



# Borough News

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For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.us](http://www.fnsb.us)

## around the borough

### CLERK'S OFFICE

#### Conference Room Schedule Week of December 5, 2016

DATE	MEETING	LOCATION	TIME
Tues., Dec. 6	Combined Legislative Update Discussion	Assembly Chambers	5:30 P.M.
Wed., Dec. 7	Student Art Reception	Assembly Chambers	5:30 P.M.
Thurs., Dec. 8	Regular Assembly Meeting	Assembly Chambers	6:00 P.M.

### FAIRBANKS NORTH STAR BOROUGH

#### Regular Assembly Meeting December 8, 2016

Mona Lisa Drexler Assembly Chambers  
907 Terminal Street, Fairbanks  
6:00 PM

- CALL TO ORDER
- NON-SECTARIAN INVOCATION
- PLEDGE OF ALLEGIANCE
- ROLL CALL
- REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ANY OTHER PROCEDURAL MOTIONS.
- CITIZENS' COMMENTS – Each person's comments limited to three (3) minutes (Citizens' Comments shall recess at 6:50 p.m. for public hearing)
  - A citizen may speak on agenda items not scheduled for public hearing (Memorandums, Bid Awards, Unfinished Business [items postponed from previous meetings, reconsideration, or notice of intent to rescind], Resolutions, or Ordinances being advanced to a public hearing on a different date). Citizens' comments on Board of Adjustment matters are not permitted.
  - Items that are not scheduled on the agenda.
- APPROVAL OF AGENDA AND CONSENT AGENDA
 

Approval of the consent agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent agenda items are not considered separately unless an Assemblymember so requests. Note: If the consent item to be removed is an ordinance up to be introduced, advanced, or referred, it takes two Assemblymembers to remove the item from the consent agenda. In the event of such a request, the item is returned to the general agenda.
- APPROVAL OF MINUTES
  - Regular Assembly Meeting minutes of October 27, 2016.
  - Regular Assembly Meeting minutes of November 10, 2016.
- COMMUNICATIONS TO THE ASSEMBLY
  - IFB Award: IFB Number 17012 Replacement Purpose Built Van Tran Vehicles
 

Approval of the purchase of three (3) Van Tran, Purpose-Built Mini Vans as submitted by Creative Bus Sales, Inc. in the amount of \$145,889.50.
  - Memorandums from Mayor Kassel recommending the appointment and/or reappointment of members to the following boards, committee and commissions:
    - Air Pollution Control Commission
    - John A. Carlson Community Center Advisory Board
    - Chena Riverfront Commission
    - Historic Preservation Commission
    - Investment Advisory Committee
    - Land Management Advisory Commission
    - Landscape Review Board
    - Parks and Recreation Commission
    - Planning Commission - Fairbanks North Star Borough
    - Planning Commission - City of Fairbanks
    - Planning Commission - City of North Pole
    - Platting Board
    - Recycling Commission
    - Trails Advisory Commission
    - Various Service Area Commissioners
  - Memorandum from Mayor Kassel recommending the reappointment of Steven Haagenson to the Interior Gas Utility Board of Directors.
  - Memorandum from Kathryn Dodge, FNSB Presiding Officer, regarding appointments to the Board of Equalization.
  - Memorandum from Nanci Ashford-Bingham, Borough Clerk, regarding certification of the November 15, 2016 elections for certain service areas.

