



# Borough News

This news page is a public service provided by the Borough Administration and Assembly to inform residents of borough government meetings and activities. Residents are encouraged to express their views on current issues and to be involved in borough activities. To view previous Borough News publications visit <http://www.fnsb.us/bc/Pages/Borough-Published-Announcements.aspx>

For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.us](http://www.fnsb.us)

## around the borough

### CLERK'S OFFICE

#### Conference Room Schedule Week of April 4, 2016

DATE	MEETING	LOCATION	TIME
Tue., Apr. 5	Planning Commission	Assembly Chambers	7:00 P.M.
Wed., Apr. 6	AMCO Metrc Software Training	Assembly Chambers	9:00 A.M.
Wed., Apr. 6	Land Management Public Open House	Assembly Chambers	5:00 P.M.
Thur., Apr. 7	Finance Committee Worksession	Assembly Chambers	5:30 P.M.
	Committee of the Whole Worksession	Immediately following Finance Committee	

### FINANCE COMMITTEE WORKSESSION AGENDA

April 7, 2016  
5:30 p.m.

Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough  
Juanita Helms Administration Center  
809 Pioneer Road  
Fairbanks, Alaska

#### 1. MEMORANDA/REPORTS/PRESENTATIONS

- Presentation of the Fairbanks North Star Borough School District's 2016-17 Recommended Budget by Dr. Karen Gaborik, Superintendent, Lisa Pearce, CFO, and Heidi Haas, School Board President.
- Proposed FY16/17 Budget Overview by Mayor Kassel and Debbie Brady, Chief Financial Officer.

#### 2. CONTRACTS/BID AWARDS

- IFB Award: IFB Number 16039  
Summerwood RSA – Road Improvements  
Approval of the Base Bid and Alternate Number One as submitted by Interior Excavation & Trucking, Inc. in the amount of \$149,181.00.
- IFB Award: IFB Number 16041  
Chena Marina RSA – Road Improvements  
Approval of the Base Bid and Alternate Number One as submitted by Great Northwest, Inc. in the amount of \$263,905.00.

#### 3. ADVANCED ORDINANCES AND RESOLUTIONS

- ORDINANCE NO. 2016-18. An Ordinance Amending FNSBC 3.08.010 And 3.08.020 F. To Clarify And Limit Eligibility For Senior Citizen And Disabled Veteran Property Tax Exemptions To Those Eligible For Permanent Fund Dividends. (Sponsor: Assemblymember Roberts)
- ORDINANCE NO. 2016-19. An Ordinance Authorizing The Direct Sale Of A Portion Of TL-2003, Within Section 20, T1S, R1W, F.M., To An Adjoining Land Owner. (Located off Peger Road) (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2016-21. An Ordinance Amending FNSB Code 8.21.025 To Require The Removal Of All Unlisted Hydronic Heaters In The Air Quality Control Zone, Amending The FY 2015-16 Budget By Appropriating \$2,700,000 From The General Fund Fund Balance To The Transit Enterprise Projects Fund To Pay For The Removal Of The Unlisted Hydronic Heaters And Suspend All Other Payments From The Voluntary Removal And Replacement Program Until May 1, 2017. (Sponsors: Assemblymembers Lawrence and Cooper)

#### 4. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

- Monthly Budget Reports
- General Fund Updated Fund Balance Report

#### 5. ASSEMBLY/MAYOR COMMENTS

#### 6. ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

### COMMITTEE OF THE WHOLE WORKSESSION AGENDA

April 7, 2016

\* Immediately following Finance Committee \*  
Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough  
Juanita Helms Administration Center  
809 Pioneer Road  
Fairbanks, Alaska

#### 1. MEMORANDA/REPORTS/PRESENTATIONS

NONE

#### 2. ADVANCED ORDINANCES AND RESOLUTIONS

- ORDINANCE NO. 2016-09. An Ordinance Amending Title 18 By Adding An Amnesty Chapter Allowing For Code Relief For Properties With Certain Existing Zoning Code Violations. (Sponsors: Assemblymembers Hutchison, Cooper, and Roberts)
- ORDINANCE NO. 2016-17. An Ordinance Amending FNSBC 2.21.030 Regarding Appointments Of Borough Employees On Boards And Commissions. (Sponsors: Assemblymembers Hutchison and Roberts)
- ORDINANCE NO. 2016-22. An Ordinance Amending Chapter 9.17 To Prohibit Marijuana Establishments Without A Current Valid State Registration And Designating The Assembly As The Local Regulatory Authority. (Sponsor: Assemblymember Quist)

#### 3. BRIEFINGS FROM THE BOROUGH MAYOR

#### 4. ASSEMBLY BUSINESS/COMMENTS

#### 5. ADJOURNMENT

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### NOTICE OF ORDINANCES ADOPTED

PLEASE TAKE NOTICE THAT at the Regular Meetings of The Fairbanks North Star Borough Assembly on March 24, 2016 the following were adopted:

**ORDINANCE NO. 2016-14.** An Ordinance Rezoning Approximately 4.33 Acres From Heavy Industrial (HI) To General Commercial (GC) Or Other Appropriate Zone. The Proposed Rezone Boundary Includes Parcels Described as TL-1, TL-19, TL-41, TL-42, TL-43, And TL-45 Section 10, T1S, R1W, F.M. (Located At And Near 200 N. Cushman Street, South Of Phillips Field Road And North Of Cushman Street Bridge Between N. Cushman Street And Driveway Street.) (RZ2016-001) (Sponsor: Mayor Kassel)

**ORDINANCE NO. 2016-15.** An Ordinance Rezoning Approximately 15.8 Acre Portion Of Tract A, Lazelle Estates Subdivision From General Use 1 (GU-1) To Two-Family Residential (TF) Or Other Appropriate Zone. (Located West Of The Steese Highway Between Lazelle Road And Joyce Drive.) (RZ2015-011) (Sponsor: Mayor Kassel)

**ORDINANCE NO. 2016-16.** An Ordinance Enacting A Retail Areawide Sales Tax On Marijuana And Marijuana Products And Providing For A Ballot Question Ratifying The Levy Of The Tax And The Rate Of Levy. (Sponsors: Assemblymembers Lawrence, Dodge, and Quist)

**ORDINANCE NO. 2015-74.** An Ordinance Amending FNSBC 2.21.150 Regarding Board And Commission Procedures Including Providing For Telephonic And Other Means Of Participation In Quasi-Judicial Hearings And Amending Title 18 To Clarify And Expressly Provide For Participation By Interested Persons. (Sponsors: Assemblymembers Hutchison, Golub, and Dodge)

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

### PLANNING COMMISSION AND PLATTING BOARD MEMBERS

Contact the Department of Community Planning at 459-1260 or visit our website

### SCHOOL BOARD MEMBERS

Contact the School Board Office at 459-2000 x 400 or

Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)

Website: [k12northstar.org](http://k12northstar.org)

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## around the borough

### ASSEMBLY NOTICE OF PUBLIC HEARING

A Public Hearing will take place on Thursday, April 14, 2016 at or after 7:00 PM during a Regular Assembly Meeting to be held in the Mona Lisa Drexler Assembly Chambers at the FNSB Juanita Helms Administration Center, 809 Pioneer Road.

- Liquor License – Transfer - Beverage Dispensary – Tourism #3849  
From: River's Edge, Inc.  
DBA Rivers Edge Resort & Chena's Alaskan Grill  
4200 Boat Street  
Fairbanks, AK 99709  
To: River's Edge Hotels, LLC  
DBA Rivers Edge Resort & Chena's Alaskan Grill  
4200 Boat Street  
Fairbanks, AK 99709
- Liquor License – Restaurant Designation Application – License #3849  
River's Edge Hotels, LLC  
DBA: River's Edge Resort & Chena's Alaskan Grill  
4200 Boat Street  
Fairbanks, AK 99709
- ORDINANCE NO. 2016-17. An Ordinance Amending FNSBC 2.21.030 Regarding Appointments Of Borough Employees On Boards And Commissions. (Sponsors: Assemblymembers Hutchison and Roberts)
- ORDINANCE NO. 2016-18. An Ordinance Amending FNSBC 3.08.010 And 3.08.020 F. To Clarify And Limit Eligibility For Senior Citizen And Disabled Veteran Property Tax Exemptions To Those Eligible For Permanent Fund Dividends. (Sponsor: Assemblymember Roberts)
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- ORDINANCE NO. 2016-09. An Ordinance Amending Title 18 By Adding An Amnesty Chapter Allowing For Code Relief For Properties With Certain Existing Zoning Code Violations. (Sponsors: Assemblymembers Hutchison, Cooper, and Roberts)
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### FNSB ADMINISTRATIVE HEARING AGENDA

April 14, 2016  
Mayors Salcha Conference Room  
Juanita Helms Administrative Center  
809 Pioneer Road  
10:30 a.m.

#### A. CALL TO ORDER

#### B. INFORMATION FOR THE PUBLIC

This hearing includes Quick Plat, Legal Nonconforming (Grandfather Rights) and Administrative Variance requests. Public testimony will be requested as each agenda item comes up.

Any action taken during this meeting may be appealed. Appeal of a Hearing Officer decision must be submitted in writing.

Agenda, meeting audio, and Hearing Officer decisions are posted at <http://www.co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx>.

#### C. COMMUNICATIONS TO THE HEARING OFFICER

#### D. ADMINISTRATIVE HEARING

##### Preliminary Applications

- RP038-16 (Bentley Trust Property 4th Addition)** A request by Northland Surveying & Consulting, LLC, on behalf of JJS Development, LLC, to subdivide Lot 7, Bentley Trust Property 4th Addition, a total of 11.3 acres, into two lots of 4.1 acres and 7.2 acres within the SW 1/4 Section 2 & the SE 1/4 Section 3, T1S R1W, FM (located on Helmericks Avenue and Bentley Trust Road).
- SD028-16 Fox Silver Gulch** A request by Acutek Geomatics, on behalf of Donna J Brady, to subdivide the NE 1/4 and W 1/2 SE 1/4 Section 36, T2N, R1W, FM, a total of approximately 240 acres, to create a 2,500 square foot utility lot and a 240 acre remainder tract. The property is located off of the Old Steese Highway on Silver Gulch Drive.
- SD030-16 / RP041-16 Jaeko Property 2016** A request by Acutek Geomatics, LLC on behalf of Derrell and Sharon Jaeko to replat Lots 1A & 1B Jaeko Property in order to correct the boundary of a 1,009 sq ft utility lot and the 139,600 sq ft remainder lot, within the SE1/4 SE1/4 Section 9, T1N R1W F.M. (located on Gilmore Trail)
- RP042-16 (Grace Estates)** A request by Design Alaska, Inc., on behalf of Russell and Margie Reese, to vacate the common lot line of Lots 1 & 2, Block 2 Grace Estates, resulting in a remainder lot of approximately 2.005 acres, within the SW1/4 NW1/4 Section 34, T1S R2E, FM (located on Nate Circle).
- SD029-16 / RP040-16 Shorefront Estates** A request by Northland Surveying & Consulting LLC, on behalf of William & Joanne Trefethen and Two Cities Construction, Inc., to subdivide Tract F Ford Subdivision Second Addition and Lots 1 & 11, Block 12 of the Subdivision of a Portion of the B.V. Davis Homestead, a total of approximately 13.3 acres, into two tracts of 4.0 and 9.3 acres, within the S1/2 Section 9, T2S, R2E, FM (located on Third Avenue and Fourth Avenue, City of North Pole).
- RP037-16 (Milles Subdivision 2nd Addition)** A request by 3 Tier Alaska, Corp., on behalf of John and Pamela Wentz, to subdivide Lot 3, Block B Milles Subdivision Second Addition, a total of approximately 3.02 acres, into two lots of 1.48 and 1.54 acres, within the SE1/4 SE1/4 Section 25, T1N R1W, FM (located on Wylie Lane and Birch Hill Road).

