

## NOTICE: ADDRESS CHANGE

The Juanita Helms Administration Center now has new street address: 907 Terminal Street

The Juanita Helms Administration Center for the Fairbanks North Star Borough Physical Address has changed from 809 Pioneer Road to 907 Terminal Street. The Fairbanks North Star Borough mailing address has remained the same. This change is effective November 1, 2016. Please contact the Mayor's Office at 459-1300 with any questions.



### Borough News

This news page is a public service provided by the Borough Administration and Assembly to inform residents of borough government meetings and activities. Residents are encouraged to express their views on current issues and to be involved in borough activities. To view previous Borough News publications visit <http://www.fnsb.us/bc/Pages/Borough-Published-Announcements.aspx>

For questions or more information: Contact borough departments at 459-1000 or visit our website [www.fnsb.us](http://www.fnsb.us)

### around the borough

#### ASSEMBLY NOTICE OF PUBLIC HEARING

A Public Hearing will take place on Thursday, November 10, 2016 at or after 7:00 PM during a Regular Assembly Meeting to be held in the Mona Lisa Drexler Assembly Chambers at the FNSB Juanita Helms Administration Center, 907 Terminal Street.

- ORDINANCE NO. 2016-65. An Ordinance Amending FNSBC 14.08.030 Regarding Notification Requirement For Service Area Annexations And Removals. (Sponsor: Assemblymember Roberts)
- ORDINANCE NO. 2016-20-1K. An Ordinance Amending The FY 2016-17 Budget By Appropriating \$70,000 In Federal Grant Funding To The Special Revenue Fund To Establish Survey Data And Document The Area Between Moose Creek Dam And The New Alaska Railroad Corporation (ARRC) Bridge And Levee In Salcha For The Tanana River/Salcha Flood Study. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2016-20-1L. An Ordinance Amending The FY 2016-17 Budget By Appropriating \$3,806,651 From The Facilities Maintenance Reserve To The Capital And Enterprise Projects Funds For Various Borough-Wide Facilities Projects. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2016-20-1M. An Ordinance Amending The FY 2016-17 Budget By Reappropriating \$50,000 To The Solid Waste Disposal Enterprise Operating Fund From The Solid Waste Disposal Enterprise Projects Fund "Recycling Program Operations" Project To Fund A Recycling Manager Position And Authorizing a 1.0 Full-Time Equivalent, Term-Permanent Employee Position. (Sponsor: Mayor Kassel)

#### ASSEMBLY ROAD SERVICE AREA COMMITTEE AGENDA

November 7, 2016  
Mona Lisa Drexler Assembly Chambers  
907 Terminal Street, Fairbanks  
6:00 pm

NOTE: This is a committee meeting open to the public. Comments will be taken from Service Area Commissioners. Each speaker will have a 5 minute time limit.

1. Roll Call
2. Comment/discussion period open to **Service Area Commissioners** and limited to 5 minutes per speaker. Each Service Area Commissioner may speak for 5 minutes followed by questions from the Assembly Road Service Area Committee. Time allotted will be 30 minutes. Signup sheets will be available outside the Assembly Chambers by 5:00 pm.
3. Discussion and possible action on draft ordinance expanding scope of service area commissioner duties. Ordinance No. 2016 - . An Ordinance Amending FNSBC 14.04.150.H Regarding Service Area Commission Duties.
4. Discussion and possible action on draft ordinance allowing only one property owner to sign a service area petition. Ordinance No. 2016 - An Ordinance Amending FNSBC 14.04.030 Regarding Service Area Petitions.
5. Discussion and possible action on Ordinance No. 2016-65. An Ordinance Amending FNSBC 14.08.030 Regarding Notification Requirement For Service Area Annexations And Removals. (Sponsor: Assemblymember Roberts)
6. Additional time for **Service Area Commissioner** comments/discussion. Each Service Area Commissioner may speak for 5 minutes followed by questions from the Assembly Road Service Area Commission. This additional time is at the discretion of the Assembly Road Service Area Committee Chair.
7. Committee Member Comments
  - a. District Council 1 – Stu Davies
  - b. District Council 2 – Merle Jantz
  - c. District Council 3 – Gary Pedretty
  - d. District Council 4 – Vacant
  - e. District Council 5 – Clint Meyer
  - f. District Council 6 – Rodger Hopp
  - g. Public Member, Jack Phipps
  - h. Mayor or Chief of Staff
  - i. Public Works
  - j. Lance Roberts, FNSB Assembly, Chair
  - k. Matt Cooper, FNSB Assembly, Vice Chair
  - l. Guy Sattley, FNSB Assembly
8. Adjournment

#### FNSB ADMINISTRATIVE HEARING AGENDA

Mayor's Salcha Conference Room, 3rd Floor  
Juanita Helms Administrative Center  
907 Terminal Street  
November 10, 2016 10:30 a.m.

- A. CALL TO ORDER
- B. INFORMATION FOR THE PUBLIC  
This hearing includes Quick Plat, Legal Nonconforming (Grandfather Rights), Amnesty Relief and Administrative Variance requests. Public testimony will be requested as each agenda item comes up. Any action taken during this meeting may be appealed. Appeal of a Hearing Officer decision must be submitted in writing. Agenda, meeting audio, and Hearing Officer decisions are posted at <http://www.co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx>.
- C. COMMUNICATIONS TO THE HEARING OFFICER
- D. ADMINISTRATIVE HEARING  
Preliminary Applications
  1. RP014-17 First Addition to Revision 'A' Aurora Subdivision A request by Paul and Barbara Frone to vacate a portion of a public utility easement located on the East side of Lot 6 in Block 31 without further change to the lot boundaries or other public utility easements. The 10,000 square foot lot is located within the NW¼ NE¼ SW¼ NE¼ Section 4, T1S R1W F.M. off of Bridgewater Drive. (Staff Contact: Daniel Welch)Grandfather Rights Applications
  1. GR2017-050: A request by Lynn Durgan for affirmative recognition of legal nonconforming use status (grandfather rights) for six dwelling units on Tax Lot 20111, T1N, R1E, Section 20 in the Rural and Agricultural 5 (RA-5) zone (located at 775, 775 #2, 780, 790, and 800 Chelsea Land, south of Ruth Estates Road, east of Steese Highway).(Staff Contact: Stacy Wasinger)Amnesty Relief Applications
  1. THERE ARE NO AMNESTY RELIEF APPLICATIONS FOR THIS HEARING DATE.Administrative Variances
  1. THERE ARE NO ADMINISTRATIVE VARIANCE APPLICATIONS FOR THIS HEARING DATE.
- E. COMMENTS  
Citizens  
Planning Staff
- F. ADJOURNMENT

#### BOARD OF EQUALIZATION VACANCIES

The FNSB Assembly is now accepting applications from individuals interested in serving on the Board of Equalization. The Board consists of five members and two alternates appointed by the Assembly. The Board meets regularly during the months of April – May, then on an as needed basis. There are two regular member vacancies, and two alternate member vacancies for 2016.

FNSBC 4.28.020 Appointment and terms.

Regular board members and alternate members shall be appointed on the basis of their expertise in property appraisals, real estate market, construction, farming, and other fields related to their functions as members of the board of equalization. Regular board members and alternate board members shall serve for three years or until their successors are appointed and qualified. Terms shall be staggered so that approximately one-third of the terms expire each year.

FNSBC 4.28.050 DUTIES.

The board shall hear appeals brought to it and shall determine equalization thereon. The board may alter an assessment of a property only pursuant to an appeal filed as to the particular property. The board shall not hear appeals that do not relate to assessed valuation unless specifically required to do so by law. The board may adjust an assessment only upon proof by a preponderance of the evidence at the appeal hearing of an unequal, excessive, improper or under valuation.

Interested individuals may obtain an application form from the Borough website at <http://www.co.fairbanks.ak.us/Boards/Pages/Board-of-Equalization.aspx> or at the Borough Clerk's Office 809 Pioneer Road, first floor. Applications are due November 28, 2016.

For more information call 459-1401.

#### ASSEMBLY AUDIT COMMITTEE VACANCY

The Fairbanks North Star Borough Clerk is now accepting applications from individuals interested in serving on the committee. It is required that individuals applying must have an accounting or financial background.

Duties of the Audit Committee: The committee shall review the overall audit plan, consult with the auditors as necessary throughout the audit, and review with the administration and the auditors, the management letter, the financial statements and audit results.

Interested individuals may obtain an application form from the Borough Clerk's Office 809 Pioneer Road, first floor. Applications are due November 28, 2016.

For more information call 459-1401.

#### NOTICE OF ATTENDANCE

The Fairbanks North Star Borough Assembly has been invited to Operation: Standing Together at the Raven Landing Community Center on November 9, 2016 from 5:30 to 7:30 PM. For more information, please contact the Borough Clerk's Office at 459-1401.

### boards, commission & committee meetings

#### FAIRBANKS NORTH STAR BOROUGH / CITY OF FAIRBANKS CHENA RIVERFRONT COMMISSION AGENDA

November 9, 2016  
Chizmar Conference Room, 1st Floor,  
Juanita Helms Administrative Center  
907 Terminal Street  
12:00 p.m.