- MESSAGES FROM THE BOROUGH MAYOR
- REPORTS OF SPECIAL AND STANDING COMMITTEES
- REPORTS FROM REPRESENTATIVES

- Report from the City of Fairbanks Representative.
  - Report from the City of North Pole Representative.
  - Report from the School Board Representative.
- SPECIAL ORDERS – Public Hearing at or after 7:00 p.m. (each person's comments limited to three (3) minutes)
    - Marijuana License – New Standard Cultivation Facility – License #10514  
Boreal, Inc.  
DBA: Boreal, Inc.  
2770 Pickett Place #2  
Fairbanks, AK 99709  
RESOLUTION NO. 2016-54. A Resolution Protesting New Standard Cultivation Facility Marijuana License #10514 Boreal, Inc. (Sponsor: Assemblymember Roberts)
    - Marijuana License – New – Limited Cultivation Facility – License #10489  
John Collette  
DBA: Ester Horticulture and Research  
2960 Ester Dome Road  
Fairbanks, AK 99709  
RESOLUTION NO. 2016-55. A Resolution Protesting New Limited Cultivation Facility Marijuana License #10489 Ester Horticulture And Research. (Sponsor: Assemblymember Roberts)
    - Marijuana License – New Product Manufacturing Facility – License #10165  
Good LLC  
DBA: Good LLC  
1949 Frank Avenue  
Fairbanks, AK 99708  
RESOLUTION NO. 2016-56. A Resolution Protesting New Product Manufacturing Facility Marijuana License #10165 Good, LLC. (Sponsor: Assemblymember Roberts)
    - Marijuana License – New – Retail Store – License #10278  
GoodSinse LLC  
DBA: GoodSinse LLC  
2604 Davis Road  
Fairbanks, AK 99709  
RESOLUTION NO. 2016-57. A Resolution Protesting New Retail Store Marijuana License #10278 GoodSinse, LLC. (Sponsor: Assemblymember Roberts)
    - Marijuana License – New – Limited Cultivation Facility – License #10308  
Steve Baskin, Birchie Walter, Tammy Walter  
DBA: GreenDreams Cultivation  
680 Winch Road  
Fairbanks, AK 99712  
RESOLUTION NO. 2016-58. A Resolution Protesting New Limited Cultivation Facility Marijuana License #10308 GreenDreams Cultivation. (Sponsor: Assemblymember Roberts)
    - ORDINANCE NO. 2016-60. An Ordinance Amending FNSBC 18.112.030 Regarding Initiation Of Complaints And Amending FNSBC 1.16.030 Regarding Complaints And Complainant Personal Information. (Sponsor: Assemblymember Dodge)
    - ORDINANCE NO. 2016-66. An Ordinance Altering The Boundaries Of The North Star Fire Service Area To Add Lots 1 And 2 Open Skies Commercial Park And The Adjacent State Of Alaska Department Of Transportation Right Of Way Lands. (Sponsor: Mayor Kassel)
    - ORDINANCE NO. 2016-67. An Ordinance Amending Ordinance No. 2016-16 For The Purpose Of Repealing And Reenacting The Marijuana And Marijuana Products Retail Sales Tax As Chapter 8.54 FNSBC, And Amending FNSBC 1.20.080 To Add Violations Of Chapter 8.54 To The Fine Schedule. (Sponsor: Mayor Kassel)
    - ORDINANCE NO. 2016-68. An Ordinance Reauthorizing The Economic Development Commission. (Sponsor: Mayor Kassel)
    - ORDINANCE NO. 2016-20-1N. An Ordinance Amending The FY 2016-17 Budget By Appropriating An Additional \$9,000 To The General Fund And \$9,000 To The Non-Areawide Fund Of Federal Pass-Through Grant Funding For Emergency Management And Community Preparedness Activities. (Sponsor: Mayor Kassel)
    - ORDINANCE NO. 2016-20-1O. An Ordinance Amending The FY 2016-17 Budget By Appropriating \$300,000 From The Facilities Maintenance Reserve To The Multi-Year General Subfund And/Or Enterprise Projects Funds For Building Condition Surveys. (Sponsor: Mayor Kassel)
    - ORDINANCE NO. 2016-20-1P. An Ordinance Amending The FY 2016-17 Budget By Reappropriating \$50,000 To The Solid Waste Disposal Enterprise Operating Fund From The Solid Waste Disposal Enterprise Projects Fund "Recycling Facility Conceptual Design" Project To Fund Leasing A Building For A Central Recycling Facility. (Sponsor: Mayor Kassel)
  - CONSIDERATION OF CALENDAR – Unfinished Business POSTPONED ON OCTOBER 13, 2016
    - ORDINANCE NO. 2016-52. An Ordinance Amending FNSBC 7.04.120 Regarding The Annual Lapse To The School District Facilities Maintenance Reserve. (Sponsors: Assemblymembers Hutchison and Dodge)
  - CITIZENS' COMMENTS – Each person's comments limited to three (3) minutes (continuation if needed)
    - Items that are not scheduled for public hearing – continuation.
  - CONSIDERATION OF CALENDAR – New Business – Resolutions
    - RESOLUTION NO. 2016-59. A Resolution Establishing Board Of Equalization Hearing Dates For The Year 2017. (Sponsor: Assemblymember Dodge)
    - RESOLUTION NO. 2016-60. A Resolution In Support Of Pursuing Technical Assistance For Assessing Contamination In The Polaris Building. (Sponsor: Mayor Kassel)

- CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Referred To Committees Or Commissions  
NONE
- CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Introduced And Advanced To Public Hearing
  - ORDINANCE NO. 2016-69. An Ordinance Amending FNSBC14.04.150(H) Regarding Service Area Commission Duties. (Sponsors: Assemblymembers Roberts and Cooper) (Refer to the Committee of the Whole on January 5, 2017; Advance To January 12, 2017 for Public Hearing)
  - ORDINANCE NO. 2016-70. An Ordinance Amending FNSBC 09.08.030 Regarding The Hours Of Sale Of Alcoholic Beverages. (Sponsor: Assemblymember Lawrence) (Refer to the Committee of the Whole on January 5, 2017; Advance To January 12, 2017 for Public Hearing)
  - ORDINANCE NO. 2016-20-1Q. An Ordinance Amending The FY 2016-17 Budget By Appropriating An Additional \$19,164 In State Grant Funds For The 49 U.S.C. Section 5307 Transit Operating Assistance FY17 Grant. (Sponsor: Mayor Kassel) (Refer to the Finance Committee on January 5, 2017; Advance To January 12, 2017 for Public Hearing)
  - ORDINANCE NO. 2016-20-1R. An Ordinance Amending The FY 2016-17 Budget By Appropriating \$12,800,000 In Federal Grant Funds And \$111,849 From The Facilities Maintenance Reserve To The Transit Enterprise Projects Fund For Transit Facility Renovation And Expansion. (Sponsor: Mayor Kassel) (Refer to the Finance Committee on January 5, 2017; Advance To January 12, 2017 for Public Hearing)
  - ORDINANCE NO. 2016-20-1S. An Ordinance Amending The FY 2016-17 Budget By Appropriating \$60,000 In Federal Grant Funding To The Special Revenue Fund To Work On Energy Related Economic Development Projects For Residential, Commercial, And Industrial Development. (Sponsor: Mayor Kassel) (Refer to the Finance Committee on January 5, 2017; Advance To January 12, 2017 for Public Hearing)
  - ORDINANCE NO. 2016-71. An Ordinance Amending FNSBC 18.96.240(A)(3) Regarding Marijuana Establishments To Amend Buffer Distances For Vocational Programs And Trade/Technical/Vocational Schools. (Sponsors: Assemblymembers Roberts and Cooper) (Refer to Planning Commission on February 7, 2017; Refer to the Committee of the Whole on March 2, 2017; Advance To March 9, 2017 for Public Hearing)