##### Grandfather Rights Applications

- GR2016-116:** A request by Lynn M. Barnett on behalf of Richard Barnett for affirmative recognition of legal nonconforming use status (grandfather rights) for four existing attached dwelling units (4-plex) on Lot 3B, Block 5, Shuros Subdivision in the Rural Residential (RR) zone. (Located at 1350 Shuros Drive, on the north side of Shuros Drive and Farmers Loop Road.)

##### Administrative Variances

THERE ARE NO ADMINISTRATIVE VARIANCE REQUESTS FOR THIS HEARING DATE.

#### E. COMMENTS

##### Citizens

##### Planning Staff

#### F. ADJOURNMENT

### ASSEMBLY FINANCE COMMITTEE BUDGET WORKSESSIONS & PUBLIC HEARING ON ORDINANCE NO. 2016-20, THE PROPOSED FY 2016-17 BUDGET

FNSB Juanita Helms Administration Center  
Mona Lisa Drexler Assembly Chambers  
809 Pioneer Road

Date	Time	Location	
April 7, 2016 (Thursday)	5:30 pm	Assembly Chambers	Finance Committee Worksession School District Budget Presentation
April 7, 2016 (Thursday)	5:30 pm	Assembly Chambers	Finance Committee Worksession Mayor's Proposed FY16/17 Budget Overview
April 16, 2016 (Saturday)	9:00 am	Assembly Chambers	Finance Comm. Budget Worksession Departmental Overviews & Recommendations
April 23, 2016 (Saturday)	9:00 am	Assembly Chambers	Finance Comm. Budget Worksession Departmental Overviews & Recommendations – continuation
April 30, 2016 (Saturday)	9:00 am	Assembly Chambers	Finance Comm. Budget Worksession Departmental Overviews & Recommendations – continuation <b>IF NEEDED</b>
May 5, 2016 (Thursday)	6:00 pm	Assembly Chambers	Regular Assembly Meeting Public Hearing on Ordinance No. 2016-20 (Proposed FY 16/17 Budget)
May 12, 2016 (Thursday)	6:00 pm	Assembly Chambers	Reconvened Assembly Meeting Action on Ordinance No. 2016-20 (Proposed FY 16/17 Budget)

### ROAD SERVICE REVOLVING LOAN FUND BOARD

Applications are being accepted from the service area commissions to fund capital improvement, major upgrades, and similar projects from the FNSB Road Service Revolving Loan Fund.

The application deadline is June 30, 2016. Interested commissioners should contact the Division of Rural Services for additional information and a loan application at 459-1223.

## boards, commission & committee meetings

### THE AIR POLLUTION CONTROL COMMISSION APRIL 11, 2016

Pioneer Hall at Pioneer Park, (use Moore Street entrance)  
Located at 2300 Airport Way  
6:00 p.m.

#### Agenda:

- Call meeting to order
- Introductions
- Approval of minutes
- Messages from the Borough Mayor
- Public comments on items not on the agenda, limited to 3 min. ea.
- New Business
  - Continued discussion and development of: Draft FNSB Air Quality Comprehensive Plan - "Framework for Healthy Air, People, and Economy" (Action Item)
    - Public Comments, limited to 3 minutes each.
    - Commission recommendations.
- Commissioner comments
- Adjournment

### FAIRBANKS NORTH STAR BOROUGH ANIMAL CONTROL COMMISSION REGULAR MEETING

Monday, April, 11th 2016, 6:00 pm  
Borough Assembly Chambers, 809 Pioneer Road  
Agenda

- Call to Order
- Commissioner Roll Call
- Approval of Agenda
- Citizen's Comments
- Approval of Minutes
- Shelter Report
- Old Business
  - FY 17 Budget
  - Animal Licensing
  - Legislative Bills
  - Barn
- New Agenda Items
  - Discuss changes to Title 6 - duty to report process for found animals.
- Commissioner Comments
- Announcements
- Adjournment

### FAIRBANKS NORTH STAR BOROUGH / CITY OF FAIRBANKS CHENA RIVERFRONT COMMISSION AGENDA

April 13, 2016  
Mayors Salcha Conference Room, 3rd Floor,  
Juanita Helms Administrative Center  
809 Pioneer Road  
12:00 p.m.

- ROLL CALL
- APPROVAL OF AGENDA
- APPROVAL OF MINUTES (March 9, 2016)
- COMMUNICATIONS TO THE COMMISSION
- PUBLIC COMMENTS
- NEW BUSINESS
  - New Liaisons \*
  - Borough e-mail addresses
  - Old Steese Reconstruction comments \*
- UNFINISHED BUSINESS Action Items indicated by \*
  - Resolution of Support – Green Streets Policy \*
  - Resolution of Support – T.I.G.E.R Grant \*
  - Great Places nomination \*
- STAFF and LIAISON COMMENTS
- COMMISSIONERS' COMMENTS
- AGENDA SETTING FOR May 11, 2016 COMMISSION MEETING
- ADJOURNMENT

### COMMISSION ON HISTORIC PRESERVATION

CHIZMAR CONFERENCE ROOM  
1ST FLOOR, JUANITA HELMS ADMINISTRATIVE CENTER  
809 PIONEER ROAD, FAIRBANKS, ALASKA  
AGENDA  
April 12, 2016  
5:30 p.m.

#### A. ROLL CALL

#### B. MESSAGES

- Chairman's Comments
- Staff Comments
- Citizen's Comments

#### C. \*MINUTES

Approval of the March 8, 2016 meeting minutes.

#### D. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on Agenda. Consent Agenda items are not considered separately unless any Commission member so requests. In the event of such a request the item is returned to the general agenda.

#### E. UNFINISHED BUSINESS

- Mayor Kassel
- Terminal Street rename
- CLG Grant (HP Plan Update)
- Noble Street Kiosks
- Hangers 2 & 3 Memo of Agreement and mitigation actions

#### F. NEW BUSINESS

- Old Steese Highway Upgrade-Addendum

#### G. CORRESPONDENCE

#### H. COMMISSIONER'S COMMENTS

#### I. AGENDA SETTING

#### J. ADJOURNMENT

### FNSB PLATTING BOARD AGENDA

April 13, 2016  
Mona Lisa Assembly Chambers, 809 Pioneer Road  
6:00 PM

#### CALL TO ORDER and ROLL CALL

#### INFORMATION FOR THE PUBLIC.

If you wish to speak regarding an item not on this agenda or listed as non-public hearing, you must do so during Citizens Comments at either the beginning or the end of the meeting.

Staff reports and associated material, Platting Board decisions, and meeting audio are made available at [fnsb.us/Meetings/PlattingBoard/](http://fnsb.us/Meetings/PlattingBoard/). Hearings are audio-streamed when possible from the link on the Borough web page or [fnsb.us/fnsbwebcast/fnsbwebcast.htm](http://fnsb.us/fnsbwebcast/fnsbwebcast.htm)

#### CITIZENS' COMMENTS (On items not scheduled for public hearing, including consent agenda items)

\*APPROVAL OF AGENDA AND CONSENT AGENDA (Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent Agenda items are not considered separately unless so requested, in which event the item is returned to the general agenda.)

#### \*APPROVAL OF THE MINUTES (March 16, 2016 Meeting)

#### CHAIR'S COMMENTS

#### COMMUNICATIONS TO THE BOARD

#### DISCLOSURE AND STATEMENT OF CONFLICT

#### ADMINISTER GROUP OATH

#### QUASI-JUDICIAL HEARING

Persons who have not received direct notice by mail from the Fairbanks North Star Borough regarding a particular subdivision application, and who wish to testify on that subdivision application, must apply to participate in the hearing. Applications are available at the Department of Community Planning Office and must be received by the Community Planning Department at least five (5) working days prior to the hearing date, or by **April 06, 2016**.

On any legislative applications such as street vacations, trail easements or Title 17 amendments, the public may submit written comments and/or testify before the Platting Board.

##### Preliminary Applications

There are no preliminary applications to be considered.

#### PUBLIC HEARING

##### Ordinances

- Title 17 Amendment** A proposed ordinance amending Title 17.60.070 to revise the requirements of private easements as legal access to a subdivision.

#### OLD BUSINESS

#### NEW BUSINESS

#### EXCUSE ABSENT MEMBERS

#### COMMENTS

##### Citizens

##### Platting Staff

##### Board Members

#### ADJOURNMENT of regular Platting Board meeting.

### FNSB PLATTING BOARD WORK SESSION

\*Immediately following the regular Platting Board meeting\*  
April 13, 2016  
Mona Lisa Assembly Chambers, 809 Pioneer Road

The Platting Board will hold a work session regarding conditions and findings of fact on subdivision actions.

### THE BOROUGH TRAILS ADVISORY COMMISSION (TAC)

April 12, 2016, at 6:00 p.m.

Blue Room, AK Centennial Arts Building, Pioneer Park

Agenda items include: Presentation: 1.-Mining & Exploration along the Big Eldorado Creek Loop Trail; Old Business: 1.-Discussion on the Borough Assistant Attorneys Answers to TAC Questions; New Business: 1.-Discussion on Possible Letter or Resolution to State DNR Outlining Management Authority for the Skarland Ski Trail in Musk Ox Subdivision.

For more information contact the Borough Parks and Recreation Department at 459-7401.

### MCGRATH ESTATES SERVICE AREA MEETING

7:00 pm Tuesday April 12, 2016  
Steese Fire Station, 585 Steele Creek Road

Agenda: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance, Transfer Funds, Budget Planning, Maintenance Contract Renewal, Election of Officers, Discussion of Summer Maintenance Plan. For More Information, Contact Bruce Radway at 907-590-0943

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

### PLANNING COMMISSION AND PLATTING BOARD MEMBERS

Contact the Department of Community Planning at 459-1260 or visit our website

### SCHOOL BOARD MEMBERS

Contact the School Board Office at 459-2000 x 400 or  
Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)  
Website: [k12northstar.org](http://k12northstar.org)

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## around the borough

### CLERK'S OFFICE

Conference Room Schedule  
Week of April 11, 2016

DATE	MEETING	LOCATION	TIME
Mon., Apr. 11	Animal Control Commission	Assembly Chambers	6:00 P.M.
Tue., Apr. 12	Historic Preservation Commission	Chizmar Room	5:00 P.M.
Wed., Apr. 13	Health & Social Services Commission	Assembly Chambers	12:30 P.M.
Wed., Apr. 13	Platting Board	Assembly Chambers	6:00 P.M.
Thur., Apr. 14	Regular Assembly Meeting	Assembly Chambers	6:00 P.M.
Fri., Apr. 15	Board of Equalization	Assembly Chambers	6:00 P.M.

