	-	-
Plus Hotel-Motel Room Tax Fund FY2016	-	-	-	-
- Voter approved annual long-term maintenance costs	-	-	-	-
- Service Area Taxes per Election-Tax Cap Adjustment	-	-	-	-
4. Judgments paid in FY 2015	-	-	-	-
5. Special Appropriations on an Emergency Basis	-	-	-	-
6 Section 14.01.161 Assembly - Duties B. 1.	-	-	-	-
G. 2015 Maximum Property Taxes and Estimated Additional Taxes (for FY 2016 Budget)	487,053	1,993,774	1,584,611	2,873,304
Less Estimated Hotel-Motel Taxes FY 2016	-	-	-	-
Less Estimated Alcoholic Beverage Tax FY 2016	-	-	-	-
Less Estimated Tobacco Distribution Excise Tax FY 2016	-	-	-	-
<b>2015 Maximum Property Taxes</b>	<b>\$ 487,053</b>	<b>\$ 1,993,774</b>	<b>\$ 1,584,611</b>	<b>\$ 2,873,304</b>

Note 1: For tax levy purposes, Sr. Citizens Property Tax Exemptions are estimated. Due to these estimations, excess taxes may be levied in one year. Any Excess levy in one tax year is adjusted in the next year.

PUBLIC NOTICES CONTINUE ON NEXT PAGE

**GR2016-003** A request by Heather Lambert on behalf of Sean and Keli Mcgee for affirmative recognition of legal non-conforming use status (grandfather rights) for an existing single-family residence on Lot 06, Block B, Sunset Subdivision, 2nd Addition in the Outdoor Recreational (OR) and Two-Family Residential (TF) zones. **(Located at 3206 Riverview Drive, on the northwest side of Riverview Drive between Coppet Street and Park Drive)** (Staff Contact: Manish Singh)

**GR2016-004** A request by Heather Lambert on behalf of Ryan Stevens for affirmative recognition of legal non-conforming use status (grandfather rights) for an existing single-family home in the Rural Residential (RR) and Outdoor Recreation (OR) zones on Lot 13, Block 04, Timberlane Subdivision. **(Located at 3473 Rosehip Drive, on the southeast corner of Rosehip Drive and Dyke Road)** (Staff Contact: Nancy Durham)

**GR2016-005** A request by Heather Lambert on behalf of Ryan Stevens for affirmative recognition of legal non-conforming structure status (grandfather rights) for an existing single-family home with a basement in the Groundwater Damage Protection (GWP) Overlay zone in the Rural Residential (RR) and Outdoor Recreation (OR) zones on Lot 13, Block 04, Timberlane Subdivision. **(Located at 3473 Rosehip Drive, on the southeast corner of Rosehip Drive and Dyke Road)** (Staff Contact: Nancy Durham)

The final determination for each request will be made on or before August 19, 2015. The final decision may be appealed within 15 days of the date of the decision to the Board of Adjustment. Appeals must be in writing to the office of the Borough Clerk.

- C. Comments
  - a. Citizens
  - b. Planning Staff
- D. ADJOURNMENT

regarding Principal Buildings and The Use Regulations for the Rural & Agricultural, Rural Farmstead, Light Commercial, General Commercial, Central Business District, Light Industrial, Heavy Industrial and General Use Zoning Districts to allow for Marijuana Establishments as permitted and Conditional Uses, creating standards for Marijuana Establishments and adding Marijuana-Related Definitions.

**AGENDA**  
**August 4, 2015 - 7:00 P.M.**

- A. ROLL CALL
- B. MESSAGES
  - 1. Chairperson's Comments
  - 2. Communications to the Planning Commission
    - a) New submittal deadlines and processing schedule for packets beginning with the August 18th meeting.
    - b) Assembly Public Hearing schedule.
    - c) Alaska APA Conference - November 15-17 in Anchorage, AK
  - 3. Citizen's Comments - limited to three (3) minutes
    - a) Agenda items not scheduled for public hearing
    - b) Items other than those appearing on the agenda
  - 4. Disclosure & Statement of Conflict
- C. \*MINUTES
  - 1. Minutes from July 14, 2015 PC Meeting
- D. APPROVAL OF AGENDA AND CONSENT AGENDA
 

Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on agenda. Consent Agenda items are not considered separately unless any Planning Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.
- E. CONSENT AGENDA ITEMS
 

None
- F. PUBLIC HEARING

- 1. **RZ2015-009** A request by David & Brooke Whipple to rezone approximately 3.876 acres from Outdoor Recreation (OR) to Rural Estate 4 (RE-4) or other appropriate zone. The parcel is described as the Tract C Olnes East Subdivision **(Located at 105 Simpson Way, west of the Simpson Way and southeast of Lundberg Road)** (Staff Contact: Nancy Durham)
- 2. **V2016-003** A request by Brandon Phillips on behalf of Jeff Gregory for a setback variance of one foot (1') to the rear-yard setback requirement of ten feet (10') for an existing detached garage located nine feet (9') from the west property line on Lot 30, Block C, Sherwood Forest Subdivision, 2nd Addition on property located in the Single-Family Residential 10 (SF-10) and Outdoor Recreational (OR) zones. **(Located at 591 Derbyshire Drive, on the west side of Derbyshire Drive between Knightsbridge Road and Finsbury Court)** (Staff Contact: Manish Singh)
- 3. **V2016-002** A request by Kathleen Kelley for a setback variance of 22 feet to the sideyard setback requirement of 25 feet for a proposed single-family residence three feet from the north property line in the Rural Residential (RR) zone on Lot A-2, Sunrise Subdivision, 2nd Addition. **(Located at 551 Auburn Drive, on the west side of Auburn Drive between Baylor Boulevard and Farmers Loop Road)** (Staff Contact: Manish Singh)
- 4. **V2016-005** A request by Kathleen Kelley for a setback variance of 22 feet to the frontyard setback requirement of 25 feet for a proposed detached garage three feet from the east property line in the Rural Residential (RR) zone on Lot A-2, Sunrise Subdivision, 2nd Addition. **(Located at 551 Auburn Drive, on the west side of Auburn Drive between Baylor Boulevard and Farmers Loop Road)** (Staff Contact: Manish Singh)

- 5. **V2016-001** A request by P. Moses Coss on behalf of David Kluting for a setback variance of five feet (5') to the side-yard setback requirement of ten feet (10') for an existing triplex located five feet (5') from the east property line in the Multiple-Family Residential/Professional Office (MFO) zone on Lot 09B, Block 22, Fairbanks Townsite Subdivision. **(Located at 1324 Second Ave, on the northeast corner of Second Avenue and Badger Street)** (Staff Contact: Manish Singh)
- 6. **V2016-004** A request by P. Moses Coss on behalf of David Kluting for a lot size variance for an existing triplex with three dwelling units on a 4,030 square foot lot instead of the required 4,500 square foot lot (1,500 square feet per dwelling unit) in the Multiple-Family Residential/Professional Office (MFO) zone on Lot 09B, Block 22, Fairbanks Townsite Subdivision. **(Located at 1324 Second Ave, on the northeast corner of Second Avenue and Badger Street)** (Staff Contact: Manish Singh)
- G. UNFINISHED BUSINESS
 

None
- H. NEW BUSINESS
  - 1. Elect new Vice Chair.
- I. COMMISSIONER'S COMMENTS
  - 1. FMATS
  - 2. Other
- J. ADJOURNMENT

**PLEASURELAND ROAD SERVICE AREA MEETING**

**Wednesday, July 29, 2015 - 7:00 P.M.**  
**569 Pleasure Drive**

Agenda: approval of agenda, approval of previous minutes, financial update, road maintenance, transfer of funds, budget planning, maintenance contract, and application for 90/10 Grant. For more information contact: Carl Olson, 388-8765.