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES (October 12, 2016)
4. COMMUNICATIONS TO THE COMMISSION
5. PUBLIC COMMENTS
6. NEW BUSINESS
  1. Ruth Burnette Fish Hatchery report
  2. Election of Officers
  3. Report on APA Great Places Award – Jones
  4. CRFC Pocket Plan Update – Durham
  5. Plan update on web – Durham
  6. Annual Report to Assembly
  7. Project List reconsideration
7. UNFINISHED BUSINESS
8. STAFF and LIAISON COMMENTS
9. COMMISSIONERS' COMMENTS
10. AGENDA SETTING FOR December 14, 2016 COMMISSION MEETING
11. ADJOURNMENT

#### THE BOROUGH TRAILS ADVISORY COMMISSION

November 8, 2016, at 6:00 p.m.

The Blue Room, AK Centennial Arts Building, Pioneer Park.

Agenda items include: 1) Proposed Resolution of Support for Construction of a Sustainable Full Bench Cut Trail in a Musk Ox Subdivision Platted Easement for the Skarland Ski Trail Using a Trail Dozer and Hand Finish Work: By Stan Justice, Sponsor; 2) FY Funding Recommendations to the Borough Mayor and Assembly for the Comprehensive Recreational Trail Plan Program: TAC Discussion. For more information contact the Borough Parks and Recreation Office at 459-7401.

#### DRAKE ESTATES SERVICE AREA MEETING

7:00 PM Monday, November 7th, 2016 at the  
City of North Pole Fire Station, 110 Lewis St.

AGENDA: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance, Transfer Funds, Election of Officers, Tax Cap Election Request. For More Information, Contact John De Cristo at 322-4923.

#### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

#### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

#### PLANNING COMMISSION AND PLATTING BOARD MEMBERS

Contact the Department of Community Planning at  
459-1260 or visit our website

#### SCHOOL BOARD MEMBERS

Contact the School Board Office at 459-2000 x 400 or

Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)

Website: [k12northstar.org](http://k12northstar.org)

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LIVE Webcasts of Borough Assembly, Planning Commission, & Platting Board meetings available on our website. KUAC broadcasts all Regular Assembly meetings live at 6:30 pm on 89.9 FM

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## around the borough

### CLERK'S OFFICE

### CONFERENCE ROOM SCHEDULE

Week of November 7, 2016

| DATE            | MEETING  | LOCATION          | TIME                  |
|-----------------|--|-------------------|-----------------------|
| Mon., Nov. 7    | Assembly Road Service Area Committee Meeting         | Assembly Chambers | 6:00 P.M.             |
| Tues., Nov. 8   | 2016 General Election (01-455 Fairbanks #1 Precinct) | Chizmar Room      | 7:00 A.M. – 8:00 P.M. |
| Tues., Nov. 8   | Planning Commission Meeting                          | Assembly Chambers | 6:00 P.M.             |
| Wed., Nov. 9    | Chena Riverfront Commission                          | Chizmar Room      | 11:30 A.M.            |
| Thurs., Nov. 10 | Regular Assembly Meeting                             | Assembly Chambers | 6:00 P.M.             |
| Fri., Nov. 11   | FNSB Juanita Helms Administration Center CLOSED      |                   |                       |

### FAIRBANKS NORTH STAR BOROUGH REGULAR ASSEMBLY MEETING

November 10, 2016  
Mona Lisa Drexler Assembly Chambers  
907 Terminal Street, Fairbanks  
6:00 PM

- CALL TO ORDER**
- NON-SECTARIAN INVOCATION**
- PLEDGE OF ALLEGIANCE**
- ROLL CALL**
- REQUEST FOR REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND ANY OTHER PROCEDURAL MOTIONS.**
- CITIZENS' COMMENTS – Each person's comments limited to three (3) minutes (Citizens' Comments shall recess at 6:50 p.m. for public hearing)**
  - A citizen may speak on agenda items not scheduled for public hearing (Memorandums, Bid Awards, Unfinished Business [items postponed from previous meetings, reconsideration, or notice of intent to rescind], Resolutions, or Ordinances being advanced to a public hearing on a different date). Citizens' comments on Board of Adjustment matters are not permitted.
  - Items that are not scheduled on the agenda.
- APPROVAL OF AGENDA AND CONSENT AGENDA**

Approval of the consent agenda passes all routine items indicated by an asterisk (\*) on the agenda. Consent agenda items are not considered separately unless an Assemblymember so requests. Note: If the consent item to be removed is an ordinance up to be introduced, advanced, or referred, it takes two Assemblymembers to remove the item from the consent agenda. In the event of such a request, the item is returned to the general agenda.
- APPROVAL OF MINUTES**
  - Regular Assembly Meeting minutes of October 13, 2016.
- COMMUNICATIONS TO THE ASSEMBLY**
  - Memorandum from Mayor Kassel recommending the reappointment of JB Carnahan to the Carlson Center Advisory Board.
  - Memorandum from Mayor Kassel recommending the reappointment of Jimmy Fox to the Recycling Commission.
  - Memorandum from Mayor Kassel recommending the reappointment of Banarsi Lal to the Senior Citizens Advisory Commission.
  - Memorandum from Nanci Ashford-Bingham, Borough Clerk, regarding the appointment of Canvass Board members for the November 15, 2016 Service Area Annexation Elections.
- MESSAGES FROM THE BOROUGH MAYOR**
- REPORTS OF SPECIAL AND STANDING COMMITTEES**
- REPORTS FROM REPRESENTATIVES**
  - Report from the City of Fairbanks Representative.
  - Report from the City of North Pole Representative.
  - Report from the School Board Representative.
- SPECIAL ORDERS – Public Hearing at or after 7:00 p.m. (each person's comments limited to three (3) minutes)**
  - ORDINANCE NO. 2016-65.** An Ordinance Amending FNSBC 14.08.030 Regarding Notification Requirement For Service Area Annexations And Removals. (Sponsor: Assemblymember Roberts)
  - ORDINANCE NO. 2016-20-1K.** An Ordinance Amending The FY 2016-17 Budget By Appropriating \$70,000 In Federal Grant Funding To The Special Revenue Fund To Establish Survey Data And Document The Area Between Moose Creek Dam And The New Alaska Railroad Corporation (ARRC) Bridge And Levee In Salcha For The Tanana River/Salcha Flood Study. (Sponsor: Mayor Kassel)
  - ORDINANCE NO. 2016-20-1L.** An Ordinance Amending The FY 2016-17 Budget By Appropriating \$3,806,651 From The Facilities Maintenance Reserve To The Capital

And Enterprise Projects Funds For Various Borough-Wide Facilities Projects. (Sponsor: Mayor Kassel)

### PROPOSED SUBSTITUTE BY Mayor Kassel

**ORDINANCE NO. 2016-20-1L.** An Ordinance Amending The FY 2016-17 Budget By Appropriating [\$3,806,651] \$2,956,651 From The Facilities Maintenance Reserve To The Capital And Enterprise Projects Funds For Various Borough-Wide Facilities Projects. (Sponsor: Mayor Kassel)

d. **ORDINANCE NO. 2016-20-1M.** An Ordinance Amending The FY 2016-17 Budget By Reappropriating \$50,000 To The Solid Waste Disposal Enterprise Operating Fund From The Solid Waste Disposal Enterprise Projects Fund "Recycling Program Operations" Project To Fund A Recycling Manager Position And Authorizing a 1.0 Full-Time Equivalent, Term-Permanent Employee Position. (Sponsor: Mayor Kassel)

**14. CONSIDERATION OF CALENDAR – Unfinished Business**  
NONE

**15. CITIZENS' COMMENTS – Each person's comments limited to three (3) minutes (continuation if needed)**

a. Items that are not scheduled for public hearing – continuation.

**16. CONSIDERATION OF CALENDAR – New Business – Resolutions**

\*a. **RESOLUTION 2016-52.** A Resolution Supporting Small Business Saturday. (Sponsor: Mayor Kassel)

\*b. **RESOLUTION 2016-53.** A Resolution In Support Of Fairbanks Metropolitan Area Transportation Systems' Complete Streets Policy. (Sponsor: Mayor Kassel)

c. Reorganization of the Assembly.