### FAIRBANKS NORTH STAR BOROUGH

Regular Assembly Meeting  
April 14, 2016

Mona Lisa Drexler Assembly Chambers  
809 Pioneer Road, Fairbanks  
6:00 PM

- CALL TO ORDER**
- NON-SECTARIAN INVOCATION**
- PLEDGE OF ALLEGIANCE**
- ROLL CALL**
- REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ANY OTHER PROCEDURAL MOTIONS.**
- CITIZENS' COMMENTS – Each person's comments limited to three (3) minutes (Citizens' Comments shall recess at 6:50 p.m. for public hearing)**
  - A citizen may speak on agenda items not scheduled for public hearing (Memorandums, Bid Awards, Unfinished Business (items postponed from previous meetings, reconsideration, or notice of intent to rescind), Resolutions, or Ordinances being advanced to a public hearing on a different date). Citizens' comments on Board of Adjustment matters are not permitted.
  - Items that are not scheduled on the agenda.
- APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of the consent agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent agenda items are not considered separately unless an Assemblymember(s) so requests. Note: If the consent item to be removed is an ordinance up to be introduced, advanced, or referred, it takes two Assemblymembers to remove the item from the consent agenda. In the event of such a request, the item is returned to the general agenda.

- APPROVAL OF MINUTES**

\*a. Regular Assembly Meeting minutes of March 24, 2016.
- COMMUNICATIONS TO THE ASSEMBLY**
  - Memorandum from Nanci Ashford-Bingham, Borough Clerk, regarding certification of the March 22, 2016 elections for certain service areas.
  - Memorandum from John Davies, FNSB Presiding Officer, approving the appointment(s) of Larry Morris and April Hilland to the Board of Equalization.
  - Memorandum from Mayor Kassel recommending the appointment of Ashley Strauch to the Early Childhood Development Commission.
  - Accept the 2016 report from the Salaries & Emoluments Commission.
  - IFB Award: IFB Number 16069  
O'Connor Creek RSA – Annual Maintenance

Approval of the requested services as submitted by JVP Construction, Inc. for an initial one-year contract amount not to exceed \$200,000.00 and an estimated amount of \$1,000,000.00 maximum if all four one-year renewal options are exercised.

- IFB Award: IFB Number 16071  
Wildview RSA – Annual Maintenance

Approval of the requested services as submitted by JVP Construction, Inc. for an initial one-year contract amount not to exceed \$250,000.00 and an estimated amount of \$1,250,000.00 maximum if all four one-year renewal options are exercised.

- IFB Award: IFB Number 16057  
Northridge RSA – Road Improvements

Approval of Base Bid and Alternates One and Two as submitted by James P. McGlinchy dba M and M Constructors in the amount of \$305,804.60.

- IFB Award: IFB Number 16043  
Two Rivers Elementary School – Interior Upgrades

Approval of Base Bid as submitted by GBC, Inc. in the amount of \$375,000.00.

- MESSAGES FROM THE BOROUGH MAYOR**
- REPORTS OF SPECIAL AND STANDING COMMITTEES**
- REPORTS FROM REPRESENTATIVES**
  - Report from the City of Fairbanks Representative.
  - Report from the City of North Pole Representative.
  - Report from the School Board Representative.

- SPECIAL ORDERS – Public Hearing at or after 7:00 p.m. (each person's comments limited to three (3) minutes)**
  - Liquor License – Transfer -Beverage Dispensary – Tourism #3849

From: River's Edge, Inc.  
DBA Rivers Edge Resort & Chena's Alaskan Grill  
4200 Boat Street  
Fairbanks, AK 99709

To: River's Edge Hotels, LLC  
DBA Rivers Edge Resort & Chena's Alaskan Grill  
4200 Boat Street  
Fairbanks, AK 99709

- Liquor License – Restaurant Designation Application – License #3849

River's Edge Hotels, LLC  
DBA: River's Edge Resort & Chena's Alaskan Grill  
4200 Boat Street  
Fairbanks, AK 99709

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- ORDINANCE NO. 2016-19. An Ordinance Authorizing The Direct Sale Of A Portion Of TL-2003, Within Section 20, T1S, R1W, F.M., To An Adjoining Land Owner. (Located Off Peger Road) (Sponsor: Mayor Kassel)

- ORDINANCE NO. 2016-09. An Ordinance Amending Title 18 By Adding An Amnesty Chapter Allowing For Code Relief For Properties With Certain Existing Zoning Code Violations. (Sponsors: Assemblymembers Hutchison, Cooper, and Roberts)

- ORDINANCE NO. 2016-21. An Ordinance Amending FNSB Code 8.21.025 To Require The Removal Of All Unlisted Hydronic Heaters In The Air Quality Control Zone, Amending The FY 2015-16 Budget By Appropriating \$2,700,000 From The General Fund Fund Balance To The Transit Enterprise Projects Fund To Pay For The Removal Of The Unlisted Hydronic Heaters And Suspend All Other Payments From The Voluntary Removal And Replacement Program Until May 1, 2017. (Sponsors: Assemblymembers Lawrence and Cooper).
- ORDINANCE NO. 2016-22. An Ordinance Amending Chapter 9.17 To Prohibit Marijuana Establishments Without A Current Valid State Registration And Designating The Assembly As The Local Regulatory Authority. (Sponsor: Assemblymember Quist)

### 14. CONSIDERATION OF CALENDAR – Unfinished Business

NONE

### 15. CITIZENS' COMMENTS – Each person's comments limited to three (3) minutes (continuation if needed)

- Items that are not scheduled for public hearing – continuation.

### 16. CONSIDERATION OF CALENDAR – New Business – Resolutions

- RESOLUTION NO. 2016-17. A Resolution Specifying The Minimum Amount Of Money To Be Made Available From Local Sources To The Fairbanks North Star Borough School District For School Purposes During Fiscal Year 2016-2017. (Sponsor: Mayor Kassel)

- RESOLUTION NO. 2016-18. A Resolution Supporting A State Law Adopting An Optional Property Tax Exemption Enabling Municipalities To Exempt For A Limited Time Newly Constructed Single Family Homes That Meet Prescribed Efficiency Standards. (Sponsors: Karl Kassel, Mayor; City Representative Mayor Ward; and City Representative Mayor Eberhart)

- RESOLUTION NO. 2016-20. A Resolution Establishing The Rate Of Levy Of 2016 Real Property Taxes For Areawide, Non-Areawide, Solid Waste Collection District, And Service Areas Jurisdictions. (Sponsor: Mayor Kassel) (Advance to June 9, 2016)

### 17. CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Referred To Committees Or Commissions

NONE

### 18. CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Introduced And Advanced To Public Hearing

- ORDINANCE NO. 2016-30. An Ordinance Amending The Fairbanks North Star Borough Code Of Ordinances To Adopt The Proposed Renumbering And Reorganization. (Sponsor: Assemblymember Davies) (Refer to the Committee of the Whole on April 21, 2016; Advance to April 28, 2016 for Public Hearing)

- ORDINANCE NO. 2016-12. An Ordinance Amending Title 18 To Allow A Deviation Of 10% To Required Yards And 5% To Lot Area. (Sponsor: Assemblymember Roberts) (Refer to the Committee of the Whole on April 21, 2016; Advance to April 28, 2016 for Public Hearing)

- ORDINANCE NO. 2016-23. An Ordinance Amending FNSBC 3.08.020 To Authorize Two Property Tax Exemptions Related To The Assessed Value Of Improvements. (Sponsor: Assemblymember Roberts) (Refer to the Finance Committee on April 21, 2016; Advance to April 28, 2016 for Public Hearing)

- ORDINANCE NO. 2016-24. An Ordinance Providing For A Ballot Question And To Amend The Fairbanks North Star Borough Code Of Ordinances Relating To Alcoholic Beverage Tax. (Sponsor: Assemblymember Quist) (Refer to the Finance Committee on April 21, 2016; Advance to April 28, 2016 for Public Hearing)

- ORDINANCE NO. 2016-25. An Ordinance Waiving FNSBC 3.01.060E Relating To The School District Annual Lapsing Of Funds To The School District Facilities Maintenance Reserve Fund For Fiscal Year 2015-16 Only. (Sponsors: Assemblymembers Hutchison and Dodge) (Refer to the Finance Committee on April 21, 2016; Advance to April 28, 2016 for Public Hearing)

- ORDINANCE NO. 2015-20-2F. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$30,000 From The North Star Fire Service Area Fund Balance To The Capital Projects Fund For The NSVFD Station #4 Driveway Repair Project. (Sponsor: Mayor Kassel) (Refer to the Finance Committee on April 21, 2016; Advance to April 28, 2016 for Public Hearing)

- ORDINANCE NO. 2015-20-2G. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$167,580 From Various Road Service Areas To The Capital Projects Fund For The Required Match For Road Upgrade Projects. (Sponsor: Mayor Kassel) (Refer to the Finance Committee on April 21, 2016; Advance to April 28, 2016 for Public Hearing)

- ORDINANCE NO. 2015-20-2H. An Ordinance Establishing An Information Technology Infrastructure Sustainment (ITIS) Reserve And Amending The FY 2015-16 Budget By Reappropriating An Estimated \$2,055,000 From The Pipeline Valuation Litigation And Appeals Project In The Multi-Year General Subfund To The ITIS Reserve In The Capital Projects Fund And By Appropriating \$1,305,000 From The ITIS Reserve To The Capital Projects Fund For The FY 2016 Information Technology Infrastructure Upgrades Project. (Sponsor: Mayor Kassel) (Refer to the Finance Committee on April 21, 2016; Advance to April 28, 2016 for Public Hearing)

- ORDINANCE 2016-20. An Ordinance Appropriating Funds As Listed For The Fiscal Year Beginning July 1, 2016; Ratifying Fiscal Policies And User Fees; And Levying Taxes. (Sponsor: Mayor Kassel) (Refer to the Finance Committee on Saturday, April 16 and 23, 2016; Advance to May 5, 2016 for Public Hearing)

- ORDINANCE NO. 2016-26. An Ordinance Providing For The Disposition Of Property Which Lies Within The City Of Fairbanks Which Has Been Acquired Through Tax Foreclosure. (Sponsor: Mayor Kassel) (Refer to the Committee of the Whole on June 2, 2016; Advance to June 9, 2016 for Public Hearing)

- ORDINANCE NO. 2016-27. An Ordinance Providing For The Disposition Of Property Which Lies Within The City Of North Pole Which Has Been Acquired Through Tax Foreclosure. (Sponsor: Mayor Kassel) (Refer to the Committee of the Whole on June 2, 2016; Advance to June 9, 2016 for Public Hearing)

- ORDINANCE NO. 2016-28. An Ordinance Directing The Retention For Public Purposes By The Fairbanks North Star Borough Of Certain Property Which May Lie Within The City Of Fairbanks, City of North Pole And The Fairbanks North Star Borough, Acquired Through Tax Foreclosure. (Sponsor: Mayor Kassel) (Refer to the Committee of the Whole on June 2, 2016; Advance to June 9, 2016 for Public Hearing)

- ORDINANCE NO. 2016-29. An Ordinance Providing For The Sale Of Real Property Acquired Through Tax Foreclosure. (Sponsor: Mayor Kassel) (Refer to the Committee of the Whole on June 2, 2016; Advance to June 9, 2016 for Public Hearing)

### 19. CITIZENS' COMMENTS – Each person's comments limited to three (3) minutes (continuation if needed)

- Items other than those appearing on the agenda (this is the section to speak on anything **Not Scheduled** on the agenda).

### 20. ASSEMBLYMEMBER'S COMMENTS

### 21. ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

### BOARD OF ADJUSTMENT AGENDA

April 14, 2016  
5:45 p.m.

Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administration Center  
809 Pioneer Road  
Fairbanks, Alaska 99701

- Roll Call
- The Fairbanks North Star Borough Assembly will sit as the Board of Adjustment for consideration of an Unopposed Motion to Dismiss filed by the Appellants in the following appeal:

An appeal filed by Christopher Zimmerman on behalf of John "Jude" and Grace Henzler.