**BOROUGH WEBSITE: WWW.FNSB.US**

**BOROUGH MAYOR**

Luke Hopkins - 459-1300. Email: mayor@fnsb.us

**BOROUGH ASSEMBLY**

For Assemblymember contact information & email addresses see the Website: [www.fnsb.us/Assembly/members.htm](http://www.fnsb.us/Assembly/members.htm) or contact the Clerk's Office at 459-1401  
Email: [clerks@fnsb.us](mailto:clerks@fnsb.us)

**PLANNING COMMISSION**

Contact the Department of Community Planning at 459-1260 or Website: [www.fnsb.us/Boards/#plancomm](http://www.fnsb.us/Boards/#plancomm)

**PLATTING BOARD**

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**SCHOOL BOARD MEMBERS**

Contact the School Board Office at 459-2000 ext. 400 or FNSBSD Website: <http://www.k12northstar.org/>  
Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)

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KUAC Broadcasts all Regular Assembly meetings  
live at 7:00 p.m., on 89.9 FM

If special accommodations are needed to participate in a meeting of the Borough Assembly, contact the Borough Clerk's Office at 459-1401 or the TTY number 459-1407 at least 3 days before the meeting you wish to attend in order to have arrangements made.

PO #160262  
Publish: 7/24/15

Nanci Ashford-Bingham, MMC  
Borough Clerk

*boards, commission & committee meetings*

**THE ECONOMIC DEVELOPMENT COMMISSION**

**July 28, 2015 - 3:30 P.M.**  
**Salcha Conference Room at the**  
**Borough Administration Center**  
**809 Pioneer Road**

The Economic Development Commission will hold a meeting July 28th 2015, in the Salcha Conference Room at the Borough Administration Center, located at 809 Pioneer Road, at 3:30 p.m. Agenda: 1. Roll Call 2. Citizens comments 3. ACTION Approve Consent Agenda - Agenda and Minutes 4. New Business: ACTION Presentation and Adoption of FY16 Alaska Regional Development Organization (ARDOR) Proposed Scope of Work 5. Old Business 6. Commissioner comments. 7. Staff Comments and 8. Adjournment.

For more information contact Joe Hardenbrook at 459-1351

**FAIRBANKS NORTH STAR BOROUGH**  
**DEPARTMENT OF COMMUNITY PLANNING**  
**FAIRBANKS NORTH STAR BOROUGH**  
**PLANNING COMMISSION**

**Mona Lisa Drexler Assembly Chambers at the Borough**  
**Administrative Center**  
**809 Pioneer Road, Fairbanks, Alaska**

**WORK SESSION**  
**August 4, 2015 - 6:00 P.M.**

The Planning Commission will hold a work session regarding OR2016-(To Be Assigned), An Ordinance amending Title 18



# Borough News

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## *around the borough*

### **MAYOR'S SPECIAL WORK GROUP MEETING ON BALLOT MEASURE 2: LOCAL MARIJUANA BUSINESS LICENSING**

Friday, July 31, 2015 - 9:00 A.M. to 11:00 A.M.

**FNSB Administrative Center  
Mona Lisa Drexler Assembly Chambers  
809 Pioneer Road, Fairbanks, AK**

Topics will include:

-Possible limit on number of business licenses -Local Regulatory Authority

This is a Public Meeting however public testimony will not be taken. Elected officials and members of the media may be in attendance.

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## *boards, commission & committee meetings*

### **ECONOMIC DEVELOPMENT COMMISSION**

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Salcha Conference Room at the  
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## around the borough

### CLERK'S OFFICE CONFERENCE ROOM SCHEDULE

Week of August 3, 2015

DATE	MEETING	LOCATION	TIME
Tues., Aug 4	Planning Commission Meeting	Assembly Chambers	6:00 P.M.
Thurs., Aug 6	Special Assembly Meeting	Assembly Chambers	5:30 P.M.
Thurs., Aug 6	Finance Committee Worksession	Immediately Following Special Meeting	
Thurs., Aug 6	Committee of the Whole Worksession	Immediately Following Finance Committee	

### FAIRBANKS NORTH STAR BOROUGH

In Accordance with FNSB Code 3.08.141 (C), maximum tax computations are published as follows:

#### 2015-2016 APPROVED BOROUGH BUDGET

##### Maximum Tax Computation

Road Service Area Estimated Maximum Tax Computations are on file in the Borough Clerk's Office