**17. CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Referred To Committees Or Commissions**

NONE

**18. CONSIDERATION OF CALENDAR – New Business – Ordinances To Be Introduced And Advanced To Public Hearing**

\*a. **ORDINANCE NO. 2016-60.** An Ordinance Amending FNSBC 18.112.030 Regarding Introduction Of Complaints And Amending FNSBC 1.16.030 Regarding Complaints And Complainant Personal Information. (Sponsor: Assemblymember Dodge) (Refer to the Committee of the Whole on December 1, 2016; Advance to December 8, 2016 for Public Hearing)

\*b. **ORDINANCE NO. 2016-66.** An Ordinance Altering The Boundaries Of The North Star Fire Service Area To Add Lots 1 And 2 Open Skies Commercial Park And The Adjacent State Of Alaska Department Of Transportation Right Of Way Lands. (Sponsor: Mayor Kassel) (Refer to the Committee of the Whole on December 1, 2016; Advance to December 8, 2016 for Public Hearing)

\*c. **ORDINANCE NO. 2016-67.** An Ordinance Amending Ordinance No. 2016-16 For The Purpose Of Repealing And Reenacting The Marijuana And Marijuana Products Retail Sales Tax As Chapter 8.54 FNSBC, And Amending FNSBC 1.20.080 To Add Violations Of Chapter 8.54 To The Fine Schedule. (Sponsor: Mayor Kassel) (Refer to the Finance Committee on December 1, 2016; Advance to December 8, 2016 for Public Hearing)

\*d. **ORDINANCE NO. 2016-68.** An Ordinance Reauthorizing The Economic Development Commission. (Sponsor: Mayor Kassel) (Refer to the Committee of the Whole on December 1, 2016; Advance to December 8, 2016 for Public Hearing)

\*e. **ORDINANCE NO. 2016-20-1N.** An Ordinance Amending The FY 2016-17 Budget By Appropriating An Additional \$9,000 To The General Fund And \$9,000 To The Non-Areawide Fund Of Federal Pass-Through Grant Funding For Emergency Management And Community Preparedness Activities. (Sponsor: Mayor Kassel) (Refer to the Finance Committee on December 1, 2016; Advance to December 8, 2016 for Public Hearing)

\*f. **ORDINANCE NO. 2016-20-1O.** An Ordinance Amending The FY 2016-17 Budget By Appropriating \$300,000 From The Facilities Maintenance Reserve To The Multi-Year General Subfund And/Or Enterprise Projects Funds For Building Condition Surveys. (Sponsor: Mayor Kassel) (Refer to the Finance Committee on December 1, 2016; Advance to December 8, 2016 for Public Hearing)

\*g. **ORDINANCE NO. 2016-20-1P.** An Ordinance Amending The FY 2016-17 Budget By Reappropriating \$50,000 To The Solid Waste Disposal Enterprise Operating Fund From The Solid Waste Disposal Enterprise Projects Fund "Recycling Facility Conceptual Design" Project To Fund Leasing A Building For A Central Recycling Facility. (Sponsor: Mayor Kassel) (Refer to the Finance Committee on December 1, 2016; Advance to December 8, 2016 for Public Hearing)

**19. CITIZENS' COMMENTS – Each person's comments limited to three (3) minutes (continuation if needed)**

b. Items other than those appearing on the agenda (this is the section to speak on anything Not Scheduled on the agenda).

**20. ASSEMBLYMEMBER'S COMMENTS**

**21. ADJOURNMENT**

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS; OR EXECUTIVE SESSIONS, IF NEEDED.

### GINNI MURPHY SELECTED AS EMPLOYEE OF THE MONTH

The Fairbanks North Star Borough Employee Recognition Committee proudly announces that Ginni Murphy, of the Transportation Services Department, has received the Fairbanks North Star Borough Employee of the Month Award for November 2016.

Ginni has been nominated and selected for this honor in recognition of her amazing service to the borough since April 2009. In her position as Administrative Assistant III, Ginni is renowned for the phenomenal support she provides her co-workers and the patrons of the Transportation Department. She

diligently strives to expand her knowledge, never hesitating to take on a diverse range of tasks and assignments. Ginni exemplifies a courteous, dedicated employee whose keen sense of responsibility and stellar work ethic has a very positive impact on her department. She is an extremely reliable team player who is known to be especially enthusiastic, professional and positive in everything she does. Ginni's co-workers have expressed their great appreciation for her most helpful, kind and thoughtful manner. She is a pleasure to work with and she holds her in the highest regard.

**Congratulations to Ginni, and our thanks for a job well done!**

### NOTICE OF ORDINANCES ADOPTED

PLEASE TAKE NOTICE THAT at the Regular Meetings of The Fairbanks North Star Borough Assembly on October 27, 2016 the following were adopted:

**ORDINANCE NO. 2016-63.** An Ordinance Amending FNSBC 6.28.010D Regarding Conflict Disclosures For Boards And Commission Members. (Sponsors: Mayor Kassel and Assemblymembers Davies and Sattley)

**ORDINANCE NO. 2016-64.** An Ordinance Amending Appendix E – User Fee Schedule/Parks And Recreation/Parks/Recreation Areas/Camping Of Ordinance NO. 2016-20 (FY2016-17) To Add A Reduced Fee For Disabled Veterans With A State Of Alaska Annual Camping Pass. (Sponsor: Mayor Kassel)

**ORDINANCE NO. 2016-20-1I.** An Ordinance Amending The FY 2016-17 Budget By Appropriating \$221,435 In Federal Pass-Through Grant Funding To The Special Revenue And/Or Capital Projects Funds For The Acquisition Of Emergency Response Equipment, For Community Emergency Response Team Training Activities For Volunteers In Policing (Citizen Corps), And The Acquisition Of Aerial Imagery For Creating Detailed Maps For Emergency First Responders. (Sponsor: Mayor Kassel)

**ORDINANCE NO. 2016-20-1J.** An Ordinance Amending The FY 2016-17 Budget By Appropriating An Estimated \$700,000 Of Insurance Proceeds To The Solid Waste Disposal Enterprise Project Fund For Final Repairs To The Heavy Equipment Maintenance Building. (Sponsor: Mayor Kassel)

### NOTICE OF ATTENDANCE

The Fairbanks North Star Borough Assembly has been invited to the Grand Opening and Ribbon Cutting for Paws for Purple Hearts at 3304 International Street, Unit A on Thursday, November 10, 2016. For more information, please contact the Borough Clerk's Office at 459-1401.

## boards, commission & committee meetings

### GOLDSTREAM MOOSE CREEK SERVICE AREA PUBLIC MEETING

Thursday, November 10, 2016, 6:30 p.m.

At the Residence, 3051 Monteverde Road, Fairbanks.

AGENDA: Approval of Agenda, Financial Update, and Progress Report of the 90/10 grant for upgrading Moose Mountain Road. For More information, contact Daniel Holmgren at 907-378-7178.

### HERNING HILLS SERVICE AREA PUBLIC MEETING

Wednesday, November 9, 2016, 7:00 p.m.

At the Residence, 1958 Porcupine Lane, Fairbanks.

AGENDA: Approval of Agenda, Approval of Previous Minutes, Road Maintenance, Financial Update, Budget Planning, Maintenance Contract Renewal, Meet John, our new Road Commissioner. For More information, contact Nancy Kuhn at 907-488-0329.

### SALCHAKET HEIGHTS SERVICE AREA PUBLIC MEETING

Wednesday, November 9, 2016, 12:00 p.m. (Noon)

UAF, 612 N. Chandalar Drive, Fairbanks.

AGENDA: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance and Election of Officers. For More information, contact Randy Hupprich at 907-378-6100.

### SUMMIT DRIVE ROAD SERVICE AREA MEETING

7:00 PM Thursday November 10th

Dog Musers Hall, 925 Farmers Loop Road

Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance, Election of Officers, Project Request Submittal, Proposed Annexation Review. For More Information, Contact Steve Bouta at 460-4404.

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

### PLANNING COMMISSION AND PLATTING BOARD MEMBERS

Contact the Department of Community Planning at 459-1260 or visit our website

### SCHOOL BOARD MEMBERS

Contact the School Board Office at 459-2000 x 400 or

Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)

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## around the borough

### NOTICE OF CONSIDERATION - BOARD OF ADJUSTMENT APPEAL

The appeal to the Board of Adjustment by the Law Offices of William R. Satterberg, Jr. on behalf of Robert Riddle concerning the following:

Appeal of CE2015-021/CU2008-005 – A Request by the FNSB Department of Community Planning to revoke a conditional use permit (CU2008-005) originally issued to Robert Riddle for beneficial application of biosolids (including domestic septage and sewage sludge) to land for agricultural purposes in the General Use (GU-1) zoning district. The properties are located at Eielson Farm Road (east and west of Eielson Farm Road, south of Cow Pie Avenue/Bozeman Avenue, and north of Joline Avenue) at TL-601 Section 6 T3S-R3E, Tract A Blockcowsky Property, Lots 2, 3 & 4 Coben Farmstead, Lots 4 & 5 D&I Farmstead, Tracts A & B D&I Farmstead First Addition, and Lot 1 Sebaugh.

On August 18, 2016, the Board of Adjustment approved a motion to appoint an appeal officer to hear this appeal. Administrative Law Judge Lawrence A. Pederson of the State of Alaska's Office of Administrative Hearings is assigned to this matter. The appeal packet was sent to Judge Pederson on Friday, November 5, 2016 for consideration and decision.

Nanci Ashford-Bingham, MMC  
Borough Clerk

### NOTICE OF ATTENDANCE

Various members of the Fairbanks North Star Borough Assembly will be attending the Alaska Municipal League Annual Local Government Conference November 14-18, 2016. The conference will be held in Anchorage, AK at The Hotel Captain Cook located at 939 W. 5th Avenue. For more information, please contact the Borough Clerk's Office at 459-1401.