GR2016-017. A request by Jude and Grace Henzler for an

Affirmative Recognition of Grandfather Rights for Lot Size for the property described as Tax Lot 3210, Section 32, Township 1 South, Range 2 West, Fairbanks Meridian (Sec 32, T1S R2W, F.M.). The lot in question consists of two parcels that are divided by a public road (Deniki Lane) with a combined area of 56,628 square feet. The subject tax lot is zoned Rural Estate 2 (RE-2). The referenced lot does not comply with RE-2 zoning because it does not meet the current minimum lot size requirement of 80,000 square feet.

### 3. Recess/Adjournment

### BRYN DUNBAR SELECTED AS EMPLOYEE OF THE MONTH

The Fairbanks North Star Borough Employee Recognition Committee proudly announces that Bryn Dunbar, of the Computer Services Department, has received the Fairbanks North Star Borough Employee of the Month Award for April 2016.

Bryn has been nominated and selected for this honor in recognition of her outstanding service to the Borough since January 2012. In her position as Geographical Information Systems Technician II, Bryn unflinchingly exceeds all expectations and has distinguished herself through her exceptional job knowledge and competency. She displays an avid desire to learn all she can, and in turn, she readily shares her knowledge with her co-workers and the public to their advantage. Bryn has proven herself to be organized, motivated, dependable, knowledgeable and hardworking. She is a true asset to the Fairbanks North Star Borough. Bryn is a devoted team player who always provides assistance to those in need. Her patience and level headedness in handling complex tasks is greatly appreciated by everyone involved. Bryn's co-workers have expressed their gratitude for her affable, thoughtful and calm manner. She is a highly valued member of the team!

**Congratulations to Bryn, and our thanks for a job well done!**

### NOTICE OF ATTENDANCE

The Fairbanks North Star Borough Assembly has been invited to a Celebration of the Implementation of the ONESolution Financial System at the Fairbanks North Star Borough Juanita Helms Administration Center on Thursday, April 14th at 4 P.M. For more information, please contact the Borough Clerk's Office at 459-1401.

### NOTICE OF ATTENDANCE

The Fairbanks North Star Borough Assembly has been invited to a Fairbanks Library Foundation Fundraiser on Saturday, April 16th at 6:30 P.M. at the Raven Landing Community Center. For more information, please contact the Borough Clerk's Office at 459-1401

## boards, commission & committee meetings

### FAIRBANKS NORTH STAR BOROUGH PLANNING COMMISSION

MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE  
JUANITA HELMS ADMINISTRATIVE CENTER  
809 PIONEER ROAD, FAIRBANKS, ALASKA  
AGENDA  
6:00 p.m.  
April 19, 2016

- ROLL CALL**
- MESSAGES**
  - Chairperson's Comments
  - Commissioner's Comments
  - Communications to the Planning Commission
  - Citizen's Comments – limited to three (3) minutes
    - Agenda items not scheduled for public hearing
    - Items other than those appearing on the agenda
  - Disclosure & Statement of Conflict of Interest

- APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on agenda. Consent Agenda items are not considered separately unless any Planning Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

- \*MINUTES**
  - \*Minutes from March 15, 2016 PC Meeting.
  - \*Minutes from April 5, 2016 PC Meeting.

### E. CONSENT AGENDA ITEMS

### F. QUASI-JUDICIAL HEARING

- CU2016-007** A request by Glen and Barbara Kroshus for conditional use approval of a commercial marijuana cultivation facility, outdoor unlimited in the General Use (GU-1) zone on Tax Lot 2910, 2N 1E, Section 29. (Located at 2330 Gunner Lane, on the east side of Gunner Lane, south of Steese Highway) (**Staff Contact: Stacy Wasinger**)
- CU2016-011** A request by Glen and Barbara Kroshus for conditional use approval of a commercial marijuana product manufacturing facility, unlimited in the General Use (GU-1) zone on Tax Lot 2910, 2N 1E, Section 29. (Located at 2330 Gunner Lane, on the east side of Gunner Lane, south of Steese Highway) (**Staff Contact: Stacy Wasinger**)

### G. PUBLIC HEARING

### H. APPEALS

NONE

### I. UNFINISHED BUSINESS

NONE

### J. NEW BUSINESS

- New Quasi-Judicial Testimony Rules

### K. EXCUSE ABSENT MEMBERS

### L. COMMISSIONER'S COMMENTS

- FMATS
- Other

### M. ADJOURNMENT

### RECYCLING COMMISSION MEETING

Wednesday, April 13, 2016, 5:30 p.m. – 7:30 p.m.  
Noel Wien Library, Conference Room  
AGENDA

- CALL TO ORDER**
- ROLL CALL**
- APPROVAL OF CONSENT AGENDA**

(Approval of Consent Agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent Agenda items are not considered separately unless so requested, in which case the item is returned to the general agenda. Said item will be discussed prior to citizen comment period, or under New Business, at discretion of Chair)

  - \*Approval of Agenda
  - \*Approval of minutes of 02/10/16 meeting

### 4. MESSAGES

- Chairman's comments
  - Discuss FY16 Budget Status
- Communications to the Recycling Commission
  - Report on progress of shopping bags and outreach program – Becca Brado, Green Star of Interior Alaska
  - Report on K & K Recycling – Kayla MacDonald, K & K Recycling, Inc./Chena Power
  - Report on progress of RFP (Request for Proposal- Recycling Operator) – Bob Jordan
  - Report on Arctic Winter Games/Legacy Project recycling bins – Deb Hickok
  - Demonstration on Zero Waste Alaska 3D printing – Chris Hunter, Alliance for Reason and Knowledge

### 5. CITIZEN COMMENTS

(Note: our policy is to encourage public comment. All items on the agenda will be open for public comment unless otherwise noted. If you would like to comment on any agenda items and cannot stay until such items come up for consideration during the meeting, you may comment at this time. You may also suggest a future agenda item to the commission at this time. Each speaker is limited to 3 minutes, with 30 minutes total time allotted)

### 6. PUBLIC NOTICES CONTINUE ON NEXT PAGE

1. Agenda items
  2. Items not on the agenda
  6. **UNFINISHED BUSINESS**
    1. Items on agenda scheduled for public hearing
    2. Items on agenda not scheduled for public hearing.
  7. **NEW BUSINESS/ACTION ITEMS/PUBLIC HEARING ITEMS**
    1. Items on agenda scheduled for public hearing
    2. Items on agenda not scheduled for public hearing
      1. Discuss and act upon Application for Special Recycling Projects, Green Star of Interior Alaska (GSIA) Community Recycling Program
      2. Discuss and act upon Application for Approved Recycler, GSIA Community Recycling Program
      3. Discuss and act upon Alliance for Reason and Knowledge
        1. Zero Waste Alaska – Phase one: Education
        2. Zero Waste Alaska – Phase one: Empowerment
        3. Zero Waste Alaska – Phase one: Enrichment
  8. **COMMISSION MEMBER COMMENTS**
  9. **ADJOURN**
- Contact: Bob Jordan, 907-459-1482

**FAIRBANKS NORTH STAR BOROUGH  
SENIOR CITIZENS ADVISORY COMMISSION  
AGENDA**

**THURSDAY APRIL 14, 2016  
12:00 P.M.**

**BIG DIPPER ICE ARENA CONFERENCE ROOM**

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. APPEARANCES & COMMUNICATIONS
  - A. Darlene Supplee, Fairbanks Senior Center Executive Director
- VI. STAFF REPORTS
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
  - A. Senior Recognition Day Awards
  - B. Senior Commission email training
- IX. COMMUNICATIONS FROM THE CHAIR
- X. COMMISSIONER'S REPORTS & COMMENTS
- XI. PUBLIC COMMENTS
- XII. FUTURE MEETINGS – AGENDA SETTING
  - Next Meeting – Senior Recognition Day - Thursday, May 12, 2016 at the Carlson Center 10:00 am to 1:00 pm.
- XIII. ADJOURNMENT

**ARCTIC FOX SERVICE AREA MEETING**

**11:00 am Friday April 15th, 2016  
At the FNSB Rural Services Conference Room,  
520 5th Ave STE D.**

Agenda: Approval Of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance. For More Information Contact Dennis Klubnik, 907-385-3030

**BOROUGH MAYOR**

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

**BOROUGH ASSEMBLY**

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

**PLANNING COMMISSION AND PLATTING BOARD MEMBERS**

Contact the Department of Community Planning at 459-1260 or visit our website

**SCHOOL BOARD MEMBERS**

Contact the School Board Office at 459-2000 x 400 or  
Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)  
Website: [k12northstar.org](http://k12northstar.org)

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LIVE Webcasts of Borough Assembly, Planning Commission, & Platting Board meetings available on our website. KUAC broadcasts all Regular Assembly meetings live at 6:30 pm on 89.9 FM

If special accommodations are needed to participate in a meeting of the Borough Assembly, contact Borough Clerk's Office at 459-1401, at least 3 days prior to the meeting.



# Borough News

This news page is a public service provided by the Borough Administration and Assembly to inform residents of borough government meetings and activities. Residents are encouraged to express their views on current issues and to be involved in borough activities. To view previous Borough News publications visit <http://www.fnsb.us/bc/Pages/Borough-Published-Announcements.aspx>

For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.us](http://www.fnsb.us)

## around the borough

### FINANCE COMMITTEE WORKSESSION AGENDA

Saturday, April 16, 2016

9:00 AM

Mona Lisa Drexler Assembly Chambers  
FNSB Juanita Helms Administration Center  
809 Pioneer Road  
Fairbanks, Alaska 99701

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PROCEDURAL INFORMATION/QUESTIONS**
4. **ADVANCED ORDINANCE FOR RECOMMENDATION**
  - a. Departmental budget overviews and recommendations regarding:
 

**ORDINANCE NO. 2016-20.** An Ordinance Appropriating Funds As Listed For The Fiscal Year Beginning July 1, 2016; Ratifying Fiscal Policies And User Fees; And Levying Taxes. (Sponsor: Mayor Kassel) (Page 2)

5. **RECESS TO APRIL 23, 2016 (APRIL 30, 2016 if needed)/ADJOURNMENT**

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

### ASSEMBLY FINANCE COMMITTEE BUDGET WORKSESSIONS & PUBLIC HEARING ON ORDINANCE NO. 2016-20, THE PROPOSED FY 2016-17 BUDGET

FNSB Juanita Helms Administration Center  
Mona Lisa Drexler Assembly Chambers  
809 Pioneer Road

Date	Time	Location	
April 16, 2016 (Saturday)	9:00 am	Assembly Chambers	Finance Comm. Budget Worksession Departmental Overviews & Recommendations
April 23, 2016 (Saturday)	9:00 am	Assembly Chambers	Finance Comm. Budget Worksession Departmental Overviews & Recommendations – continuation
April 30, 2016 (Saturday)	9:00 am	Assembly Chambers	Finance Comm. Budget Worksession Departmental Overviews & Recommendations – continuation <b>IF NEEDED</b>
May 5, 2016 (Thursday)	6:00 pm	Assembly Chambers	Regular Assembly Meeting Public Hearing on Ordinance No. 2016-20 (Proposed FY 16/17 Budget)
May 12, 2016 (Thursday)	6:00 pm	Assembly Chambers	Reconvened Assembly Meeting Action on Ordinance No. 2016-20 (Proposed FY 16/17 Budget)

### BOARD OF EQUALIZATION (BOE)

April 20, 2016

Mona Lisa Drexler Assembly Chamber  
809 Pioneer Road

6:00 P.M.

