



**Fairbanks North Star Borough**  
P.O. Box 71267  
Fairbanks, Alaska 99707  
(907)459-1241 Phone  
(907) 250-5172 Fax  
land@fnsb.us

**APPLICATION FOR A LEASE**

**APPLICANT INFORMATION**

Name and mailing address of <u>APPLICANT</u> :		Name and mailing address of the <u>AUTHORIZED SIGNER</u> :	
Name: _____		(If different from applicant) Name: _____	
Address: _____		Address: _____	
_____		_____	
Business/Agency Name (if applicable) _____	Incorporated? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Telephone: _____	Where? _____ When? _____		
Fax No.: _____	AK Business License No. _____		
Email: _____	Taxpayer I.D. #: _____		

**PREMISES, TERM, AND REQUESTED USES**

Premises: Description of property requested. <i>(If a block and lot number do not exist, attach a drawing showing the location and all applicable dimensions)</i>	For what purpose do you plan to use the property? List all specific uses planned <i>(monitoring wells, utility installations, road work, special event, etc.)</i>
Block/Lot: _____ Subd: _____	_____
Tax Lot: _____ Sec: _____ T: _____ R: _____	_____
Term Requested: _____	_____
Desired Begin Date: _____	Desired Term (yrs): _____

**IMPROVEMENTS**

Do you plan to construct improvements on the premises? Yes  No

If yes, attach a site plan drawn to scale showing all dimensions. Describe purpose of proposed improvements (example):

\_\_\_\_\_

\_\_\_\_\_

Estimated total value of proposed improvements when completed: \$ \_\_\_\_\_

Proposed construction dates: Beginning: \_\_\_\_\_ Ending: \_\_\_\_\_

Source of Funding: Grant:  Other:

**BEFORE SUBMITTING THIS APPLICATION HAVE YOU:**

Provided all required documentation?	<input type="checkbox"/>	Signature: _____
Attached a site plan?	<input type="checkbox"/>	
Attached an application fee?	<input type="checkbox"/>	
Signed application?	<input type="checkbox"/>	
		Title: _____ Date: _____

**Note:** The Borough reserves the right to return incomplete applications or require additional information.

**FOR OFFICE USE ONLY**

New File No.: UA \_\_\_\_\_ Date entered into Issue Track: \_\_\_\_\_ Initials: \_\_\_\_\_

Acknowledgement Date: \_\_\_\_\_  Email: \_\_\_\_\_ Letter: \_\_\_\_\_