	Areawide	Non-Areawide	Solid Waste Collections	Chena Goldstream Fire
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FY15 GF Fund Balance Designated as a Tax Reduction	3,500,000	-	-	-
A.2. Hotel - Motel Tax Estimate for FY 2015	1,800,000	-	-	-
Alcoholic Beverage Tax Estimated FY 2015	1,075,000	-	-	-
Tobacco Distribution Excise Tax Estimated FY 2015	1,450,000	-	-	-
<b>TOTAL TAXES FOR FY 2015 Plus GF FB Designated as a Tax Reduction</b>	<b>103,706,071</b>	<b>2,760,432</b>	<b>7,657,119</b>	<b>1,532,648</b>
B. Less: Taxes to Pay Debt Service in FY 2015	5,428,345	-	-	-
<b>DEBT</b>	<b>98,277,726</b>	<b>2,760,432</b>	<b>7,657,119</b>	<b>1,532,648</b>
Adjustment for Emergency Management	-	-	(1,820)	(104)
Adjustment for Prior Years' Excess Property Tax (Note 1)	-	-	-	-
C. 2015 Net Property Tax Base and Estimated Other Taxes for FY 2016	98,277,726	2,760,432	7,655,299	1,532,544
D. Plus: Adjustment Factor (CPI X "C"): Consumer Price Index = 1.60%	1,572,444	44,167	122,485	24,521
E. Base 2015 Property Taxes Allowed for FY 2016 plus Est. Other Taxes	99,850,170	2,804,599	7,777,784	1,557,065
F. Plus Exclusions:				
1. Taxes on New Construction & Property Improvements	2,524,387	75,778	206,138	32,878
2. Debt Service:				
- FY 2016 Debt Service less State Reimbursement Anticipated (@ 100% entitlement)	6,419,161	-	-	-
- Solid Waste Bonds	-	-	-	-
3. Voter Approved Services:				
- Additional operating cost	-	-	-	-
- Voter approved Hotel-Motel Taxes transferred to Less Hotel-Motel Room Tax Fund FY2015	(1,205,065)	-	-	-
Plus Hotel-Motel Room Tax Fund FY2016	1,121,250	-	-	-
- Voter approved annual long-term maintenance costs	-	-	-	-
- Service Area Taxes per Election-Tax Cap Adjustment	-	-	-	-
4. Judgments paid in FY 2015	-	-	-	-
5. Special Appropriations on an Emergency Basis	-	-	-	-
6. Section 14.01.161 Assembly - Duties B. 1.	-	-	-	-
G. 2014 Maximum Property Taxes and Estimated Additional Taxes (for FY 2015 Budget)	108,709,903	2,880,377	7,983,922	1,589,943
Less Estimated Hotel-Motel Taxes FY 2016	(1,725,000)	-	-	-
Less Estimated Alcoholic Beverage Tax FY 2016	(1,040,000)	-	-	-
Less Estimated Tobacco Distribution Excise Tax FY 2016	(1,425,000)	-	-	-
<b>2014 Maximum Property Taxes</b>	<b>\$ 104,519,903</b>	<b>\$ 2,880,377</b>	<b>\$ 7,983,922</b>	<b>\$ 1,589,943</b>

Note 1: For tax levy purposes, Sr. Citizens Property Tax Exemptions are estimated. Due to these estimations, excess taxes may be levied in one year. Any Excess levy in one tax year is adjusted in the next year.