1. Call to Order – John Davies, Assembly Presiding Officer
2. Roll Call
3. Election of the Chair and Deputy Chair
4. Presentation on the Appeal Process & Procedures by Noah Klein, FNSB Assistant Borough Attorney, and board to provide direction to the attorney for new board procedures and rules.
5. Consideration of Unable to Comply Filings:
  - a) PAN # 0464121 - Thomas Pollard
  - b) PAN # 0122157 – Sharon Swisher
6. Review of the 2016 meeting dates
7. Review scheduled appeals for April 22, 2016
8. Recess

### NOTICE OF ATTENDANCE

The Fairbanks North Star Borough Assembly has been invited to attend the 2016 BP Teachers of Excellence Awards Ceremony to be held on Thursday, April 21, 2016 at 6:30 P.M. in the Borealis Ballroom at Wedgewood Resort. For more information, please contact the Borough Clerk's Office at 459-1401.

### NOTICE OF ATTENDANCE

The Fairbanks North Star Borough Assembly has been invited to an Explore Fairbanks Annual Awards Banquet at the Birch Hill Recreation Area, 101 Wilderness Drive on Friday, April 22nd at 6 P.M. For more information, please contact the Borough Clerk's Office at 459-1401.

## boards, commission & committee meetings

### FAIRBANKS NORTH STAR BOROUGH PARKS & RECREATION ADVISORY COMMISSION AGENDA

Big Dipper Ice Arena Conference Room

April 18, 2016 – 5:00 P.M.

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES – March 21, 2016
- V. PUBLIC COMMENTS
- VI. INTRODUCTIONS
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
- IX. REPORTS
  - a. Committee Reports
    - i. Weeks Field Report
  - b. Staff Reports
    - i. Monthly Operations Report
    - ii. Additional Comments from the Director
- a. Budget Update
- b. Fee Schedule Update
- X. COMMISSIONER'S COMMENTS
- XI. FUTURE MEETINGS – Monday, May 16, 2016
- XII. ADJOURNMENT

### COLLEGE SERVICE AREA MEETING

7:00 pm Tuesday April 19, 2016

At University Park Elementary School, 554 Loftus Rd.

Agenda: Call to Order, Citizens Comments, Approval of Agenda, Approval of Previous Minutes, Approval of Invoices, Financial Update, Correspondence and Citizens' Comments Received Since Last Meeting, New Business, Road Maintenance, Old Business (Discussion of Budget for FY 16, Speed Control on Area Roads, Summer Maintenance, Retaining Wall/Drainage on Fairbanks Street, Dartmouth Catch Basin, Utility Permits College/Cordwood), Contractor Comments, Commissioner Comments, Adjournment. For More Information, Contact Jim Dixon at 479-4306.

### MT. MCKINLEY SERVICE AREA PUBLIC MEETING

Tuesday, April 19, 2016, 6:00 p.m.

At 579 Iliamna Place, Fairbanks, AK

Agenda: approval of agenda, approval of previous minutes, financial update, road maintenance, budget planning, \$2K/ Mile grant usage. For more information contact: Janet Hoople, 455-8104.



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For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.us](http://www.fnsb.us)

## around the borough

### CLERK'S OFFICE

#### Conference Room Schedule

DATE	MEETING	LOCATION	TIME
Sat., Apr. 16	Finance Committee Budget Presentations	Assembly Chambers	9:00 A.M.
Tue., Apr. 19	Planning Commission	Assembly Chambers	7:00 P.M.
Wed., Apr. 20	Board of Equalization	Assembly Chambers	6:00 P.M.
Thur., Apr. 21	Finance Committee Worksession Committee of the Whole Worksession	Assembly Chambers Immediately Following Finance Committee	5:30 P.M.
Fri., Apr. 22	Board of Equalization	Assembly Chambers	6:00 P.M.
Sat., Apr 23	Reconvened Finance Committee Budget Presentations – continuation	Assembly Chambers	9:00 A.M.

### FINANCE COMMITTEE WORKSESSION AGENDA

April 21, 2016  
5:30 p.m.

Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough  
Juanita Helms Administration Center  
809 Pioneer Road  
Fairbanks, Alaska

#### 1. MEMORANDA/REPORTS/PRESENTATIONS

NONE

#### 2. CONTRACTS/BID AWARDS

a. IFB Award: IFB Number 16063

Palo Verde Sidewalk Improvements

Approval of the Base Bid as submitted by Great Northwest, Inc. in the amount of \$125,579.00.

#### 3. ADVANCED ORDINANCES AND RESOLUTIONS

- ORDINANCE NO. 2016-23. An Ordinance Amending FNSBC 3.08.020 To Authorize Two Property Tax Exemptions Related To The Assessed Value Of Improvements. (Sponsor: Assemblymember Roberts)
- ORDINANCE NO. 2016-24. An Ordinance Providing For A Ballot Question And To Amend The Fairbanks North Star Borough Code Of Ordinances Relating To Alcoholic Beverage Tax. (Sponsor: Assemblymember Quist)
- ORDINANCE NO. 2016-25. An Ordinance Waiving FNSBC 3.01.060E Relating To The School District Annual Lapsing Of Funds To The School District Facilities Maintenance Reserve Fund For Fiscal Year 2015-16 Only. (Sponsors: Assemblymembers Hutchison and Dodge)
- ORDINANCE NO. 2015-20-2F. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$30,000 From The North Star Fire Service Area Fund Balance To The Capital Projects Fund For The NSVFD Station #4 Driveway Repair Project. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2015-20-2G. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$167,580 From Various Road Service Areas To The Capital Projects Fund For The Required Match For Road Upgrade Projects. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2015-20-2H. An Ordinance Establishing An Information Technology Infrastructure Sustainment (ITIS) Reserve And Amending The FY 2015-16 Budget By Reappropriating An Estimated \$2,055,000 From The Pipeline Valuation Litigation And Appeals Project In The Multi-Year General Subfund To The ITIS Reserve In The Capital Projects Fund And By Appropriating \$1,305,000 From The ITIS Reserve To The Capital Projects Fund For The FY 2016 Information Technology Infrastructure Upgrades Project. (Sponsor: Mayor Kassel)

#### 4. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

- Monthly Budget Reports
- General Fund Updated Fund Balance Report

#### 5. ASSEMBLY/MAYOR COMMENTS

#### 6. ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS

### COMMITTEE OF THE WHOLE WORKSESSION AGENDA

April 21, 2016

\* Immediately following Finance Committee \*  
Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough  
Juanita Helms Administration Center  
809 Pioneer Road  
Fairbanks, Alaska

#### 1. MEMORANDA/REPORTS/PRESENTATIONS

NONE

#### 2. ADVANCED ORDINANCES AND RESOLUTIONS

- ORDINANCE NO. 2016-30. An Ordinance Amending The Fairbanks North Star Borough Code Of Ordinances To Adopt The Proposed Renumbering And Reorganization. (Sponsor: Assemblymember Davies)
- ORDINANCE NO. 2016-12. An Ordinance Amending Title 18 To Allow A Deviation Of 10% To Required Yards And 5% To Lot Area. (Sponsor: Assemblymember Roberts).

#### 3. BRIEFINGS FROM THE BOROUGH MAYOR

#### 4. ASSEMBLY BUSINESS/COMMENTS

#### 5. ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS

### RECONVENED FINANCE COMMITTEE WORKSESSION AGENDA

Saturday, April 23, 2016  
9:00 AM

Mona Lisa Drexler Assembly Chambers  
FNSB Juanita Helms Administration Center  
809 Pioneer Road  
Fairbanks, Alaska 99701

#### 1. ADVANCED ORDINANCE FOR RECOMMENDATION

- Departmental budget overviews and recommendations regarding:

ORDINANCE NO. 2016-20. An Ordinance Appropriating Funds As Listed For The Fiscal Year Beginning July 1, 2016; Ratifying Fiscal Policies And User Fees; And Levying Taxes. (Sponsor: Mayor Kassel)

2. RECESS TO APRIL 30, 2016 if needed/ADJOURNMENT THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS

### NOTICE OF CONSIDERATION - BOARD OF ADJUSTMENT

The Fairbanks City Council will sit as the Board of Adjustment for consideration of the following appeal on April 25, 2016 at 7:00 p.m., in the Fairbanks City Council Chambers, 800 Cushman Street, Fairbanks, Alaska.

**An appeal filed by Christopher Zimmerman on behalf of multiple appellants appealing the Planning Commission's decision to grant the following conditional use permit:**

CU2016-001. A request by Annie Dougherty on behalf of the Chugach School District for conditional use approval of a school administrative office and classroom facility with related guest facilities for short-term stays (FOCUS Homeschool) in the Two-Family residential (TF) zone on Lots 1, 3, W5 & E5, Block 05, Charles Slater Subdivision and Lots 20 & 21, Block 01, Charles Slater Subdivision. (Located at 200 and 210 Well Street, at the East end of Well Street).

Note: The board shall not hear arguments nor take additional testimony or other evidence. Only the material contained in the appeal packet shall be considered.

Nanci Ashford-Bingham, MMC  
Borough Clerk

## boards, commission & committee meetings

### BOARD OF EQUALIZATION (BOE)

Reconvened April 22, 2016

Mona Lisa Drexler Assembly Chamber  
809 Pioneer Road  
6:00 P.M.

- Call to Order
- Roll Call
- Consideration and vote on procedural rules under FNSBC 2.21.150(A)(1)-(3).
  - Citizens Comments - (Each person's comments limited to three [3] minutes).
- Scheduled Appeals:

CASE #	RECORD OWNER	CLASS	SUBDIVISION	LOT	BLK	PAN	APPELLANT/REP.
1	Kay Patersson	Resi	Balch Property	Ptn. 3		190586	Kay Patersson
2	Aaron & Jodi Rhoades	Resi	Highway Park	11	3	299839	Aaron M. Rhoades
3	Pamela Throop	Resi	Sunny Hills Terr. 1st	UMBL 1	3	665873	Pamela Throop
4	Kevin Winker & Rose Meier	Resi	Chena Hills Ptn C, 1st	52		344516	Kevin Winker & Rose Meier
5	Kevin Winker & Rose Meier	Land	Peregrine Heights 4	10	5	578355	Kevin Winker & Rose Meier
6	Kevin Winker & Rose Meier	Land	Peregrine Heights 4	11	5	578363	Kevin Winker & Rose Meier
7	Michael and Kathy McGowan	Land	Annie Bell Acres	12		287784	Michael McGowan
8	Michael and Kathy McGowan	Land	Annie Bell Acres	13		287792	Michael McGowan
9	Michael and Kathy McGowan	Land	Annie Bell Acres	14		287806	Michael McGowan
10	Michael and Kathy McGowan	Land	Annie Bell Acres	15		287814	Michael McGowan
11	Michael and Kathy McGowan	Land	Annie Bell Acres	16		287822	Michael McGowan
12	Michael and Kathy McGowan	Land	Annie Bell Acres	17		287831	Michael McGowan

- Review scheduled appeals for April 27, 2016.
- Recess.

### THE LIBRARY COMMISSION

Wednesday, April 20, 2016 at 4:00 p.m.  
Noel Wien Library Conference Room

Please call April at 459-1022 to verify your attendance.