## boards, commission & committee meetings

### THE AIR POLLUTION CONTROL COMMISSION

November 15, 2016 at 6:00 p.m.  
Juanita Helms Administration Center, Assembly Chambers  
Located at 907 Terminal Street

The Air Pollution Control Commission will hold a meeting November 15, 2016, in the Juanita Helms Administration Center, Assembly Chambers, located at 907 Terminal Street, at 6:00 p.m. Call 459-1312 for more information.

Agenda:

1. Call meeting to order
2. Introductions
3. Approval of minutes
4. Messages from the Borough Mayor
5. Public comments on the items not on the agenda, limited to 3 min. ea.
6. New Business
  - a. Update on Air Quality Improvement Program.
  - b. Review of proposed changes to FNSB Code Chapter 21.28, PM2.5 Air Quality Control Program.
    - i. Public Comments, limited to 3 minutes each.
    - ii. Commission discussion and recommendations. (Action Item)
7. Commissioner comments
8. Adjournment

### FNSB PLATTING BOARD AGENDA

November 16, 2016  
Mona Lisa Drexler Assembly Chambers  
Juanita Helms Administrative Center, 907 Terminal Street  
6:00 PM

CALL TO ORDER and ROLL CALL  
INFORMATION FOR THE PUBLIC.

If you wish to speak regarding an item not on this agenda or listed as non-public hearing, you must do so during Citizens Comments at either the beginning or the end of the meeting. Staff reports and associated material, Platting Board decisions, and meeting audio are made available at [fnsb.us/Meetings/PlattingBoard/](http://fnsb.us/Meetings/PlattingBoard/). Hearings are audio-streamed when possible from the link on the Borough web page or [fnsb.us/pages/webcast.aspx](http://fnsb.us/pages/webcast.aspx)

CITIZENS' COMMENTS (On items not scheduled for public hearing, including consent agenda items)

\*APPROVAL OF AGENDA AND CONSENT AGENDA (Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on the agenda. Consent Agenda items are not considered separately unless so requested, in which event the item is returned to the general agenda.)

\*APPROVAL OF THE MINUTES

Alaska APA CONFERENCE REPORT

- Commissioners Pitney and Meyer

CHAIR'S COMMENTS

### COMMUNICATIONS TO THE BOARD DISCLOSURE AND STATEMENT OF CONFLICT ADMINISTER GROUP OATH PUBLIC HEARING ITEMS

Persons who have not received direct notice by mail from the Fairbanks North Star Borough regarding a particular subdivision application, and who wish to testify on that subdivision application, must apply to participate in the hearing. Applications are available at the Department of Community Planning Office and must be received by the Community Planning Department at least five (5) working days prior to the hearing date, or by November 9, 2016. On any legislative applications such as street vacations, trail easements or Title 17 amendments, the public may submit written comments and/or testify before the Platting Board.

### Consent Agenda Items

\*1. SD002-15 Happy Creek Subdivision 4th Addition A request by Northland Surveying & Consulting, LLC, on behalf of Mark A Nielson, for a two-year extension of time to the FNSB Platting Board's approval at the October 15, 2014 hearing to subdivide Tax Lot 2801, a total of 40 acres, into 15 lots in three phases within the SE ¼ NE ¼ Section 28, T1N, R2W, FM (located on McFadden Lane). Staff Contact: Angela Parker

### Preliminary Applications

1. SD007-17/RP010-17 The River's Edge Estates 1st Addition A request by Stutzmann Engineering Associates, Inc, on behalf of Bobbett, Inc, to subdivide Tract B, The River's Edge Estates, a total of 8.99 acres, into nine lots ranging in size from .924 acres to 1.156 acres. The property is located within the SE ¼ Section 10, T1S, R1E, FM (located on Lowood Street and Maude Boyle Drive). (Staff Contact: Angela Parker)

2. HY002-17 Birch Hill Bicycle & Pedestrian Facility A request by the State of Alaska Department of Transportation and Public Facilities to replat 23 parcels to provide for a Birch Hill Road bicycle and pedestrian facility, within Sections 25 & 36 T1N R1W and Sections 30 & 31 T1N R1E, FM. (Staff contact: George Stefan)

### Ordinances

1. Title 17 Amendment A modification to the Platting Board's proposed ordinance amending Title 17.56.020.C to revise the requirements of private easements as legal access to a subdivision.

### OLD BUSINESS

### NEW BUSINESS

### EXCUSE ABSENT MEMBERS

### COMMENTS

Citizens  
Platting Staff  
Board Members

### ADJOURNMENT

### COLLEGE SERVICE AREA PUBLIC MEETING

Tuesday, November 15, 2016, 7:00 p.m.  
At University Park Elementary School,  
554 Loftus Road, Fairbanks.

AGENDA: Approval of Agenda, Approval of Previous Minutes, and Road Maintenance. For More information, contact Jim Dixon at 907-479-4306.

### PINESTREAM SERVICE AREA MEETING

10:00 AM Sunday, November 13, 2016  
Country Cafe, 235 N. Santa Claus Lane

AGENDA: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance, Discussion of Annexation. For More Information, Contact Wanda Laliberte at 907-388-0398.

### VUE CREST SERVICE AREA MEETING

12:15 pm, Tuesday November 15th, 2016  
At the Department of Transportation & Public Facilities  
Main Conference Room, 2301 Peger Road.

AGENDA: Approval of Agenda, Approval of Previous Minutes, Old Business ( Rebuild Crest Drive Gang Mailboxes), New Business (Election of Officers, Financial Update, Summer 2016 Maintenance Summary, Spring 2016 Terrace Drive Frozen Culvert, Short Term Road Maintenance Planning). For More Information Contact Russell Johnson at 907-699-3084.

### DISTRICT 4 ROAD SERVICE AREA PUBLIC MEETING

Sunday, November 13, 2016, 1:00 p.m.  
At the Steese Volunteer Fire Department, Station 62,  
585 Steele Creek Road, Fairbanks.

AGENDA: Nominate and Elect a new District 4 Chairman. For More information, contact Michael Bredlie at 907-459-1233.

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)  
Contact the Borough Clerk's Office 459-1401

### PLANNING COMMISSION AND PLATTING BOARD MEMBERS

Contact the Department of Community Planning at 459-1260 or visit our website

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## around the borough

### CLERK'S OFFICE CONFERENCE ROOM SCHEDULE

Week of November 14, 2016

| DATE          | MEETING                          | LOCATION          | TIME      |
|---------------|----------------------------------|-------------------|-----------|
| Tues. Nov. 15 | Air Pollution Control Commission | Assembly Chambers | 6:00 P.M. |
| Wed., Nov. 16 | Platting Board                   | Assembly Chambers | 6:00 P.M. |

### NOTICE OF ATTENDANCE

The Fairbanks North Star Borough Assembly has been invited to the Alaska Fish and Wildlife Conservation Fund and Alaska Outdoor Council Dinner and Auction at the Westmark Hotel in Fairbanks, Alaska on Saturday, November 19, 2016. For more information, please contact the Borough Clerk's Office at 459-1401.

### BOARD OF EQUALIZATION VACANCIES

The FNSB Assembly is now accepting applications from individuals interested in serving on the Board of Equalization. The Board consists of five members and two alternates appointed by the Assembly. The Board meets regularly during the months of April – May, then on an as needed basis. There are two regular member vacancies, and two alternate member vacancies for 2016.

FNSBC 4.28.020 Appointment and terms.

Regular board members and alternate members shall be appointed on the basis of their expertise in property appraisals, real estate market, construction, farming, and other fields related to their functions as members of the board of equalization. Regular board members and alternate board members shall serve for three years or until their successors are appointed and qualified. Terms shall be staggered so that approximately one-third of the terms expire each year.

FNSBC 4.28.050 DUTIES.

The board shall hear appeals brought to it and shall determine equalization thereon. The board may alter an assessment of a property only pursuant to an appeal filed as to the particular property. The board shall not hear appeals that do not relate to assessed valuation unless specifically required to do so by law. The board may adjust an assessment only upon proof by a preponderance of the evidence at the appeal hearing of an unequal, excessive, improper or under valuation.

Interested individuals may obtain an application form from the Borough website at <http://www.co.fairbanks.ak.us/Boards/Pages/Board-of-Equalization.aspx> or at the Borough Clerk's Office 809 Pioneer Road, first floor. Applications are due November 28, 2016.

For more information call 459-1401.

### ASSEMBLY AUDIT COMMITTEE VACANCY

The Fairbanks North Star Borough Clerk is now accepting applications from individuals interested in serving on the committee. It is required that individuals applying must have an accounting or financial background.

Duties of the Audit Committee: The committee shall review the overall audit plan, consult with the auditors as necessary throughout the audit, and review with the administration and the auditors, the management letter, the financial statements and audit results.

Interested individuals may obtain an application form from the Borough Clerk's Office 809 Pioneer Road, first floor. Applications are due November 28, 2016.

For more information call 459-1401.