	Ester Volunteer Fire	North Star Volunteer Fire	Steesse Volunteer Fire	University Fire
A.1. 2014 Property Taxes Levied before exemptions	\$ 521,710	\$ 2,145,597	\$ 1,708,923	\$ 3,004,878
Less: Exempt Sr./Veterans/Widow(s)	55,177	223,344	175,943	257,985
<b>TOTAL 2014 PROPERTY TAXES LEVIED NET EXEMPTIONS</b>	<b>466,533</b>	<b>1,922,253</b>	<b>1,532,980</b>	<b>2,746,893</b>
FY14 GF Fund Balance Designated as a Tax Reduction	-	-	-	-
A.2. Hotel - Motel Tax Estimate for FY 2014	-	-	-	-
Alcoholic Beverage Tax Estimated FY 2014	-	-	-	-
Tobacco Distribution Excise Tax Estimated FY 2015	-	-	-	-
<b>TOTAL TAXES FOR FY 2015 Plus GF FB Designated as a Tax Reduction</b>	<b>466,533</b>	<b>1,922,253</b>	<b>1,532,980</b>	<b>2,746,893</b>
B. Less: Taxes to Pay Debt Service in FY 2015	-	-	-	-
<b>DEBT</b>	<b>466,533</b>	<b>1,922,253</b>	<b>1,532,980</b>	<b>2,746,893</b>
Adjustment for Prior Years' Excess Property Tax (Note 1)	-	-	(11)	-
C. 2015 Net Property Tax Base and Estimated Other Taxes for FY 2016	466,533	1,922,253	1,532,969	2,746,893
D. Plus: Adjustment Factor (CPI X "C"): Consumer Price Index = 1.60%	7,465	30,756	24,527	43,950
E. Base 2015 Property Taxes Allowed for FY 2016 plus Est. Other Taxes	473,998	1,953,009	1,557,496	2,790,843
F. Plus Exclusions:				
1. Taxes on New Construction & Property Improvements	13,055	40,765	27,115	82,461
2. Debt Service:				
- FY 2016 Debt Service less State Reimbursement Anticipated (@ 100% entitlement)	-	-	-	-
- Solid Waste Bonds	-	-	-	-
3. Voter Approved Services:				
- Additional operating cost	-	-	-	-
- Voter approved Hotel-Motel Taxes transferred to Less Hotel-Motel Room Tax Fund FY2015	-	-	-	-
Plus Hotel-Motel Room Tax Fund FY2016	-	-	-	-
- Voter approved annual long-term maintenance costs	-	-	-	-
- Service Area Taxes per Election-Tax Cap Adjustment	-	-	-	-
4. Judgments paid in FY 2015	-	-	-	-
5. Special Appropriations on an Emergency Basis	-	-	-	-
6. Section 14.01.161 Assembly - Duties B. 1.	-	-	-	-
G. 2015 Maximum Property Taxes and Estimated Additional Taxes (for FY 2016 Budget)	487,053	1,993,774	1,584,611	2,873,304
Less Estimated Hotel-Motel Taxes FY 2016	-	-	-	-
Less Estimated Alcoholic Beverage Tax FY 2016	-	-	-	-
Less Estimated Tobacco Distribution Excise Tax FY 2016	-	-	-	-
<b>2015 Maximum Property Taxes</b>	<b>\$ 487,053</b>	<b>\$ 1,993,774</b>	<b>\$ 1,584,611</b>	<b>\$ 2,873,304</b>

Note 1: For tax levy purposes, Sr. Citizens Property Tax Exemptions are estimated. Due to these estimations, excess taxes may be levied in one year. Any Excess levy in one tax year is adjusted in the next year.

### NOTICE OF SPECIAL MEETING

A special meeting has been called by Karl Kassel, Presiding Officer, agenda is as follows:

#### Fairbanks North Star Borough SPECIAL ASSEMBLY MEETING

August 6, 2015 - 5:30 P.M.

Mona Lisa Drexler Assembly Chambers

- ROLL CALL
- REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ANY OTHER PROCEDURAL MOTIONS.
- CITIZENS' COMMENTS - Comments limited to items on the agenda only. Time to be determined by Presiding Officer.
- APPROVAL OF AGENDA AND CONSENT AGENDA (Approval of the consent agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent agenda items are not considered separately unless an Assemblymember(s) so requests. In the event of such a request, the item is returned to the general agenda.)
- CONSIDERATION OF CALENDAR - New Business - Ordinances To Be Introduced And Advanced To Public Hearing
  - ORDINANCE NO. 2015-42. An Ordinance Providing For A Ballot Question To Be Placed Before The Qualified Voters At The Regular Election On October 6, 2015, Asking Whether The Borough Shall Levy An Areawide 5% Tax On Sales Of Marijuana And Marijuana Products. (Sponsors: Assemblymembers Lawrence, Quist, and Dodge) (Refer to the Finance Committee on August 6, 2015; Advance to Thursday, August 20, 2015 for Public Hearing) (Page 2)

#### 6. ADJOURNMENT

\* THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR DELETION OF ITEMS, INCLUDING EXECUTIVE SESSION.