#### MEETING AGENDA

- Call to Order
- Roll
- Agenda Review
- Communications and Public Comment
- Minutes Approval – March 16, 2016
- Report
  - Director
  - Officers
  - Other
    - Fairbanks Library Foundation
- Unfinished Business
  - Display Policy
- New Business
  - Co-sponsor Group / Event policy
- Announcements & Next Meeting Date
  - May 18, 2016
- Commissioners' Comments
- Adjournment

### AIRWAY ROAD SERVICE AREA MEETING

7:00pm Wednesday, April 20th, 2016  
At 2158 Flight Street

Agenda: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance, Transfer Funds, Project Request Submittal, 2K per mile road grant acceptance. For More Information, Contact Bryan White at 907-590-1991.

### DEEP FOREST ROAD SERVICE AREA MEETING

7:30pm Wednesday April 20th, 2016  
At 3501 Kaltag Dr.

Agenda: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance, Transfer Funds, Budget Planning, Maintenance Contract Renewal, Project Request Submittal, Deepwoods and Sherwood Trail 90/10 Project, Utilities R.O.W and Easements Updates. For More Information, Contact Keith Genter at 907-322-0572.

### KENDALL ROAD SERVICE AREA MEETING

7:00 pm Thursday April 21st, 2016  
At 948 Mattie Street

Agenda: Approval of Agenda, Approval of Previous Minutes, Budget Planning, Maintenance Contract Renewal, Replacement of Stop Signs. For More Information, Contact Mike McGlinchy at 907-750-0453.

### TWENTY THREE MILE SLOUGH ROAD SERVICE AREA MEETING

4:00 pm Saturday April 23rd, 2016  
At Eielson Farm Road

Agenda: This is a special meeting to discuss road work to be completed this summer. For more information, contact Stu Davies at 907-332-8382



# Borough News

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For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.us](http://www.fnsb.us)

## around the borough

### ASSEMBLY NOTICE OF PUBLIC HEARING

A Public Hearing will take place on Thursday, April 28, 2016 at or after 7:00 PM during a Regular Assembly Meeting to be held in the Mona Lisa Drexler Assembly Chambers at the FNSB Juanita Helms Administration Center, 809 Pioneer Road.

- a. Liquor License - Restaurant Designation Application - License #3381  
CNR Enterprise, LLC  
DBA: Food Factory  
275 Bentley Trust Road  
Fairbanks, AK 99701
- b. Liquor License - Transfer - Beverage Dispensary - License #3381  
From: CNR Enterprise, LLC  
DBA: Food Factory  
44 College Road  
Fairbanks, AK 99701  
To: CNR Enterprise, LLC  
DBA: Food Factory  
275 Bentley Trust Road  
Fairbanks, AK 99701
- c. ORDINANCE NO. 2016-22. An Ordinance Amending Chapter 9.17 To Prohibit Marijuana Establishments Without A Current Valid State Registration And Designating The Assembly As The Local Regulatory Authority. (Sponsor: Assemblymember Quist)
- d. ORDINANCE NO. 2016-30. An Ordinance Amending The Fairbanks North Star Borough Code Of Ordinances To Adopt The Proposed Renumbering And Reorganization. (Sponsor: Assemblymember Davies)
- e. ORDINANCE NO. 2016-12. An Ordinance Amending Title 18 To Allow A Deviation Of 10% To Required Yards And 5% To Lot Area. (Sponsor: Assemblymember Roberts)
- f. ORDINANCE NO. 2016-23. An Ordinance Amending FNSBC 3.08.020 To Authorize Two Property Tax Exemptions Related To The Assessed Value Of Improvements. (Sponsor: Assemblymember Roberts)
- g. ORDINANCE NO. 2016-24. An Ordinance Providing For A Ballot Question And To Amend The Fairbanks North Star Borough Code Of Ordinances Relating To Alcoholic Beverage Tax. (Sponsor: Assemblymember Quist)
- h. ORDINANCE NO. 2016-25. An Ordinance Waiving FNSBC 3.01.060E Relating To The School District Annual Lapsing Of Funds To The School District Facilities Maintenance Reserve Fund For Fiscal Year 2015-16 Only. (Sponsors: Assemblymembers Hutchison and Dodge)
- i. ORDINANCE NO. 2015-20-2F. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$30,000 From The North Star Fire Service Area Fund Balance To The Capital Projects Fund For The NSVFD Station #4 Driveway Repair Project. (Sponsor: Mayor Kassel)
- j. ORDINANCE NO. 2015-20-2G. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$167,580 From Various Road Service Areas To The Capital Projects Fund For The Required Match For Road Upgrade Projects. (Sponsor: Mayor Kassel)
- k. ORDINANCE NO. 2015-20-2H. An Ordinance Establishing An Information Technology Infrastructure Sustainment (ITIS) Reserve And Amending The FY 2015-16 Budget By Reappropriating An Estimated \$2,055,000 From The Pipeline Valuation Litigation And Appeals Project In The Multi-Year General Subfund To The ITIS Reserve In The Capital Projects Fund And By Appropriating \$1,305,000 From The ITIS Reserve To The Capital Projects Fund For The FY 2016 Information Technology Infrastructure Upgrades Project. (Sponsor: Mayor Kassel)

### ASSEMBLY FINANCE COMMITTEE BUDGET WORKSESSIONS & PUBLIC HEARING ON ORDINANCE NO. 2016-20, THE PROPOSED FY 2016-17 BUDGET

FNSB Juanita Helms Administration Center  
Mona Lisa Drexler Assembly Chambers  
809 Pioneer Road

Date	Time	Location	
April 23, 2016 (Saturday)	9:00 am	Assembly Chambers	Finance Comm. Budget Worksession Departmental Overviews & Recommendations - continuation
April 30, 2016 (Saturday)	9:00 am	Assembly Chambers	Finance Comm. Budget Worksession Departmental Overviews & Recommendations - continuation <b>IF NEEDED</b>
May 5, 2016 (Thursday)	6:00 pm	Assembly Chambers	Regular Assembly Meeting Public Hearing on Ordinance No. 2016-20 (Proposed FY 16/17 Budget)
May 12, 2016 (Thursday)	6:00 pm	Assembly Chambers	Reconvened Assembly Meeting Action on Ordinance No. 2016-20 (Proposed FY 16/17 Budget)

## boards, commission & committee meetings

### ECONOMIC DEVELOPMENT COMMISSION

Tuesday, April 26, 3:30pm - 5:00pm  
Mayor's Salcha Conference Room  
Meeting Agenda

1. Roll
  2. Citizen Comments
  3. Approve Consent Agenda and Minutes
    - A. February 23, 2016 Minutes
    - B. April 26, 2016 Agenda
  4. New Business
    - A. Adam Krynicki, Technology and Energy Director, Alaska Small Business Development Center
  5. Report
    - None
  6. Unfinished Business
    - None
  7. Commissioner Comments
  8. Staff Comments
  9. Adjournment
- Next Meeting: Tuesday, May 24, 3:30pm - 5pm, Salcha Conference Room

### AZTEC ROAD SERVICE AREA MEETING

6:30 pm Tuesday April 26th, 2016  
At 1175 Rock Jasmine Ct.

Agenda: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance, Budget Planning, Maintenance Contract Renewal, 2K Grant Fund Money Usage, Moving Mailbox Line on Dennis Rd to Safer Location. For More Information, Contact Catherine Richard at 217-218-9430.

### MTN. VIEW ROAD SERVICE AREA MEETING

7:30 pm, Monday April 25, 2016  
At 443 Panorama Drive

Agenda: Approval of Agenda, Approval of Previous Minutes, Financial Update, Budget Planning/Review, Review: 2016 Spring Runoff, 2016 Summer Maintenance (Ditch work along Miners Court and patching Keep Drive and ROW tree cutting), Discussion of FMATS Projects (Marshall and Panorama Repaving, McKinley View and Valley View Surface Upgrades), Commissioner Vacancies. For More Information, Contact Sig Strandberg at 457-2840.

### MUSK OX SERVICE AREA MEETING

7:00 pm Tuesday April 26th, 2016  
At 1627 Wolverine Ln.

Agenda: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance, Transfer Funds. For More Information, Contact Scott Cuchna at 907-347-1469.

### RIDGECREST SERVICE AREA MEETING

7:00 pm Tuesday April 26th, 2016  
At 597 Kay St.

Agenda: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance, Budget Planning, Maintenance Contract Renewal. For More Information, Contact Sheri Walker at 907-328-3288.

### BOROUGH MAYOR

Karl Kassel - 459-1300 - Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

### PLANNING COMMISSION AND PLATTING BOARD MEMBERS

Contact the Department of Community Planning at 459-1260 or visit our website

### SCHOOL BOARD MEMBERS

Contact the School Board Office at 459-2000 x 400 or Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)

Website: [k12northstar.org](http://k12northstar.org)

LIVE Webcasts of Borough Assembly, Planning Commission, & Platting Board meetings available on our website. KUAC broadcasts all Regular Assembly meetings live at 6:30 pm on 89.9 FM

If special accommodations are needed to participate in a meeting of the Borough Assembly, contact Borough Clerk's Office at 459-1401, at least 3 days prior to the meeting.



# Borough News

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## around the borough

### CLERK'S OFFICE

#### Conference Room Schedule

DATE	MEETING	LOCATION	TIME
Sat. Apr 23	Reconvened Finance Committee Budget Presentations	Assembly Chambers	9:00 A.M.
Mon., Apr 25	Student Art Reception	Assembly Chambers	5:30 P.M.
Thur., Apr 28	Regular Assembly Meeting	Assembly Chambers	6:00 P.M.
Fri., Apr 29	Board of Equalization	Assembly Chambers	6:00 P.M.

### FNSB ADMINISTRATIVE HEARING AGENDA

April 28, 2016  
Ester Conference Room, 2nd Floor, Juanita Helms Administrative Center  
809 Pioneer Road  
10:30 a.m.

#### A. CALL TO ORDER

#### B. INFORMATION FOR THE PUBLIC

This hearing includes Quick Plat, Legal Nonconforming (Grandfather Rights) and Administrative Variance requests. Public testimony will be requested as each agenda item comes up.

Any action taken during this meeting may be appealed. Appeal of a Hearing Officer decision must be submitted in writing.

Agenda, meeting audio, and Hearing Officer decisions are posted at <http://www.co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx>.

#### C. COMMUNICATIONS TO THE HEARING OFFICER

#### D. PRELIMINARY HEARING

##### Preliminary Applications

- RP044-16 (Berry Hill)** A request by Stutzmann Engineering Associates, Inc, on behalf of John Williams, to replat Lots 12 and 13, Block 1, Berry Hill Subdivision by adjusting the common lot line between Lots 12 and 13 to create two lots of .96 acres and 2.41 acres within the SE ¼ NE ¼ Section 13, T1N, R1W FM (located on Currant Court).
- SD031-16/RP043-16 Garrett Subdivision** A request by Stutzmann Engineering Associates, Inc, on behalf of Garrett & Deven Barnett, to subdivide a portion of Lot 7, Block 4, Husak Acres into two lots of 2.3 and 2.9 acres within the NE ¼ Section 26, T1N, R1W, FM (located on Farmers Loop Road).
- SD029-16 / RP040-16 Shorefront Estates** A request by Northland Surveying & Consulting LLC, on behalf of William & Joanne Trefethen and Two Cities Construction, Inc., to subdivide Tract F Ford Subdivision Second Addition and Lots 1 & 11, Block 12 of the Subdivision of a Portion of the B.V. Davis Homestead, a total of approximately 13.3 acres, into two tracts of 4.0 and 9.3 acres, within the S1/2 Section 9, T2S, R2E, FM (located on Third Avenue and Fourth Avenue, City of North Pole).
- RP045-16 (South Addition Westgate Part No. Two)** A request by Gary S. Hodson, to vacate the common lot line of Lots 2A and 2B, Block 100, South Addition Westgate Subdivision Part No. Two, resulting in a single remainder lot of approximately 9,560 square feet, within the SE1/4 Section 8, T1S R1W, FM (located on Market Street and N Kobuk Street).
- RP046-16 (Birchwillow)** A request by Deborah Schwab, to vacate the public utility easement along the east boundary of Lot 8, Block 1, Birchwillow Subdivision, within the SW1/4 Section 14, T1N R1E, FM (located on Birchwillow Drive).
- RP048-16 (Fairfields)** A request by 3 Tier Alaska, Corp., on behalf of Alan P. & Jessica R. Drake and Interior Investing, LLC, to replat Lots 7A & 7B, Block 3, Fairfields Subdivision, a total of approximately 2.10 acres, into two lots of 1.10 and 1.00 acres, and to vacate the public utility easement along the lots' common lot line, within the SE1/4 Section 29, T1S R2E, FM (located on Palomino Drive and Brock Road).