- CITIZENS' COMMENTS – Each person's comments limited to three (3) minutes (continuation if needed)
  - Items other than those appearing on the agenda (this is the section to speak on anything Not Scheduled on the agenda).

- ASSEMBLYMEMBER'S COMMENTS
- ADJOURNMENT  
THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS; OR EXECUTIVE SESSIONS, IF NEEDED.

## boards, commission & committee meetings

### LOOSE MOOSE LOOP ROAD SERVICE AREA PUBLIC MEETING

Thursday, December 8, 2016, 8:00 p.m.  
At Residence, 1938 Loose Moose Loop, North Pole, Alaska  
AGENDA: Approval of Agenda, Approval of Previous Minutes, Financial Update and Road Maintenance. For More information, contact Russ Newell at 907-488-2936.

### YAK ROAD SERVICE AREA MEETING

7:00 PM Thursday, December 8th, 2016  
At Chena Goldstream Volunteer Fire Station,  
716 Chena Ridge Road

AGENDA: Approval of Agenda, Approval of Previous Minutes, Financial Update, Budget Planning, Maintenance Contract Renewal. For More Information, Contact Mark Greer at 907-388-1711.

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)  
Contact the Borough Clerk's Office 459-1401

### PLANNING COMMISSION AND PLATTING BOARD MEMBERS

Contact the Department of Community Planning at 459-1260 or visit our website

### SCHOOL BOARD MEMBERS

Contact the School Board Office at 452-2000 x 11400 or  
Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)  
Website: [k12northstar.org](http://k12northstar.org)

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## boards, commission & committee meetings

### **FAIRBANKS NORTH STAR BOROUGH ANIMAL CONTROL COMMISSION REGULAR MEETING**

December 12th 2016 at 6:00 PM

To be held at FNSB Animal Control, 2408 Peger Road.

1. Call to Order
2. Approval of minutes
3. Citizens' Comments
4. Shelter Report
5. Old Business
  - A. Animal Licensing Proposal
  - B. Discussion on "Duty to report process for found animals"
  - C. Discuss ideas for promoting public image and awareness information
  - D. FY18 Budget
  - E. Discuss Bite Hearing Procedures
  - F. Adopting special needs/complex care animals
  - G. Update Policies of the Animal Control Commission
6. New Business:
  - A. Title 22 rewrite
7. Commissioner Comments
8. Announcements
9. Adjournment

### **PARKS & RECREATION ADVISORY COMMISSION AGENDA**

Big Dipper Ice Arena Conference Room

December 12, 2016 – 5:00 P.M.

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. PUBLIC COMMENTS
- VI. INTRODUCTIONS
- VII. OLD BUSINESS
  - a. Neighborhood Park Hours
  - b. Commission Project Priorities/ Recommendations Development
- VIII. NEW BUSINESS
  - a. Tanana Lakes Recreation Area – Hunting & Trapping Rule Change
  - b. Resolution - Thanking Video Board Contributors
  - c. Mission Statement, Department Logo, & FLiP Program
- IX. REPORTS
  - a. Committee Reports
    - i. Weeks Field Report
  - b. Staff Reports
    - ii. Monthly Operations Report
    - iii. Additional Comments from the Director
- X. COMMISSIONERS' COMMENTS
- XI. FUTURE MEETINGS – Monday, January 23, 2017
- XII. ADJOURNMENT

### **FAIRBANKS NORTH STAR BOROUGH TRAILS ADVISORY COMMISSION (TAC) MEETING AGENDA**

Blue Room, AK Centennial Arts Building,

Pioneer Park @ 6:00 P.M.

December 13th, 2016

- A. Roll Call
- B. Approval of Agenda
- C. Approval of Meeting Minutes for: November 8th, 2016
- D. Citizens Comments
- E. Presentations
  1. Skyline Ridge Trail Restoration Project Update – Bryant Wright
  2. Skarland Trail Proposed Work – Stan Justice
- F. Communications from Borough
- G. Old Business
  1. FY Funding Recommendations to the Borough Mayor and Assembly for the Comprehensive Recreational Trails Plan Program: Discussion
- H. New Business
  1. Commission revision of proposed resolution "To Support the Construction of a Sustainable Full Bench Cut Trail in a Musk Ox Subdivision Platted Recreational Easement for the Skarland Ski Trail."
- I. Committee Reports
  - Trail Management Recommendations - Morack, Kaynor, Shideler
- J. Commissioner's Comments
- K. Communications from Borough Assembly Liaison
- L. Agenda Setting / Next Meeting
  - January 10th, 2016, at 6:00 p.m., Blue Room, Pioneer Park
- M. Adjournment

### **BOROUGH MAYOR**

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### **BOROUGH ASSEMBLY**

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

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Contact the School Board Office at 459-2000 x 400 or

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## around the borough

### CLERK'S OFFICE

#### Conference Room Schedule Week of December 5, 2016

DATE	MEETING	LOCATION	TIME
Wed., Dec. 14	Health & Social Services Commission	Assembly Chambers	12:30 P.M.
Wed., Dec. 14	Chena Riverfront Commission	Assembly Chambers	12:00 P.M.