## boards, commission & committee meetings

### FAIRBANKS NORTH STAR BOROUGH EARLY CHILDHOOD DEVELOPMENT COMMISSION

November 17, 2016 – 10:30 am to 12:00 PM  
Carol Brice Family Ctr. Training Room  
1949 Gillam Way  
Fairbanks  
Agenda

Approval of the agenda

Review of the minutes – October 19, 2016

Fairbanks Families Partnership Fall meeting recap (from this morning's meeting)

Fairbanks Families Partnership:

- Website / Social Media
- Advocacy
- Health Fair Report
- Committee Chairs

Updates:

Staff Report

Adjourn

Upcoming meetings & events:

December 21 – Commission Meeting cancelled

### THE LIBRARY COMMISSION

Wednesday, November 16, 2016 at 4:00 p.m.  
Noel Wien Library Conference Room

The Library Commission will hold a meeting on **Wednesday, November 16, 2016 at 4:00 p.m.** in the Noel Wien Library Conference Room. Please call April at 459-1022 to verify your attendance.

### MEETING AGENDA

- I. Call to Order
- II. Roll
- III. Agenda Review
- IV. Communications and Public Comment
- V. Minutes Approval – September 21, 2016
- VI. Report
  - A. Director
  - B. Officers
  - C. Other
    - o Fairbanks Library Foundation
- VII. Unfinished Business
  - Finalized Large Meeting Room Policy
  - Borrowing Services policy
  - Recommendations for Library Special Revenue and Library Commission code revision
- VIII. New Business
  - None
- IX. Announcements & Next Meeting Date
  - December 21, 2016
- X. Commissioners' Comments
- XI. Adjournment

### FAIRBANKS NORTH STAR BOROUGH PARKS & RECREATION ADVISORY COMMISSION AGENDA

Big Dipper Ice Arena Conference Room  
November 21, 2016 – 5:00 P.M.

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. PUBLIC COMMENTS
- VI. INTRODUCTIONS
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
  - a. Shanly Park – Mayor Kassel
  - b. Resolution - Skyline Ridge Trail Restoration
  - c. Neighborhood Park Hours
  - d. Upcoming Fiscal Year Budget Discussion
  - e. Commission Project Priorities/Recommendations Development
- IX. REPORTS
  - a. Committee Reports
    - i. Weeks Field Report
  - b. Staff Reports
    - i. Monthly Operations Report
    - ii. Additional Comments from the Director
- X. COMMISSIONERS' COMMENTS
- XI. FUTURE MEETINGS – Monday, December 19, 2016
- XII. ADJOURNMENT

### FAIRBANKS NORTH STAR BOROUGH SENIOR CITIZENS ADVISORY COMMISSION AGENDA

THURSDAY, November 17th, 2016  
12:00 P.M.

BIG DIPPER ICE ARENA CONFERENCE ROOM

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF AGENDA
- IV. APPROVAL OF MINUTES
- V. APPEARANCES & COMMUNICATIONS
  - a. Darlene Supplee, Fairbanks Senior Center Executive Director
- VI. STAFF REPORTS
  - a. Senior Program
- VII. OLD BUSINESS
- VIII. NEW BUSINESS
- IX. COMMUNICATIONS FROM THE CHAIR
- X. COMMISSIONER'S REPORTS & COMMENTS
- XI. PUBLIC COMMENTS
- XII. FUTURE MEETINGS – AGENDA SETTING
  - Next Meeting – Thursday, December 15, 2016, at the Big Dipper Ice Arena Conference Room at 12:00 p.m.
- XIII. ADJOURNMENT

### JONES ROAD SERVICE AREA PUBLIC MEETING

Wednesday, November 16, 2016, 6:30 p.m.

At the Ken Kunkel Hall, 2645 Goldstream Road, Fairbanks.  
AGENDA: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance, Election of Officers, Project Request Submittal, and Tax Cap Election Request. For More information, contact Scott Schuttner at 907-455-6870.

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

### PLANNING COMMISSION AND PLATTING BOARD MEMBERS

Contact the Department of Community Planning at 459-1260 or visit our website

### SCHOOL BOARD MEMBERS

Contact the School Board Office at 459-2000 x 400 or

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## around the borough

### FNSB ADMINISTRATIVE HEARING AGENDA

November 23, 2016

Ester Conference Room, 2nd Floor  
Juanita Helms Admin. Center, 907 Terminal Street  
10:30 AM

#### A. CALL TO ORDER

#### B. INFORMATION FOR THE PUBLIC

This hearing includes Quick Plat, Legal Nonconforming (Grandfather Rights), Amnesty Relief and Administrative Variance requests.

Public testimony will be requested as each agenda item comes up.

Any action taken during this meeting may be appealed. Appeal of a Hearing Officer decision must be submitted in writing.

Agenda, meeting audio, and Hearing Officer decisions are posted at :  
[www.co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx](http://www.co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx)

#### C. COMMUNICATIONS TO THE HEARING OFFICER

#### D. ADMINISTRATIVE HEARING

##### Preliminary Applications

1. SD010-17 Ward Subdivision A request by Bryce and Rachel Ward to replat Lot 3-A Block 2 of Ford Tract Subdivision and Tract A of Ford Subdivision First Addition, totaling approximately 2.8 acres, into a three lot subdivision consisting of approximately two 21,200 square foot lots and one 1.9 acre lot. The proposed subdivision is located within the SE $\frac{1}{4}$  SW $\frac{1}{4}$  of section 9, T2S R2E F.M. (located on Holiday Road, Ford Street and North Pole High School Boulevard). (Staff Contact: Daniel Welch)

##### Grandfather Rights Applications

1. GR2017-065: A request by Galen King for affirmative recognition of legal nonconforming use status (grandfather rights) for four existing dwelling units on Tax Lot 1300, T1S, R2W, Section 13 in the Rural Estates 2/Airport Noise Sensitive Area (RE-2/ANSA) zone (located at 2257 King Road, east of King Road, north of Airport Way).

##### Amnesty Relief Applications

1. THERE ARE NO AMNESTY RELIEF APPLICATIONS FOR THIS HEARING DATE.

##### Administrative Variances

1. THERE ARE NO ADMINISTRATIVE VARIANCE APPLICATIONS FOR THIS HEARING DATE.

#### E. COMMENTS

Citizens

Planning Staff

#### F. ADJORNMENT

### BOARD OF EQUALIZATION VACANCIES

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For more information call 459-1401.

### ASSEMBLY AUDIT COMMITTEE VACANCY

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For more information call 459-1401.

## boards, commission & committee meetings

### ECONOMIC DEVELOPMENT COMMISSION

Tuesday, November 22, 2016 3:30 p.m. - 5:00pm  
MAYOR'S SALCHA CONFERENCE ROOM  
MEETING AGENDA

1. Roll
  2. Citizen Comments
  3. Approve Consent Agenda and Minutes
    - A. October 25, 2016 Minutes
    - B. November 22, 2016 Agenda
  4. Staff Comments
  5. New Business
    - A. CEDS Community Priority #1: Strategy and Implementation  
Ben Loeffler, Energy Management Engineer, FNSB
  6. Report - None
    - December 21, 2016
  7. Unfinished Business
    - A. Discussion of Comprehensive Plan, Land Use Plan, and Neighborhood Plans
    - B. Discussion of Agricultural Tax Exemption
  8. Commissioner Comments
  9. Adjournment
- Next Meeting: Tuesday, January 24, 3:30pm – 5pm,  
Salcha Conference Room

### LAND MANAGEMENT ADVISORY COMMISSION MEETING AGENDA

November 23, 2016 2:00PM - 4:00PM  
JHAC – Salcha Conference Room; 3rd Floor  
907 Terminal St., Fairbanks, AK 99707

- A. Roll Call
- B. Approval of Agenda – for November 23, 2016
- C. Approval of Minutes – for meeting of July 13, 2016
- D. Citizens' Comments
- E. Old Business
  1. FNSB Code 20.16.090 (Mining) revision memo to Mayor – current status of proposed code update by LMAC to the administration, status of coordination with DNR Mining on Letter of Non-Objection.
  2. Update by Land Management on alternatives identified to amend FNSB Code to allow for direct sale of borough-owned real property to those who hold third party interest in the property or hold a mineral estate interest in the property.
- F. New Business
  1. FNSB Land Sale: Details of the 2016 Sealed Bid Auction Sale of Municipal Lands.
  2. Proposed Ordinance amending FNSBC 20.24.020 regarding selection of borough land to be sold or retained. Advanced by Assembly Member Lance Roberts.
- G. Citizens' Comments
- H. Commission Member's Comments
- I. Next Meeting Date: February ??, 2017
- J. Adjournment

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

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Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)

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## around the borough

### CLERK'S OFFICE

#### Conference Room Schedule Week of November 21, 2016

| DATE          | MEETING   |
|---------------|---|
| Thur. Nov. 24 | FNSB Juanita Helms Administration Center Closed |
| Fri., Nov. 25 | FNSB Juanita Helms Administration Center Closed |

### NOTICE OF ORDINANCES ADOPTED

PLEASE TAKE NOTICE THAT at the Regular Meetings of The Fairbanks North Star Borough Assembly on November 10, 2016 the following were adopted:

**ORDINANCE NO. 2016-20-1K.** An Ordinance Amending The FY 2016-17 Budget By Appropriating \$70,000 In Federal Grant Funding To The Special Revenue Fund To Establish Survey Data And Document The Area Between Moose Creek Dam And The New Alaska Railroad Corporation (ARRC) Bridge And Levee In Salcha For The Tanana River/ Salcha Flood Study. (Sponsor: Mayor Kassel)

**ORDINANCE NO. 2016-20-1L.** An Ordinance Amending The FY 2016-17 Budget By Appropriating \$2,956,651 From The Facilities Maintenance Reserve To The Capital And Enterprise Projects Funds For Various Borough-Wide Facilities Projects. (Sponsor: Mayor Kassel)

**ORDINANCE NO. 2016-20-1M.** An Ordinance Amending The FY 2016-17 Budget By Reappropriating \$50,000 To The Solid Waste Disposal Enterprise Operating Fund From The Solid Waste Disposal Enterprise Projects Fund "Recycling Program Operations" Project To Fund A Recycling Manager Position And Authorizing a 1.0 Full-Time Equivalent, Term-Permanent Employee Position. (Sponsor: Mayor Kassel)

### NOTICE OF ORDINANCES DEFEATED

PLEASE TAKE NOTICE THAT at a Regular Meeting of The Fairbanks North Star Borough Assembly on November 10, 2016 the following was defeated:

**ORDINANCE NO. 2016-65.** An Ordinance Amending FNSBC 14.08.030 Regarding Notification Requirement For Service Area Annexations And Removals. (Sponsor: Assemblymember Roberts)

## boards, commission & committee meetings

### RESCHEDULED: PLEASE NOTE NEW DATE

Economic Development Commission  
Tuesday, November 29, 3:30pm – 5:00pm  
Mayor's Salcha Conference Room  
Meeting Agenda

1. Roll
2. Citizen Comments
3. Approve Consent Agenda and Minutes
  - A. October 25, 2016 Minutes
  - B. November 29, 2016 Agenda
4. Staff Comments
5. New Business
  - A. CEDS Community Priority #1: Strategy and Implementation  
Ben Loeffler, Energy Management Engineer, FNSB
6. Report  
None
7. Unfinished Business
  - A. Discussion of Comprehensive Plan, Land Use Plan, and Neighborhood Plans
  - B. Discussion of Agricultural Tax Exemption
8. Commissioner Comments
9. Adjournment

Next Meeting: Tuesday, January 24, 3:30pm – 5pm, Salcha Conference Room

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

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## around the borough

### OPEN HOUSE AIRWAY ROAD SERVICE AREA - ROAD IMPROVEMENTS

Wednesday, November 30, 2016, 4:00 to 7:00 PM  
Noel Wien Library Auditorium  
1215 Cowles Street, Fairbanks

The FNSB Public Works Department invites you to a public open house to learn about this project and provide your comments. This project is scheduled for construction this coming summer. Public Works staff will be available to provide information about the project and answer your questions. If you have any questions or comments regarding the Open House or this road project, please contact Ann Worhatch at 459-1333 or [aworhatch@fnsb.us](mailto:aworhatch@fnsb.us). The Deadline for submitting comments following the Open House is Friday, December 9, 2016.

### OPEN HOUSE OUR ROAD SERVICE AREA - ROAD IMPROVEMENTS

Wednesday, November 30, 2016, 4:00 to 7:00 PM  
Noel Wien Library Auditorium  
1215 Cowles Street, Fairbanks

The FNSB Public Works Department invites you to a public open house to learn about this project and provide your comments. This project is scheduled for construction this coming summer. Public Works staff will be available to provide information about the project and answer your questions. If you have any questions or comments regarding the Open House or this road project, please contact Shann Jones at 459-1349 or [sjones@fnsb.us](mailto:sjones@fnsb.us). The Deadline for submitting comments following the Open House is Friday, December 9, 2016.

### OPEN HOUSE STRAIGHT CREEK SERVICE AREA - ROAD IMPROVEMENTS

Wednesday, November 30, 2016, 4:00 to 7:00 PM  
Noel Wien Library Auditorium  
1215 Cowles Street, Fairbanks

The FNSB Public Works Department invites you to a public open house to learn about this project and provide your comments. This project is scheduled for construction this coming summer. Public Works staff will be available to provide information about the project and answer your questions. If you have any questions or comments regarding the Open House or this road project, please contact Shann Jones at 459-1349 or [sjones@fnsb.us](mailto:sjones@fnsb.us). The Deadline for submitting comments following the Open House is Friday, December 9, 2016.

## boards, commission & committee meetings

### COMMISSION ON HISTORIC PRESERVATION

ALICE S. WILSON CONFERENCE ROOM  
NOEL WIEN LIBRARY  
1215 COWLES STREET, FAIRBANKS, ALASKA  
AGENDA  
NOVEMBER 29, 2016  
5:30 p.m.

- A. ROLL CALL
- B. MESSAGES
  - 1. Chairman's Comments
  - 2. Staff Comments
  - 3. Citizen's Comments
- C. \*MINUTES Approval of the AUGUST 9, 2016 and the OCTOBER 11, 2016 meeting minutes.
- D. APPROVAL OF AGENDA AND CONSENT AGENDA Approval of Consent Agenda passes all routine items indicated by asterisk (\*) on Agenda. Consent Agenda items are not considered separately unless any Commission member so requests. In the event of such a request the item is returned to the general agenda.
- E. UNFINISHED BUSINESS (An asterisk (\*) denotes an Action Item)
  - 1. Fort Wainwright Cultural Resources Working Group Report
  - 2. \*Alaska Treaty of Cession Grant (AK Historic Commission Grant)- Ray Bonnell
  - 3. \*Hangars 2 & 3 mitigation
  - 4. Building inventory and Historic Preservation Commission plan update
  - 5. Nenana paddlewheel grant
- F. NEW BUSINESS (An asterisk (\*) denotes an Action Item)

- 1. \*Wembley Avenue Improvements (NFHWY00137)
- 2. \*Richardson Hwy MP 337 Eielson Intersection Improvements (NFHWY00161)
- 3. \*Eielson AFB consultation for Building 3124
- G. CORRESPONDENCE
  - 1. Response to DOT via email re: Wembley Roundabout project
- H. COMMISSIONER'S COMMENTS
- I. AGENDA SETTING
- J. ADJOURNMENT

### RESCHEDULED: PLEASE NOTE NEW DATE ECONOMIC DEVELOPMENT COMMISSION

Tuesday, November 29, 3:30pm - 5:00pm  
Mayor's Salcha Conference Room  
Meeting Agenda

- 1. Roll
  - 2. Citizen Comments
  - 3. Approve Consent Agenda and Minutes
    - A. October 25, 2016 Minutes
    - B. November 29, 2016 Agenda
  - 4. Staff Comments
  - 5. New Business
    - A. CEDS Community Priority #1: Strategy and Implementation  
Ben Loeffler, Energy Management Engineer, FNSB
  - 6. Report  
None
  - 7. Unfinished Business
    - A. Discussion of Comprehensive Plan, Land Use Plan, and Neighborhood Plans
    - B. Discussion of Agricultural Tax Exemption
  - 8. Commissioner Comments
  - 9. Adjournment
- Next Meeting: Tuesday, January 24, 3:30pm - 5pm, Salcha Conference Room

### CHENA SPUR SERVICE AREA PUBLIC MEETING

Monday, November 28, 2016, 7:00 p.m.  
At the Chena Goldstream Fire and Rescue Station,  
716 Chena Ridge Road, Fairbanks.

AGENDA: Approval of Agenda, Approval of Previous Minutes, Road Maintenance, Financial Update, Election of Officers and Tax Cap Election Request. For More information, contact Nancy Dobberpuhl at 907-479-2907.

### NORTH STAR FIRE SERVICE AREA COMMISSION

2358 Bradway Road - Station #31  
North Pole, Alaska 99705  
Agenda - November 28, 2016 @ 6:30 p.m.

- Call to order:
- Roll Call:
- Approval of Agenda:
- Chief Reports:
  - 1. Personnel:
  - 2. Operations:
  - 3. Grants:
  - 4. Training:
  - 5. Other:

#### OLD BUSINESS:

- 1. Station #34 Driveway project Update:
- 2. Station # 31 Remodel:

#### NEW BUSINESS:

#### ACTION ITEMS ACTION REQUIRED

- 1. Transmitted Commission Minutes: Approval of June 6 & June 20, 2016 minutes.
- 2. Financial Reports: Current fiscal year 2016-2017
- 3. Monthly Bank Statements and reconciliations: Available for Review

#### COMMISSIONER COMMENTS:

NEXT COMMISSION MEETING DATE: To be determined  
ADJOURNMENT:

### BOROUGH MAYOR

Karl Kassel - 459-1300 - Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)  
Contact the Borough Clerk's Office 459-1401

### PLANNING COMMISSION AND PLATTING BOARD MEMBERS

Contact the Department of Community Planning at 459-1260 or visit our website

### SCHOOL BOARD MEMBERS

Contact the School Board Office at 459-2000 x 400 or  
Email: [schoolboard@k12northstar.org](mailto:schoolboard@k12northstar.org)  
Website: [k12northstar.org](http://k12northstar.org)

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# NOTICE: ADDRESS CHANGE

## The Juanita Helms Administration Center Now has a new street address: 907 Terminal Street

The Juanita Helms Administration Center for the Fairbanks North Star Borough physical address has changed from 809 Pioneer Road to 907 Terminal Street. The Fairbanks North Star Borough mailing address has remained the same. This change is effective November 1, 2016. Please contact the Mayor's Office at 459-1300 with any questions.