##### Grandfather Rights Applications

#### THERE ARE NO GRANDFATHER RIGHTS APPLICATIONS TO BE HEARD

##### Administrative Variances

#### THERE ARE NO ADMINISTRATIVE VARIANCE APPLICATIONS TO BE HEARD

#### E. COMMENTS

##### Citizens

##### Planning Staff

#### F. ADJOURNMENT

### FAIRBANKS NORTH STAR BOROUGH

Regular Assembly Meeting  
April 28, 2016

Mona Lisa Drexler Assembly Chambers  
809 Pioneer Road, Fairbanks  
6:00 PM

#### 1. CALL TO ORDER

#### 2. NON-SECTARIAN INVOCATION

#### 3. PLEDGE OF ALLEGIANCE

#### 4. ROLL CALL

#### 5. REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ANY OTHER PROCEDURAL MOTIONS.

#### 6. CITIZENS' COMMENTS – Each person's comments limited to three (3) minutes (Citizens' Comments shall recess at 6:50 p.m. for public hearing)

- A citizen may speak on agenda items not scheduled for public hearing (Memorandums, Bid Awards, Unfinished Business [items postponed from previous meetings, reconsideration, or notice of intent to rescind], Resolutions, or Ordinances being advanced to a public hearing on a different date). Citizens' comments on Board of Adjustment matters are not permitted.
- Items that are not scheduled on the agenda.

#### 7. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of the consent agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent agenda items are not considered separately unless an Assemblymember(s) so requests. Note: If the consent item to be removed is an ordinance up to be introduced, advanced, or referred, it takes two Assemblymembers to remove the item from the consent agenda. In the event of such a request, the item is returned to the general agenda.

#### 8. APPROVAL OF MINUTES

NONE

#### 9. COMMUNICATIONS TO THE ASSEMBLY

- Memorandum from Mayor Kassel recommending the appointments of various service area commissioners.
- IFB Award: IFB Number 16062  
Birch Hill Facility Improvements (Maintenance Bldg)

Approval of Base Bid and Alternates One through Seven as submitted by Watterson Construction Company for a total amount of \$1,060,500.00.

- IFB Award: IFB Number 16048  
Farmers Loop West Transfer Site

Approval of Base Bid and Alternates One through

Four as submitted by Great Northwest, Inc. in the total amount of \$872,620.00.

- IFB Award: IFB Number 16047  
Farmers Loop East Transfer Site

Approval of Base Bid and Alternates One through Three as submitted by Great Northwest, Inc. in the total amount of \$764,650.00

- IFB Award: IFB Number 16060  
Ester Lump RSA – Road Improvements

Approval of Base Bid and Alternates One and Two as submitted by James P. McGlinchy dba M&M Constructors in the amount of \$181,462.50.

- IFB Award: IFB Number 16050  
Six (6) Replacement MACS Transit and Van-Tran Vehicles

Approval of Lot One – Wide Body Design Paratransit Vehicle with optional RouteMatch Software AVL system and optional Altro Transflor and Lot Two – Narrow Body Design Paratransit Vehicle with optional Altro Transflor as submitted by Creative Bus Sales, Inc. in the total amount of \$151,250.00.

#### 10. MESSAGES FROM THE BOROUGH MAYOR

#### 11. REPORTS OF SPECIAL AND STANDING COMMITTEES

#### 12. REPORTS FROM REPRESENTATIVES

- Report from the City of Fairbanks Representative.
- Report from the City of North Pole Representative.
- Report from the School Board Representative.

#### 13. SPECIAL ORDERS – Public Hearing at or after 7:00 p.m. (each person's comments limited to three (3) minutes)

- Liquor License – Restaurant Designation Application – License #3381  
CNR Enterprise, LLC  
DBA: Food Factory  
275 Bentley Trust Road  
Fairbanks, AK 99701
- Liquor License – Transfer – Restaurant/Eating Place -License #3381  
From: CNR Enterprise, LLC  
DBA: Food Factory  
44 College Road  
Fairbanks, AK 99701  
To: CNR Enterprise, LLC  
DBA: Food Factory  
275 Bentley Trust Road  
Fairbanks, AK 99701
- ORDINANCE NO. 2016-22. An Ordinance Amending Chapter 9.17 To Prohibit Marijuana Establishments Without A Current Valid State Registration And Designating The Assembly As The Local Regulatory Authority. (Sponsor: Assemblymember Quist)
- ORDINANCE NO. 2016-30. An Ordinance Amending The Fairbanks North Star Borough Code Of Ordinances To Adopt The Proposed Renumbering And Reorganization. (Sponsor: Assemblymember Davies)
- ORDINANCE NO. 2016-12. An Ordinance Amending Title 18 To Allow A Deviation Of 10% To Required Yards And 5% To Lot Area. (Sponsor: Assemblymember Roberts).
- ORDINANCE NO. 2016-23. An Ordinance Amending FNSBC 3.08.020 To Authorize Two Property Tax Exemptions Related To The Assessed Value Of Improvements. (Sponsor: Assemblymember Roberts)
- ORDINANCE NO. 2016-24. An Ordinance Providing For A Ballot Question And To Amend The Fairbanks North Star Borough Code Of Ordinances Relating To Alcoholic Beverage Tax. (Sponsor: Assemblymember Quist)
- ORDINANCE NO. 2016-25. An Ordinance Waiving FNSBC 3.01.060E Relating To The School District Annual Lapsing Of Funds To The School District Facilities Maintenance Reserve Fund For Fiscal Year 2015-16 Only. (Sponsors: Assemblymembers Hutchison and Dodge)
- ORDINANCE NO. 2015-20-2F. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$30,000 From The North Star Fire Service Area Fund Balance To The Capital Projects Fund For The NSVFD Station #4 Driveway Repair Project. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2015-20-2G. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$167,580 From Various Road Service Areas To The Capital Projects Fund For The Required Match For Road Upgrade Projects. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2015-20-2H. An Ordinance Establishing An Information Technology Infrastructure Sustainment (ITIS) Reserve And Amending The FY 2015-16 Budget By Reappropriating An Estimated \$2,055,000 From The Pipeline Valuation Litigation And Appeals Project In The Multi-Year General Subfund To The ITIS Reserve In The Capital Projects Fund And By Appropriating \$1,305,000 From The ITIS Reserve To The Capital Projects Fund For The FY 2016 Information Technology Infrastructure Upgrades Project. (Sponsor: Mayor Kassel)

#### 14. CONSIDERATION OF CALENDAR – Unfinished Business

- ORDINANCE NO. 2016-21. An Ordinance Amending FNSB Code 8.21.025 To Require The Removal Of All Unlisted Hydronic Heaters In The Air Quality Control Zone, Amending The FY 2015-16 Budget By Appropriating \$2,700,000 From The General Fund Fund Balance To The Transit Enterprise Projects Fund To Pay For The Removal Of The Unlisted Hydronic Heaters And Suspend All Other Payments From The Voluntary Removal And Replacement Program Until May 1, 2017. (Sponsors: Assemblymembers Lawrence and Cooper)
- PROPOSED SUBSTITUTE** By Assemblymembers Lawrence and Cooper
- ORDINANCE NO. 2016-21. An Ordinance Amending FNSB 8.21.025 To Require The Removal Of **Certain [All]** Unlisted Hydronic Heaters In The Air Quality Control Zone, Amending The FY 2015-16 Budget By Appropriating \$2,2[7]00,000 From The General Fund Fund Balance To The Transit Enterprise Projects Fund To Pay For The Removal Of The Unlisted Hydronic Heaters And Suspend All Other Payments From The Voluntary Removal And Replacement Program Until May 1, 2017. (Sponsors: Assemblymembers Lawrence and Cooper)

#### 15. CITIZENS' COMMENTS – Each person's comments limited to three (3) minutes (continuation if needed)

- Items that are not scheduled for public hearing – continuation.

#### 16. CONSIDERATION OF CALENDAR – New Business – Resolutions

- RESOLUTION NO. 2016-19. A Resolution Authorizing The Mayor To Enter Into A Maintenance Agreement With AKDOT Accepting Maintenance Responsibilities For That Portion Of The Birch Hill Bicycle And Pedestrian Facility Project That Enters The Birch Hill Recreation Area And That Portion Of The FMATS 2017 Improvement Program Project Birch Hill Roundabout Resurfacing That Is Located On The Birch Hill Recreation Area. (Sponsor: Mayor Kassel)
- RESOLUTION NO. 2016-21. A Resolution Authorizing The Mayor To Submit An Application To The Alaska Federal Land Access Grant Program For Public Access Improvements To Tanana Lakes Recreation Area, Tanana River And Tanana Flats. (Sponsor: Mayor Kassel)
- RESOLUTION NO. 2016-22. A Resolution Approving Certain Unincorporated Communities And Their Respective Incorporated Nonprofit Entity/Entities For Participation In The FY 2017 Community Revenue Sharing Program. (Sponsor: Mayor Kassel)
- RESOLUTION NO. 2016-23. A Resolution Thanking And Honoring Margery Kniffen For Her Service On The Board of Equalization. (Sponsor: Assemblymember Davies)

#### 17. CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Referred To Committees Or Commissions

NONE

#### 18. CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Introduced And Advanced To Public Hearing

- ORDINANCE NO 2016-13. An Ordinance Amending Title 18 To Exempt Fences, Retaining Walls, Signs, Transit Amenities, Street Furniture, Transportation-Related Infrastructure, And Public Bicycle Racks And Shelters From The Setback Requirements With Delineated Standards And Adding And Amending Related Definitions.

(Sponsor: Mayor Kassel)

(Refer to the Committee of the Whole on June 2, 2016; Advance to June 9, 2016 for Public Hearing)

- ORDINANCE NO. 2015-20-2I. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$17,354 In Federal Pass-Through Grant Funding To The Special Revenue Fund To Update The Fairbanks North Star Borough Historic Preservation Plan. (Sponsor: Mayor Kassel)

(Refer to the Finance Committee on June 2, 2016; Advance to June 9, 2016 for Public Hearing)

- ORDINANCE NO. 2015-20-2J. An Ordinance Amending The FY 2015-16 Budget By Appropriating \$3,792 In Federal Pass-Through Grant Funding To The Special Revenue Fund For The Attendance And Travel Of One Fairbanks North Star Borough Employee And One Historic Preservation Commissioner To The National Alliance Of Preservation Commissions Forum In Mobile, Alabama. (Sponsor: Mayor Kassel)

(Refer to the Finance Committee on June 2, 2016; Advance to June 9, 2016 for Public Hearing)

#### 19. CITIZENS' COMMENTS – Each person's comments limited to three (3) minutes (continuation if needed)

- Items other than those appearing on the agenda (this is the section to speak on anything Not Scheduled on the agenda).