### CLERK'S OFFICE CLOSURE

The Fairbanks North Star Borough Clerk's Office will be closed for a staff meeting from 12:00 noon to 2:00 P.M. on Friday, December 16th, 2015.

For more information, please contact the Borough Clerk's Office at 459-1401. If we are unavailable, please leave a voicemail and we will return calls as soon as possible.

## boards, commission & committee meetings

### FAIRBANKS NORTH STAR BOROUGH / CITY OF FAIRBANKS CHENA RIVERFRONT COMMISSION

AGENDA DECEMBER 14, 2016

Chizmar Conference Room, 1st Floor,  
Juanita Helms Administrative Center  
907 Terminal Street  
12:00 p.m.

- ROLL CALL
- APPROVAL OF AGENDA
- APPROVAL OF MINUTES (November 9, 2016)
- COMMUNICATIONS TO THE COMMISSION
- PUBLIC COMMENTS
- NEW BUSINESS
  - Riparian Zone Restoration Projects – Mitch Osborne, USFWS Habitat Restoration Biologist
  - RZ2016-001: A request by Galen L. King to rezone approximately 4.82 acres from Rural Estates 2/Airport Noise Sensitive Area (RE-2/ANSA) to Rural Residential/Airport Noise Sensitive Area (RR/ANSA) or other appropriate zone
  - CU2017-009: A request by Renee Rember for conditional use approval of a veterinary clinic in the Multiple-Family Residential/Professional Office (MFO) zone on Lot 2, Herman Subdivision
  - Project list for 2017 Draft
  - Project Recommendations Working Group
  - 50th Anniversary of the Chena River flood (1967)
- UNFINISHED BUSINESS
- STAFF and LIAISON COMMENTS
- COMMISSIONERS' COMMENTS
- AGENDA SETTING FOR February 8, 2017 COMMISSION MEETING
- ADJOURNMENT

## HEALTH AND SOCIAL SERVICES COMMISSION

### Agenda

December 14, 2016, 12:30 p.m.

Assembly Chambers – Juanita Helms Administrative Center

Approve of Agenda

Approve of Minutes – October 12, 2016

Fairbanks Wellness Coalition Report: Prevention Update – Karen Taber

Human Services Community Matching Grant FY18 Request for Proposals Question & Answer Session

Health and Social Services Commission election

- Chair
- Vice-Chair

Monitor Visit Reports

Committee reports: Advocacy

Staff Report

Commissioner Comments

Public Comments

Adjourn

Future Meetings: January 11, 2017 Commission meeting

February 8, 2017 HSCMG Scoring Training  
HSSC meeting

March 18, 2017 Agency Presentations

March 20, 2017 HSCMG Scoring

### FAIRBANKS NORTH STAR BOROUGH SENIOR CITIZENS ADVISORY COMMISSION AGENDA

THURSDAY, December 15th, 2016

12:00 P.M.

#### BIG DIPPER ICE ARENA CONFERENCE ROOM

- CALL TO ORDER
- ROLL CALL
- APPROVAL OF AGENDA
- APPROVAL OF MINUTES
- APPEARANCES & COMMUNICATIONS
  - Darlene Supplee, Fairbanks Senior Center Executive Director
- STAFF REPORTS
  - Senior Program
- OLD BUSINESS
- NEW BUSINESS
- COMMUNICATIONS FROM THE CHAIR
- COMMISSIONER'S REPORTS & COMMENTS
- PUBLIC COMMENTS
- FUTURE MEETINGS – AGENDA SETTING
  - Next Meeting – Thursday, January 19, 2016, at the Big Dipper Ice Arena Conference Room at 12:00 p.m.
- ADJOURNMENT

#### VIENNA WOOD SERVICE AREA MEETING

2:00 PM Thursday, December 15th, 2016  
At 1083 Trianon Drive

AGENDA: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance. For More Information, Contact John Hilgenbrink at 907-750-4662.

#### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

#### BOROUGH ASSEMBLY

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## boards, commission & committee meetings

### COMMISSION ON HISTORIC PRESERVATION

CHIZMAR CONFERENCE ROOM, 1ST FLOOR,  
BOROUGH ADMINISTRATIVE CENTER  
907 TERMINAL STREET, FAIRBANKS, ALASKA

#### AGENDA

DECEMBER 20, 2016 5:30 p.m.