### FINANCE COMMITTEE WORKSESSION AGENDA

August 6, 2015 - \* Immediately Following Special Assembly Meeting \*

Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough Administrative Center  
809 Pioneer Road, Fairbanks, Alaska

- MEMORANDA/REPORTS/PRESENTATIONS
  - Marijuana regulations presentation by Cindy Franklin, Director, Alcoholic Beverage Control Board.
- CONTRACTS/BID AWARDS  
NONE
- ADVANCED ORDINANCES AND RESOLUTIONS
  - ORDINANCE NO. 2015-20-1B. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$50,000 From The General Fund Fund Balance To The Multi-Year General Subfund For The Purpose Of Funding Borough Information Technology Security Assessment And Training. (Sponsor: Mayor Hopkins) (Page 3)
  - ORDINANCE NO. 2015-20-1C. An Ordinance Amending The FY 2015-16 Budget By Reappropriating \$15,000 From General Fund Non-Departmental Funding To The Multi-Year General Subfund For The Purpose Of Awarding Local Funding To City Of North Pole For The Troopers Gabriel Rich And Scott Johnson Memorial Park. (Sponsors: Mayor Hopkins and City of North Pole Mayor Ward) (Page 9)
  - ORDINANCE NO. 2015-42. An Ordinance Providing For A Ballot Question To Be Placed Before The Qualified Voters At The Regular Election On October 6, 2015, Asking Whether The Borough Shall Levy An Areawide 5% Tax On Sales Of Marijuana And Marijuana Products. (Sponsors: Assemblymembers Lawrence, Quist, and Dodge) (Page 22)
- OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS
  - Monthly Budget Reports
  - General Fund Updated Fund Balance Report
- ASSEMBLY/MAYOR COMMENTS
- ADJOURNMENT

### COMMITTEE OF THE WHOLE WORKSESSION AGENDA

August 6, 2015 - \* Immediately following Finance Committee \*  
Mona Lisa Drexler Assembly Chambers

Fairbanks North Star Borough Administrative Center  
809 Pioneer Road, Fairbanks, Alaska

- MEMORANDA/REPORTS/PRESENTATIONS  
NONE
- ADVANCED ORDINANCES AND RESOLUTIONS
  - ORDINANCE NO. 2015-37. An Ordinance Reauthorizing The Recycling Commission. (Sponsor: Mayor Hopkins) (Page 2)
  - ORDINANCE NO. 2015-38. An Ordinance Amending Ordinance 2015-28 Regarding Board Of Equalization Appeals To Provide For An Immediate Effective Date. (Sponsor: Assemblymember Roberts) (Page 5)
- BRIEFINGS FROM THE BOROUGH MAYOR
- ASSEMBLY BUSINESS/COMMENTS
- ADJOURNMENT

### MAYOR'S SPECIAL WORK GROUP MEETING ON BALLOT MEASURE 2: LOCAL MARIJUANA BUSINESS LICENSING

Friday, July 31, 2015 - 9:00 A.M. to 11:00 A.M.

FNSB Administrative Center  
Mona Lisa Drexler Assembly Chambers  
809 Pioneer Road, Fairbanks, AK

Topics will include:

-Possible limit on number of business licenses -Local Regulatory Authority

This is a Public Meeting however public testimony will not be taken. Elected officials and members of the media may be in attendance.

If you have any questions, please call the Mayor's Office at 459-1304.

### TRANSFER SITE MAJOR MAINTENANCE AND IMPROVEMENT MASTER PLAN

The Transfer Site Major Maintenance and Improvement Master Plan draft is available for review and public comment. A link to PDC Inc. Engineers project website is on the front page of the Borough's website or can be accessed at <http://pdcprojects.info/transfersites/documents.html>.

## boards, commission & committee meetings

### MCGRATH ESTATES ROAD SERVICE AREA MEETING

Wednesday, August 5, 2015 - 6:30 P.M.  
Steesse Volunteer Fire Department Station 62  
at 585 Steele Creek Road

Agenda: approval of agenda, approval of previous minutes, financial update, road maintenance, transfer of funds, election of officers, and project request submittal. For more information contact: Matt Cooper, 978-7143.

### PLEASURELAND ROAD SERVICE AREA MEETING

Tuesday, August 11, 2015 - 7:00 P.M.  
569 Pleasure Drive

Agenda: approval of agenda, approval of previous minutes, financial update, road maintenance, transfer of funds, and application for 90/10 Grant. For more information contact: Carl Olson, 388-8765.

PO #160262  
Publish: 7/31/15

Nanci Ashford-Bingham, MMC  
Borough Clerk