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## around the borough

### CLERK'S OFFICE CONFERENCE ROOM SCHEDULE

Week of November 28, 2016

| DATE              | MEETING  | LOCATION                     | TIME       |
|-------------------|--|------------------------------|------------|
| Tues.,<br>Nov. 29 | Historic Preservation<br>Commission                  | Chizmar<br>Room              | 5:00 P.M.  |
| Thurs.,<br>Dec. 1 | Pre-Bid Conference<br>RFP#17027                      | Chizmar<br>Room              | 10:00 A.M. |
| Thurs.,<br>Dec. 1 | Finance Committee                                    | Assembly<br>Chambers         | 5:30 P.M.  |
| Thurs.,<br>Dec. 1 | Committee of the Whole<br>Worksession                | Follows Finance<br>Committee |            |
| Fri.,<br>Dec. 2   | International Right of Way<br>Association Chapter 71 | Assembly<br>Chambers         | 8:30 A.M.  |

### FINANCE COMMITTEE AGENDA

December 1, 2016  
5:30 p.m.

Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough Juanita Helms  
Administration Center  
907 Terminal Street  
Fairbanks, Alaska

#### 1. MEMORANDA/REPORTS/PRESENTATIONS

- Report on Borough Tax Software from the administration with questions and answers allowed.
- Annual Energy Efficiency report by the Administration with questions and answers allowed.

#### 2. CONTRACTS/BID AWARDS

NONE

#### 3. ADVANCED ORDINANCES AND RESOLUTIONS

- ORDINANCE NO. 2016-67. An Ordinance Amending Ordinance No. 2016-16 For The Purpose Of Repealing And Reenacting The Marijuana And Marijuana Products Retail Sales Tax As Chapter 8.54 FNSBC, And Amending FNSBC 1.20.080 To Add Violations Of Chapter 8.54 To The Fine Schedule. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2016-20-1N. An Ordinance Amending The FY 2016-17 Budget By Appropriating An Additional \$9,000 To The General Fund And \$9,000 To The Non-Areawide Fund Of Federal Pass-Through Grant Funding For Emergency Management And Community Preparedness Activities. (Sponsor: Mayor Kassel)
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- ORDINANCE NO. 2016-20-1P. An Ordinance Amending The FY 2016-17 Budget By Reappropriating \$50,000 To The Solid Waste Disposal Enterprise Operating Fund From The Solid Waste Disposal Enterprise Projects Fund "Recycling Facility Conceptual Design" Project To Fund Leasing A Building For A Central Recycling Facility. (Sponsor: Mayor Kassel)

#### 4. OTHER COMMITTEE BUSINESS/DISCUSSION ITEMS

- Monthly Budget Reports
- General Fund Updated Fund Balance Report

#### 5. MAYOR/ASSEMBLY COMMENTS

#### 6. ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS; OR EXECUTIVE SESSIONS, IF NEEDED.

### COMMITTEE OF THE WHOLE WORKSESSION AGENDA

December 1, 2016

\* Immediately following Finance Committee \*  
Mona Lisa Drexler Assembly Chambers  
Fairbanks North Star Borough Juanita Helms  
Administration Center  
907 Terminal Street  
Fairbanks, Alaska

#### 1. MEMORANDA/REPORTS/PRESENTATIONS

NONE

#### 2. ADVANCED ORDINANCES AND RESOLUTIONS

- ORDINANCE NO. 2016-60. An Ordinance Amending FNSBC 18.112.030 Regarding Initiation Of Complaints And Amending FNSBC 1.16.030 Regarding Complaints And Complainant Personal Information. (Sponsor: Assemblymember Dodge)
- ORDINANCE NO. 2016-66. An Ordinance Altering The Boundaries Of The North Star Fire Service Area To Add Lots 1 And 2 Open Skies Commercial Park And The Adjacent State Of Alaska Department Of Transportation Right Of Way Lands. (Sponsor: Mayor Kassel)
- ORDINANCE NO. 2016-68. An Ordinance Reauthorizing The Economic Development Commission. (Sponsor: Mayor Kassel)

#### 3. BRIEFINGS FROM THE BOROUGH MAYOR

#### 4. ASSEMBLY BUSINESS/COMMENTS

#### 5. ADJOURNMENT

THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE DELETION OF ITEMS; OR EXECUTIVE SESSIONS, IF NEEDED.

### BOARD OF EQUALIZATION VACANCIES

The FNSB Assembly is now accepting applications from individuals interested in serving on the Board of Equalization. The Board consists of five members and two alternates appointed by the Assembly. The Board meets regularly during the months of April – May, then on an as needed basis. There are two regular member vacancies, and two alternate member vacancies for 2016.

FNSBC 4.28.020 Appointment and terms.

Regular board members and alternate members shall be appointed on the basis of their expertise in property appraisals, real estate market, construction, farming, and other fields related to their functions as members of the board of equalization. Regular board members and alternate board members shall serve for three years or until their successors are appointed and qualified. Terms shall be staggered so that approximately one-third of the terms expire each year.

FNSBC 4.28.050 Duties.

The board shall hear appeals brought to it and shall determine equalization thereon. The board may alter an assessment of a property only pursuant to an appeal filed as to the particular property. The board shall not hear appeals that do not relate to assessed valuation unless specifically required to do so by law. The board may adjust an assessment only upon proof by a preponderance of the evidence at the appeal hearing of an unequal, excessive, improper or under valuation.

Interested individuals may obtain an application form from the Borough website at <http://www.co.fairbanks.ak.us/Boards/Pages/Board-of-Equalization.aspx> or at the Borough Clerk's Office 809 Pioneer Road, first floor. Applications are due November 28, 2016.

For more information call 459-1401.

### ASSEMBLY AUDIT COMMITTEE VACANCY

The Fairbanks North Star Borough Clerk is now accepting applications from individuals interested in serving on the committee. It is required that individuals applying must have an accounting or financial background.

Duties of the Audit Committee: The committee shall review the overall audit plan, consult with the auditors as necessary throughout the audit, and review with the administration and the auditors, the management letter, the financial statements and audit results.

Interested individuals may obtain an application form from the Borough Clerk's Office 809 Pioneer Road, first floor. Applications are due November 28, 2016.

For more information call 459-1401.

### NOTICE OF ATTENDANCE

The Fairbanks North Star Borough Assembly has been invited to the 96th Birthday Luncheon for Poldine Carlo hosted by Denakkanaaga at the Morris Thompson Cultural Center, 101 Dunkel Street, Fairbanks, Alaska on Thursday, December 1, 2016 from 12:00 p.m. to 2:00 p.m.

For more information, please contact the Borough Clerk's Office at 459-1401.

## boards, commission & committee meetings

### CORDES DRIVE ROAD SERVICE AREA PUBLIC MEETING

Friday, December 2, 2016, 6:30 p.m.

At the Residence, 2369 Nugget Loop, Fairbanks

AGENDA: Approval of Agenda, Approval of Previous Minutes, Financial Update, and Road Maintenance. For More information, contact Dale DuFour at 907-590-9650.

### FAIRWEST SERVICE AREA MEETING

9:30 am, Saturday December 3rd, 2016

At the University Fire Station #2 located at  
1950 University Avenue.

AGENDA: Approval of Agenda, Approval of Previous Minutes, Road Maintenance Issues, Financial Update, Election of Officers, Winter Maintenance Issues, Road Parking Problems Resulting in Delays in Service Calls. For More Information, Contact Arlie Nethken at 457-3304

### MT. VIEW ROAD SERVICE AREA PUBLIC MEETING

Thursday, December 1, 2016, 7:30 p.m.

At Residence, 443 Panorama Drive, Fairbanks

AGENDA: Approval of Agenda, Approval of Previous Minutes, Financial Update, Project Request Submittal, and Discussion and action on providing the matching funds for the 2017 FMATS Improvement Program-Surface Upgrades Project for McKinley and Valley View Drives. For More information, contact Sig Strandberg at 907-457-2840.

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

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## around the borough

### ASSEMBLY NOTICE OF PUBLIC HEARING

A Public Hearing will take place on Thursday, December 8, 2016 at or after 7:00 PM during a Regular Assembly Meeting to be held in the Mona Lisa Drexler Assembly Chambers at the FNSB Juanita Helms Administration Center, 907 Terminal Street.