- A. ROLL CALL
- B. MESSAGES
  1. Chairman's Comments
  2. Staff Comments
  3. Citizen's Comments
- C. \*MINUTES Approval of the November 29, 2016 meeting minutes.
- D. APPROVAL OF AGENDA AND CONSENT AGENDA  
Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on Agenda. Consent Agenda items are not considered separately unless any Commission member so requests. In the event of such a request the item is returned to the general agenda.
- E. ACTION ITEMS
  1. Alaska Treaty of Cession Grant (Pioneer Park National Register nomination)
  2. Hangers 2 & 3 Mitigation
  3. Nenana Paddlewheel Grant
- F. DISCUSSION ITEMS
  1. Building Inventory and Historic Preservation Commission plan update
  2. Eielson AFB consultation for Building 3124
  3. Historic preservation on UAF campus (A. Linn)
- G. NEW BUSINESS
  1. Flood of 1967 Project – Ed Plumb
- H. CORRESPONDENCE Section 106 Consultation for Building 3124
- I. COMMISSIONER'S COMMENTS
- J. AGENDA SETTING
- K. ADJOURNMENT

### COLLEGE SERVICE AREA PUBLIC MEETING

Tuesday, December 20, 2016, 7:00 p.m.

At University Park Elementary School,  
554 Loftus Road, Fairbanks

AGENDA: Call to Order & Roll Call, Citizens Comments, Approval of Agenda, Approval of Previous Minutes, Approval of Invoices, Correspondence and Citizens' Comments Received Since Last Meeting, New Business, Old Business (Speed Control/Speed Humps on Sprucewood, Snow Storage in University West), Contractor Comments, Commissioner Comments, Adjournment. For More information, contact Jim Dixon at 907-479-4306.

### NOTICE OF REGULAR MEETING ESTER FIRE SERVICE AREA COMMISSION

Agenda for Monday, Dec. 19, 2016 at 5:30PM  
Ester Fire Department Meeting Room  
Ester Alaska 99725

1. Call to order:
  2. Roll call & absences:
  3. Guests:
  4. Guest comments:
  5. Board member comments:
  6. Prior Minutes; Changes and Approval:
- OLD BUSINESS
1. The Current Budget, Audits etc. – Chief Clyde, Emergency Services Representative
  2. Other Old and On-Going Issues: a. Isberg Tank Plan b. Vehicles -All
- NEW BUSINESS
1. a. Discussion of FNSB proposed changes to FSA FY 18 Service Agreements: –Bob Grove leads and Commissioners et al
  - b. The next EFSA Inc. Service Agreement Contract -- Chief Clyde, Emergency Services Representative et al.
  2. Next EFSA meeting: February 15th or 22nd, 2017 - Commissioners
  3. Citizen Comments:

#### ANNOUNCEMENTS

1. Next Ester Volunteer Fire Department Board Meeting is January 11th, 2017.

Posted: FNSB Info Page, Ester USPO. EVFD.

By: [cgallagher@alaska.net](mailto:cgallagher@alaska.net) Secretary

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

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## around the borough

### CLERK'S OFFICE

Conference Room Schedule  
Week of December 5, 2016

DATE	MEETING	LOCATION	TIME
Tues., Dec. 20	Historic Preservation Commission	Chizmar Room	5:00 P.M.
Wed., Dec. 21	Early Childhood Development Commission	Chizmar Room	12:00 P.M.
Wed., Dec. 21	Platting Board	Assembly Chambers	6:00 P.M.
Fri., Dec. 23	FNSB Juanita Helms Administration Center CLOSED		

### FNSB ADMINISTRATIVE HEARING AGENDA

December 22, 2016  
Ester Conference Room, 2nd Floor  
Juanita Helms Administrative Center  
907 Terminal Street  
10:30 a.m.

- A. CALL TO ORDER
- B. INFORMATION FOR THE PUBLIC
  - This hearing includes Quick Plat, Legal Nonconforming (Grandfather Rights), Amnesty Relief and Administrative Variance requests.
  - Public testimony will be requested as each agenda item comes up. Any action taken during this meeting may be appealed. Appeal of a Hearing Officer decision must be submitted in writing. Agenda, meeting audio, and Hearing Officer decisions are posted at <http://www.co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx>.
- C. COMMUNICATIONS TO THE HEARING OFFICER
- D. ADMINISTRATIVE HEARING

- Preliminary Applications
  - THERE ARE NO APPLICATIONS FOR THIS HEARING DATE
- Grandfather Rights Applications
  - THERE ARE NO APPLICATIONS FOR THIS HEARING DATE
- Amnesty Relief Applications
  - THERE ARE NO APPLICATIONS FOR THIS HEARING DATE
- Administrative Variances
  - THERE ARE NO APPLICATIONS FOR THIS HEARING DATE
- E. COMMENTS
  - Citizens
  - Planning Staff
- F. ADJOURNMENT

### NOTICE OF ORDINANCES ADOPTED

PLEASE TAKE NOTICE THAT at the Regular Meetings of The Fairbanks North Star Borough Assembly on December 8, 2016 the following were adopted:

**ORDINANCE NO. 2016-60.** An Ordinance Amending FNSBC 18.112.030 Regarding Initiation Of Complaints And Amending FNSBC 1.16.030 Regarding Complaints And Complainant Personal Information. (Sponsor: Assemblymember Dodge)