#### 20. ASSEMBLYMEMBER'S COMMENTS

#### 21. ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS.

### BOARD OF EQUALIZATION (BOE)

April 29, 2016  
Mona Lisa Drexler Assembly Chamber  
809 Pioneer Road  
6:00 P.M.

- Call to Order
- Roll Call
- Scheduled Appeals:

Case #	RECORD OWNER	CLASS	SUBDIVISION	LOT	BLK	PAN	APPELLANT /REP.
13	Joseph & Bette Nistler	Land	Liscomb #2	3		282332	Joseph Nistler
14	Charity, Brittany and April Gitschel	Resi	Spafford	2		654437	Charity, Brittany and April Gitschel
15	Koponen Homestead LLC	Land	Koponen Homestead	27		655376	Chena Newman
16A	Koponen Homestead LLC	Land	Koponen Homestead 2	2		664257	Chena Newman
16B	Koponen Homestead LLC	Land	Koponen Homestead 2	3		664247	Chena Newman
16C	Koponen Homestead LLC	Land	Koponen Homestead	7		655316	Chena Newman
16D	Koponen Homestead LLC	Land	Koponen Homestead	24		655366	Chena Newman
16E	Koponen Homestead LLC	Land	Koponen Homestead	23		655356	Chena Newman
16F	Koponen Homestead LLC	Land	Koponen Homestead	19		655494	Chena Newman
16G	Koponen Homestead LLC	Land	Koponen Homestead	18		655484	Chena Newman
16H	Koponen Homestead LLC	Land	Koponen Homestead	22		655346	Chena Newman
16I	Koponen Homestead LLC	Land	Koponen Homestead	17		655474	Chena Newman
16J	Koponen Homestead LLC	Land	Koponen Homestead	20		655326	Chena Newman
16K	Koponen Homestead LLC	Land	Koponen Homestead	16		655454	Chena Newman
16L	Koponen Homestead LLC	Land	Koponen Homestead	14		655278	Chena Newman
17	Koponen Homestead LLC	Resi	Koponen Homestead 2	A-1		664227	Chena Newman

- Approval of Findings of Fact and Conclusions of Law for the Following Cases Heard April 22, 2016:

Case #	RECORD OWNER	CLASS	SUBDIVISION	LOT	BLK	PAN	APPELLANT /REP.
1	Kay Patersson	Resi	Balch Property	Ptn.3		190586	Kay Patersson
2	Aaron & Jodi Rhoades	Resi	Highway Park	11	3	299839	Aaron M. Rhoades
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4	Kevin Winker & Rose Meier	Resi	Chena Hills Ptn C, 1st	52		344516	Kevin Winker & Rose Meier
5	Kevin Winker & Rose Meier	Land	Peregrine Heights 4	10	5	578355	Kevin Winker & Rose Meier
6	Kevin Winker & Rose Meier	Land	Peregrine Heights 4	11	5	578363	Kevin Winker & Rose Meier
7	Michael and Kathy McGowan	Land	Annie Bell Acres	12		287784	Michael McGowan
8	Michael and Kathy McGowan	Land	Annie Bell Acres	13		287792	Michael McGowan
9	Michael and Kathy McGowan	Land	Annie Bell Acres	14		287806	Michael McGowan
10	Michael and Kathy McGowan	Land	Annie Bell Acres	15		287814	Michael McGowan
11	Michael and Kathy McGowan	Land	Annie Bell Acres	16		287822	Michael McGowan
12	Michael and Kathy McGowan	Land	Annie Bell Acres	17		287831	Michael McGowan

- Review Scheduled Appeals for the Next Meeting.

- Adjourn.

### RECONVENED FINANCE COMMITTEE WORKSESSION AGENDA

(If Needed)

Saturday, April 30, 2016  
9:00 AM

Mona Lisa Drexler Assembly Chambers  
FNSB Juanita Helms Administration Center  
809 Pioneer Road  
Fairbanks, Alaska 99701

#### 1. ADVANCED ORDINANCE FOR RECOMMENDATION

- Departmental budget overviews and recommendations regarding:  
ORDINANCE NO. 2016-20. An Ordinance Appropriating Funds As Listed For The Fiscal Year Beginning July 1, 2016; Ratifying Fiscal Policies And User Fees; And Levying Taxes. (Sponsor: Mayor Kassel)

#### 2. ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITION OR DELETION OF ITEMS, INCLUDING EXECUTIVE SESSIONS

### NOTICE OF ORDINANCES ADOPTED

PLEASE TAKE NOTICE THAT at the Regular Meetings of The Fairbanks North Star Borough Assembly on April 14, 2016 the following were adopted:

**ORDINANCE NO. 2016-18.** An Ordinance Amending FNSBC 3.08.010 And 3.08.020 F. To Clarify Eligibility For Senior Citizen And Disabled Veteran Property Tax Exemptions To Those Eligible For Permanent Fund Dividends. (Sponsor: Assemblymember Roberts)

**ORDINANCE NO. 2016-19.** An Ordinance Authorizing The Direct Sale Of A Portion Of TL-2003, Within Section 20, T1S, R1W, F.M., To An Adjoining Land Owner. (Located Off Peger Road) (Sponsor: Mayor Kassel)

PUBLIC NOTICES CONTINUE ON NEXT PAGE



**ORDINANCE NO. 2016-09.** An Ordinance Amending Title 18 By Adding An Amnesty Chapter Allowing For Code Relief For Properties With Certain Existing Zoning Code Violations. (Sponsors: Assemblymembers Hutchison, Cooper, and Roberts)

### NOTICE OF ORDINANCES DEFEATED

PLEASE TAKE NOTICE THAT at a Regular Meeting of The Fairbanks North Star Borough Assembly on April 14, 2016 the following was defeated:

**ORDINANCE NO. 2016-17.** An Ordinance Amending FNSBC 2.21.030 Regarding Appointments Of Borough Employees On Boards And Commissions. (Sponsors: Assemblymembers Hutchison and Roberts)

## boards, commission & committee meetings

### FAIRBANKS NORTH STAR BOROUGH EARLY CHILDHOOD DEVELOPMENT COMMISSION

April 27, 2016 – Noon-1:00 pm

Salcha Room

Agenda

Approval of the agenda

Approval of the minutes – March 16, 2016

Welcome Commissioner Ashley Strauch

Committee Reports:

- Website / Social Media committee report; Commissioner Hanft
- Advocacy – Legislative outcomes
- Family Friendly Workplace Awards -Fundraising cycle

Potential Commission Candidates

Staff Report

Adjourn

Upcoming meetings & events:

May 25- Fairbanks Families Partnership meeting at the Carol Brice Family Center

May 25- Commission Meeting at the Carol Brice Family Center

### FAIRBANKS NORTH STAR BOROUGH PLANNING COMMISSION

MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE  
JUANITA HELMS ADMINISTRATIVE CENTER  
809 CITIZENS WAY, FAIRBANKS, ALASKA

6:00 p.m.

May 3, 2016

AGENDA

#### A. ROLL CALL

#### B. MESSAGES

1. Chairperson's Comments
2. Commissioner's Comments
3. Communications to the Planning Commission
4. Citizen's Comments – limited to three (3) minutes
  - a. Agenda items not scheduled for public hearing
  - b. Items other than those appearing on the agenda
5. Disclosure & Statement of Conflict of Interest

#### C. APPROVAL OF AGENDA AND CONSENT AGENDA

Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on agenda. Consent Agenda items are not considered separately unless any Planning Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.

#### D. \*MINUTES

1. \*Minutes from April 19, 2016 PC Meeting.

#### E. CONSENT AGENDA ITEMS

1. **V2016-014** A request by Merrick R. Peirce for setback variance of approximately eight inches (8") to the side-yard setback requirement of 10 feet (10') for an existing single-family home located 10 feet six inches (10' 6") from the southeast property line at 720 Whitney Drive (east side of Whitney Drive, south of Davenny Drive, northwest of the Steese Highway), on Lot 8, Kasalek Subdivision East Addition, in the RA-5 zone. (Staff Contact: Rich Felsing)

#### F. QUASI-JUDICIAL HEARING

1. **CE2015-021** A request by the FNSB Department of Community Planning to revoke a conditional use permit (CU2008-005) originally issued to Robert Riddle for beneficial application of biosolids (including domestic septage and sewage sludge) to land for agricultural

purposes in the General Use (GU-1) zoning district. **The properties are located at Eielson Farm Road (east and west of Eielson Farm Road, south of Cow Pie Avenue/Bozeman Avenue, and north of Joline Avenue) at TL-601 Section 6 T3S-R3E, Tract A Blockcowsky Property, Lots 2, 3 & 4 Coben Farmstead, Lots 4 & 5 D&I Farmstead, Tracts A & B D&I Farmstead First Addition, and Lot 1 Sebaugh. (Staff Contact: Bryan Sehmel)**

2. **CU2016-010** A request by Karen Lowry on behalf of Gene Bloom for conditional use approval of a commercial marijuana cultivation facility, indoor unlimited in the Light Industrial (LI) zone on TL-2013, TL-2014 and TL-2015, Section 20, T1S-R1W, F.M. (Located at 2443 & 2448 Arvilla Street, on the southwest corner of Arvilla Street and Peger Road) (Staff Contact: Manish Singh)
3. **V2016-013** A request by Merrick R. Peirce for a lot size highway variance of 37,086 square feet to the minimum lot size requirement of 200,000 feet in the RA-5 zone on Lot 8, Kasalek Subdivision East Addition. (Located at 720 Whitney Drive, on the east side of Whitney Drive, south of Davenny Drive, northwest of the Steese Highway). (Staff Contact: Rich Felsing)

#### G. PUBLIC HEARING

NONE

#### H. APPEALS

NONE

#### I. UNFINISHED BUSINESS

NONE

#### J. NEW BUSINESS

NONE

#### K. EXCUSE ABSENT MEMBERS

1. Commissioner Bouffard absences

#### L. COMMISSIONER'S COMMENTS

1. FMATS
2. Other

#### M. ADJOURNMENT

### SCENIC HEIGHTS ROAD SERVICE AREA MEETING

10:30 am Saturday April 30th, 2016

At 1507 Scenic Loop

Agenda: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance, Discussion of Road Improvements for Shuros Drive. For More Information, Contact Jeff Goldsmith at 388-0289.

### SUNRISE ROAD SERVICE AREA MEETING

7:00 pm Wednesday April 27th, 2016

At 467 Ookpik Way

Agenda: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance, Transfer Funds, 2k Per Mile Grant Fund Usage, Commissioner Vacancies. For More Information, Contact Arlene Slocum at 907-374-0953.

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnbs.us](mailto:mayor@fnbs.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnbs.us](mailto:assembly@fnbs.us)

Contact the Borough Clerk's Office 459-1401

### PLANNING COMMISSION AND PLATTING BOARD MEMBERS

Contact the Department of Community Planning at 459-1260 or visit our website

### SCHOOL BOARD MEMBERS

Contact the School Board Office at 459-2000 x 400 or

Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)

Website: [k12northstar.org](http://k12northstar.org)

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LIVE Webcasts of Borough Assembly, Planning Commission, & Platting Board meetings available on our website. KUAC broadcasts all Regular Assembly meetings live at 6:30 pm on 89.9 FM

If special accommodations are needed to participate in a meeting of the Borough Assembly, contact Borough Clerk's Office at 459-1401, at least 3 days prior to the meeting.