- Marijuana License – New – Limited Cultivation Facility – License #10489  
John Collette  
DBA: Ester Horticulture and Research  
2960 Ester Dome Road  
Fairbanks, AK 99709  
RESOLUTION NO. 2016-55. A Resolution Protesting New Limited Cultivation Facility Marijuana License #10489 Ester Horticulture And Research. (Sponsor: Assemblymember Roberts)
- Marijuana License – New – Retail Store – License #10278  
GoodSense, LLC  
DBA: GoodSense, LLC  
2604 Davis Road  
Fairbanks, AK 99709  
RESOLUTION NO. 2016-57. A Resolution Protesting New Retail Store Marijuana License #10278 GoodSense, LLC. (Sponsor: Assemblymember Roberts)
- Marijuana License – New – Limited Cultivation Facility – License #10308  
Steve Baskin, Birchie Walter, Tammy Walter  
DBA: GreenDreams Cultivation  
680 Winch Road  
Fairbanks, AK 99712  
RESOLUTION NO. 2016-58. A Resolution Protesting New Limited Cultivation Facility Marijuana License #10308 GreenDreams Cultivation. (Sponsor: Assemblymember Roberts)
- Marijuana License – New Product Manufacturing Facility – License #10165  
Good, LLC  
DBA: Good, LLC  
1949 Frank Avenue  
Fairbanks, AK 99708  
RESOLUTION NO. 2016-56. A Resolution Protesting New Product Manufacturing Facility Marijuana License #10165 Good, LLC. (Sponsor: Assemblymember Roberts)
- Marijuana License – New Standard Cultivation Facility – License #10514  
Boreal, Inc.  
DBA: Boreal, Inc.  
2770 Picket Place #2  
Fairbanks, AK 99709  
RESOLUTION NO. 2016-54. A Resolution Protesting New Standard Cultivation Facility Marijuana License #10514 Boreal, Inc. (Sponsor: Assemblymember Roberts)
- ORDINANCE NO. 2016-60. An Ordinance Amending FNSBC 18.112.030 Regarding Initiation Of Complaints And Amending FNSBC 1.16.030 Regarding Complaints And Complainant Personal Information. (Sponsor: Assemblymember Dodge)
- ORDINANCE NO. 2016-66. An Ordinance Altering The Boundaries Of The North Star Fire Service Area To Add Lots 1 And 2 Open Skies Commercial Park And The Adjacent State Of Alaska Department Of Transportation Right Of Way Lands. (Sponsor: Mayor Kassel)
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\$9,000 To The General Fund And \$9,000 To The Non-Areawide Fund Of Federal Pass-Through Grant Funding For Emergency Management And Community Preparedness Activities. (Sponsor: Mayor Kassel)

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### FAIRBANKS NORTH STAR BOROUGH, CITY OF FAIRBANKS, AND CITY OF NORTH POLE

Combined Legislative Update Discussion Tuesday,  
December 6, 2016  
5:30 PM to 7:30 PM

FNSB Juanita Helms Administrative Center-  
907 Terminal Street  
Fairbanks, AK 99701

Although this is a public meeting, public testimony will not be taken.

#### Agenda:

1. Welcome (Mayor Kassel) 5:30 pm – 5:40 pm
2. Introductions (Elected Officials and Staff) 5:40 pm – 5:45 pm
3. Overview of Borough and City Legislative Priorities 5:45 pm – 6:30 pm
  - Fairbanks North Star Borough
  - City of Fairbanks
  - City of North Pole
4. Overview of Senators/ Representatives Priorities 6:30 pm – 7:00 pm
5. Discussion 7:00 pm – 7:30 pm
6. Adjourn 7:30 pm

### FNSB ADMINISTRATIVE HEARING AGENDA

December 8, 2016

Ester Conference Room, 2nd Floor  
Juanita Helms Administrative Center, 907 Terminal Street  
10:30 a.m.

#### A. CALL TO ORDER

#### B. INFORMATION FOR THE PUBLIC

This hearing includes Quick Plat, Legal Nonconforming (Grandfather Rights), Amnesty Relief and Administrative Variance requests.

Public testimony will be requested as each agenda item comes up.

Any action taken during this meeting may be appealed. Appeal of a Hearing Officer decision must be submitted in writing.

Agenda, meeting audio, and Hearing Officer decisions are posted at <http://www.co.fairbanks.ak.us/cp/Pages/Administrative-Hearings.aspx>.

#### C. COMMUNICATIONS TO THE HEARING OFFICER

#### D. ADMINISTRATIVE HEARING

##### Preliminary Applications

1. RP015-17 (Snodgrass Subdivision) A request by PDC Inc, on behalf of Donald B. Cameron and The Fill LLC, to replat Lot 1, Lot 2 and Tract A Snodgrass Subdivision, totaling approximately 17.53 acres, into four lots ranging in size from 0.92 acre to 12.4 acres. The subdivision is located within the SW¼, SW¼ of Section 1, T1S R2W FM (Located on Chena Ridge Spur Road, Chena Pump Road Extension and the Parks Highway). (Staff Contact: Daniel Welch)

##### Grandfather Rights Applications

1. GR2017-024: A request by Grace Minder on behalf of Thomas and Kari Halverson for affirmative recognition of legal nonconforming structure status (grandfather rights) for an existing detached garage with nonconforming south side-yard setback of 1.5 feet +/- instead of the required 10 feet and nonconforming front-yard setback of 6 feet +/- instead of the required 20 feet in the Multiple-Family Residential (MF) zone for the property on Lot 2, Block 3, Brandt Subdivision (located at 316 Brandt Street, on the north side of Pioneer Road).

**NOTE\*\* THIS ITEM WAS PREVIOUSLY SCHEDULED FOR A PUBLIC HEARING ON THURSDAY, OCTOBER 13, 2016 AND HAS BEEN CONTINUED TO DECEMBER 08, 2016.**

##### Amnesty Relief Applications

1. AM2017-005: A request by Hugh Richards for amnesty relief for an existing parcel with a lot size of 83,765.88 square feet (1.923 acres) instead of the required 200,000 square feet on Tract I-B1, Kenny Subdivision in the Rural and Agricultural 5 (RA-5) zone (located at 241 Randall

Court, on the south end of Randall Court, south of Chena Hot Springs Road). (Staff Contact: Stacy Wasinger)

#### Administrative Variances

**THERE ARE NO ADMINISTRATIVE VARIANCE APPLICATIONS FOR THIS HEARING DATE**

#### E. COMMENTS

##### Citizens

##### Planning Staff

#### F. ADJOURNMENT

### OPEN HOUSE

Airway Road Service Area – Road Improvements  
Wednesday, November 30, 2016, 4:00 to 7:00 PM  
Noel Wien Library Auditorium  
1215 Cowles Street, Fairbanks

The FNSB Public Works Department invites you to a public open house to learn about this project and provide your comments. This project is scheduled for construction this coming summer. Public Works staff will be available to provide information about the project and answer your questions. If you have any questions or comments regarding the Open House or this road project, please contact Ann Worhatch at 459-1333 or [aworhatch@fnsb.us](mailto:aworhatch@fnsb.us). The Deadline for submitting comments following the Open House is Friday, December 9, 2016.

### OPEN HOUSE

Our Road Service Area – Road Improvements  
Wednesday, November 30, 2016, 4:00 to 7:00 PM  
Noel Wien Library Auditorium  
1215 Cowles Street, Fairbanks

The FNSB Public Works Department invites you to a public open house to learn about this project and provide your comments. This project is scheduled for construction this coming summer. Public Works staff will be available to provide information about the project and answer your questions. If you have any questions or comments regarding the Open House or this road project, please contact Shann Jones at 459-1349 or [sjones@fnsb.us](mailto:sjones@fnsb.us). The Deadline for submitting comments following the Open House is Friday, December 9, 2016.

### OPEN HOUSE

Straight Creek Service Area – Road Improvements  
Wednesday, November 30, 2016, 4:00 to 7:00 PM  
Noel Wien Library Auditorium  
1215 Cowles Street, Fairbanks

The FNSB Public Works Department invites you to a public open house to learn about this project and provide your comments. This project is scheduled for construction this coming summer. Public Works staff will be available to provide information about the project and answer your questions. If you have any questions or comments regarding the Open House or this road project, please contact Shann Jones at 459-1349 or [sjones@fnsb.us](mailto:sjones@fnsb.us). The Deadline for submitting comments following the Open House is Friday, December 9, 2016.

## boards, commission & committee meetings

### Fairhill Road Service Area Public Meeting

Tuesday, December 6, 2016, 5:00 p.m.

At Fairhill Christian School, 101 City Lights Blvd., Fairbanks

AGENDA: Approval of Agenda, Approval of Previous Minutes, Financial Update, Road Maintenance and Election of Officers. For More information, contact David Fritz at 907-347-5456.

### BOROUGH MAYOR

Karl Kassel – 459-1300 – Email: [mayor@fnsb.us](mailto:mayor@fnsb.us)

### BOROUGH ASSEMBLY

Email: [assembly@fnsb.us](mailto:assembly@fnsb.us)

Contact the Borough Clerk's Office 459-1401

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Contact the Department of Community Planning at 459-1260 or visit our website

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