**ORDINANCE NO. 2016-66.** An Ordinance Altering The Boundaries Of The North Star Fire Service Area To Add Lots 1 And 2 Open Skies Commercial Park And The Adjacent State Of Alaska Department Of Transportation Right Of Way Lands. (Sponsor: Mayor Kassel)

**ORDINANCE NO. 2016-67.** An Ordinance Amending Ordinance No. 2016-16 For The Purpose Of Repealing And Reenacting The Marijuana And Marijuana Products Retail Sales Tax As Chapter 8.54 FNSBC, And Amending FNSBC 1.20.080 To Add Violations Of Chapter 8.54 To The Fine Schedule. (Sponsor: Mayor Kassel)

**ORDINANCE NO. 2016-68.** An Ordinance Reauthorizing The Economic Development Commission. (Sponsor: Mayor Kassel)

**ORDINANCE NO. 2016-20-1N.** An Ordinance Amending The FY 2016-17 Budget By Appropriating An Additional \$9,000 To The General Fund And \$9,000 To The Non-Areawide Fund Of Federal Pass-Through Grant Funding For Emergency Management And Community Preparedness Activities. (Sponsor: Mayor Kassel)

**ORDINANCE NO. 2016-20-10.** An Ordinance Amending The FY 2016-17 Budget By Appropriating \$300,000 From The Facilities Maintenance Reserve To The Multi-Year General Subfund And/ Or Enterprise Projects Funds For Building Condition Surveys. (Sponsor: Mayor Kassel)

**ORDINANCE NO. 2016-20-1P.** An Ordinance Amending The FY 2016-17 Budget By Reappropriating \$50,000 To The Solid Waste Disposal Enterprise Operating Fund From The Solid Waste Disposal Enterprise Projects Fund "Recycling Facility Conceptual Design" Project To Fund Leasing A Building For A Central Recycling Facility. (Sponsor: Mayor Kassel)

### TROY FRANKLIN SELECTED AS EMPLOYEE OF THE MONTH

The Fairbanks North Star Borough Employee Recognition Committee proudly announces that Troy Franklin, of the Parks & Recreation Department, has received the Fairbanks North Star Borough Employee of the Month Award for December 2016.

Troy has been nominated and selected for this honor in recognition of his remarkable service to the borough since April 2012. In his position as Parks Caretaker, Troy takes pride in maintaining Pioneer Parks grounds and facilities. He has proven himself to be organized, motivated, dependable, knowledgeable and hardworking. He is a true asset to the Fairbanks North Star Borough. Troy displays a fantastic level of initiative which is evident in the many positive comments received from the public about his dedication to quality visitor service. He is an outstanding team player who is willing to adapt to the many different needs his busy work environment demands. Troy's co-workers have expressed their immense appreciation for his phenomenal attitude, he always has a smile and a good work for everyone.

**Congratulations to Troy, and our thanks for a job well done!**

## boards, commission & committee meetings

### THE LIBRARY COMMISSION

Wednesday, December 21, 2016 at 4:00 p.m.  
In the Noel Wien Library Conference Room  
MEETING AGENDA

- I. Call to Order
- II. Roll
- III. Agenda Review
- IV. Communications and Public Comment
- V. Minutes Approval – November 16, 2016
- VI. Report
  - A. Director
  - B. Officers
  - C. Other
    - o Fairbanks Library Foundation
- VII. Unfinished Business
  - Borrowing Services policy
  - Recommendations for Library Special Revenue and Library Commission code revision
- VIII. New Business
  - Melissa Harter, Library Technology Services Manager, will give a demonstration the new Library catalog.
- IX. Announcements & Next Meeting Date
  - January 18, 2017
- X. Commissioners' Comments
- XI. Adjournment

Please call April at 459-1022 to verify your attendance.

### FNSB PLATTING BOARD AGENDA

December 21, 2016

Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administrative Center, 907 Terminal Street  
6:00 PM

CALL TO ORDER and ROLL CALL  
INFORMATION FOR THE PUBLIC.

If you wish to speak regarding an item not on this agenda or listed as non-public hearing, you must do so during Citizens Comments at either the beginning or the end of the meeting. Staff reports and associated material, Platting Board decisions, and meeting audio are made available at [fnsb.us/Meetings/PlattingBoard/](http://fnsb.us/Meetings/PlattingBoard/). Hearings are audio-streamed when possible from the link on the Borough web page or [fnsb.us/pages/webcast.aspx](http://fnsb.us/pages/webcast.aspx)

CITIZENS' COMMENTS (On items not scheduled for public hearing, including consent agenda items)

\*APPROVAL OF AGENDA AND CONSENT AGENDA

(Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent Agenda items are not considered separately unless so requested, in which event the item is returned to the general agenda.)

\*APPROVAL OF THE MINUTES

CHAIR'S COMMENTS

COMMUNICATIONS TO THE BOARD

DISCLOSURE AND STATEMENT OF CONFLICT

ADMINISTER GROUP OATH

PUBLIC HEARING ITEMS

Persons who have not received direct notice by mail from the Fairbanks North Star Borough regarding a particular subdivision application, and who wish to testify on that subdivision application, must apply to participate in the hearing. Applications are available at the Department of Community Planning Office and must be received by the Community Planning Department at least five (5) working days prior to the hearing date, or by December 14, 2016. On any legislative applications such as street vacations, trail easements or Title 17 amendments, the public may submit written comments and/or testify before the Platting Board.

Preliminary Applications

THERE ARE NO PLATTING APPLICATION TO BE HEARD FOR THIS DATE

OLD BUSINESS NEW BUSINESS

EXCUSE ABSENT MEMBERS

COMMENTS

- Citizens
- Platting Staff
- Board Members

ADJOURNMENT

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

### PLANNING COMMISSION AND PLATTING BOARD MEMBERS

Contact the Department of Community Planning at 459-1260 or visit our website

### SCHOOL BOARD MEMBERS

Contact the School Board Office at 452-2000 x11400  
or Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)  
Website: [k12northstar.org](http://k12northstar.org)

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## **NOTICE OF SPECIAL MEETING**

A special meeting has been called by Kathryn Dodge, Presiding Officer, agenda is as follows:

### **FAIRBANKS NORTH STAR BOROUGH**

Special Assembly Meeting  
December 22, 2016

Mona Lisa Drexler Assembly Chambers  
907 Terminal Street, Fairbanks  
6:00 PM

- 1. ROLL CALL**
- 2. CITIZENS' COMMENTS** – *Comments limited to items on the agenda only. Each person's comments limited to 3 (three) minutes.*
- 3. COMMUNICATIONS TO THE ASSEMBLY**
  - a. Memorandum from Jill S. Dolan, Borough Attorney, regarding consent for judicial review of the full and true value determination and possible executive session.
- 4. ADJOURNMENT**

Nanci Ashford-Bingham, MMC  
Borough Clerk, 907-459-1401



# Borough News

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For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.us](http://www.fnsb.us)

## CLERK'S OFFICE

### Conference Room Schedule Week of December 26, 2016

DATE	MEETING	LOCATION	TIME
Mon., Dec. 26	FNSB Juanita Helms Administration Center		CLOSED

## *boards, commission & committee meetings*

### GRANOLA ESTATES SERVICE AREA MEETING

2:00 pm Friday, December 30th, 2016 at Interior Alaska Fish Processors, located at 2400 Davis Road.  
AGENDA: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance. For More Information contact Virgil Umphenour at 456-3885.

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

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## around the borough

### FNSB ADMINISTRATIVE HEARING AGENDA

January 5, 2017

Ester Conference Room, 2nd Floor  
Juanita Helms Administration Center  
907 Terminal Street  
10:30 a.m.

A. CALL TO ORDER

B. INFORMATION FOR THE PUBLIC

This hearing includes Quick Plat, Legal Nonconforming (Grandfather Rights), Amnesty Relief and Administrative Variance requests.

Public testimony will be requested as each agenda item comes up.

Any action taken during this meeting may be appealed. Appeal of a Hearing Officer decision must be submitted in writing.

Agenda, meeting audio, and Hearing Officer decisions are posted at <http://www.co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx>.

C. COMMUNICATIONS TO THE HEARING OFFICER

D. ADMINISTRATIVE HEARING

Preliminary Applications

1. RP018-17 (ASLS 80-75) A request by Stutzmann Engineering, on behalf of Michael Givens, Julius Givens and Jeannine Wheeler, to replat tracts B and C ASLS 80-75, totaling approximately 7.202 acres, by shifting the existing common lot line to the south. The subdivision is located within the SW $\frac{1}{4}$ , SW $\frac{1}{4}$  of Section 19, T2N R5W FM (Located on the South and West Banks of the Chatanika River). (Staff Contact: Daniel Welch)

Grandfather Rights Applications

THERE ARE NO GRANDFATHER RIGHTS APPLICATIONS FOR THIS HEARING DATE

Amnesty Relief Applications

THERE ARE NO AMNESTY RELIEF APPLICATIONS FOR THIS HEARING DATE

Administrative Variances

THERE ARE NO ADMINISTRATIVE VARIANCE APPLICATIONS FOR THIS HEARING DATE

E. COMMENTS

Citizens

Planning Staff

F. ADJOURNMENT

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

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## around the borough

### CLERK'S OFFICE

Conference Room Schedule  
Week of January 2, 2017

DATE	MEETING	LOCATION	TIME
Mon., Jan. 2	FNSB Juanita Helms Administration Center		CLOSED
Thurs., Jan. 5	Finance Committee	Assembly Chambers	5:30 P.M.
Thurs., Jan. 5	Committee of the Whole Worksession		Immediately Follows Finance Committee

### FINANCE COMMITTEE AGENDA

January 5, 2017, 5:30 p.m.

Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, Alaska

- MEMORANDA/REPORTS/PRESENTATIONS  
NONE
- CONTRACTS/BID AWARDS  
NONE
- ADVANCED ORDINANCES AND RESOLUTIONS
  - ORDINANCE NO. 2016-20-1Q. An Ordinance Amending The FY 2016-17 Budget By Appropriating An Additional \$19,164 In State Grant Funds For The 49 U.S.C. Section 5307 Transit Operating Assistance FY17 Grant. (Sponsor: Mayor Kassel)
  - ORDINANCE NO. 2016-20-1R. An Ordinance Amending The FY 2016-17 Budget By Appropriating \$12,800,000 In Federal Grant Funds And \$111,849 From The Facilities Maintenance Reserve To The Transit Enterprise Projects Fund For Transit Facility Renovation And Expansion. (Sponsor: Mayor Kassel)
  - ORDINANCE NO. 2016-20-1S. An Ordinance Amending The FY 2016-17 Budget By Appropriating \$60,000 In Federal Grant Funding To The Special Revenue Fund To Work On Energy Related Economic Development Projects For Residential, Commercial, And Industrial Development. (Sponsor: Mayor Kassel)
- OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS
  - Monthly Budget Reports
  - General Fund Updated Fund Balance Report
- MAYOR/ASSEMBLY COMMENTS
- ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS; OR EXECUTIVE SESSIONS, IF NEEDED.

### COMMITTEE OF THE WHOLE WORKSESSION AGENDA

January 5, 2017

\* Immediately following Finance Committee \*  
Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough  
Juanita Helms Administration Center  
907 Terminal Street, Fairbanks, Alaska

- MEMORANDA/REPORTS/PRESENTATIONS
  - Interior Alaska Natural Gas Utility (IGU) update by representatives with questions and answers allowed.
- ADVANCED ORDINANCES AND RESOLUTIONS
  - ORDINANCE NO. 2016-69. An Ordinance Amending FNSBC 14.04.150(H) Regarding Service Area Commission Duties. (Sponsors: Assemblymembers Roberts and Cooper)
  - ORDINANCE NO. 2016-70. An Ordinance Amending FNSBC 09.08.030 Regarding The Hours Of Sale Of Alcoholic Beverages. (Sponsor: Assemblymember Lawrence)
- BRIEFINGS FROM THE BOROUGH MAYOR
- ASSEMBLY BUSINESS/COMMENTS
- ADJOURNMENT

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## boards, commission & committee meetings

### FAIRBANKS NORTH STAR BOROUGH PLANNING COMMISSION MEETING

MONA LISA DREXLER ASSEMBLY CHAMBERS AT THE  
JUANITA HELMS ADMINISTRATION CENTER  
809 TERMINAL STREET, FAIRBANKS, ALASKA

### FAIRBANKS NORTH STAR BOROUGH PLANNING COMMISSION REGULAR MEETING AGENDA

6:00 p.m.  
January 10, 2017

- ROLL CALL
- MESSAGES
  - Chairperson's Comments
  - Commissioner's Comments
  - Communications to the Planning Commission
  - Citizen's Comments – limited to three (3) minutes
    - Agenda items not scheduled for public hearing
    - Items other than those appearing on the agenda
  - Disclosure & Statement of Conflict of Interest
- APPROVAL OF AGENDA AND CONSENT AGENDA  
Approval of consent agenda passes all routine items indicated by asterisk (\*) on agenda. Consent agenda items are not considered separately unless any Planning Commission member or citizen so requests. In the event of such request, the item is returned to the general agenda.
- \*MINUTES
  - \*Minutes from November 8, 2016 PC Meeting.
- CONSENT AGENDA ITEMS  
NONE
- QUASI-JUDICIAL HEARING
  - CU2017-009:** A request by Renee Rember for conditional use approval of a veterinary clinic in the Multiple-Family Residential/Professional Office (MFO) zone on Lot 2, Herman Subdivision (located at 1830 Second Avenue, on the north side of Second Avenue, west of Lathrop Street). (Staff Contact: Stacy Wasinger).
  - CU2017-006:** A request by Sherry Gilbert and Laurence Bento, Arctic Greenery, LLC DBA Chena Cannabis on behalf of CGH Holdings, LLC for conditional use approval of a retail marijuana store in the General Use 1 (GU-1) zone on Lot 1, Midway Industrial Park Subdivision (located at 1725 Richardson Hwy, on the south side of Richardson Hwy, between El Paso St and Sinclair Ave). (Staff Contact: Manish Singh).
  - CU2017-007:** A request by J. Grant, OHWWHO, LLC DBA ONE HIT WONDER on behalf of Valley Marketers, Inc. for conditional use approval of a retail marijuana store in the General Use 1 (GU-1) zone on TL-9, USMS (located at 3025 Parks Hwy, on the south side of Parks Hwy, between milepost 353 and milepost 354). (Staff Contact: Manish Singh).
- PUBLIC HEARING
  - RZ2017-002:** A request by Galen King to rezone approximately 4.82 acres from Rural Estates 2/Airport Noise Sensitive Area (RE-2/ANSA) to Rural Residential/Airport Noise Sensitive Area (RR/ANSA) or other appropriate zone. The proposed rezone boundary includes parcels described as TL-1347, TL-1300, TL-1301, and TL-1302 Section 13, T1S R2W, F.M. (Located at and near 2253 King Road, east of King Road and northeast of Airport Way and Dale Road, south of the Chena River). (Staff Contact: Stacy Wasinger).
- APPEALS  
NONE
- UNFINISHED BUSINESS
- NEW BUSINESS
  - Election of officers
- EXCUSE ABSENT MEMBERS
- COMMISSIONER'S COMMENTS
  - FMATS
  - AK APA Planning Commissioner Training
  - Other
- ADJOURNMENT

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

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